

**Ohio Valley Educational Service Center
Board Meeting Minutes
Thursday, August 30, 2018 – 6:00 P.M.
Lori's Restaurant, Caldwell, Ohio**

Opening ceremony with Pledge of Allegiance and Prayer

The regular meeting was called to order by President, Gary Johnson.

Roll Call: Biggs, Burrow, Ingram, Irvine, Jackson, Johnson, Lang, McKee, Ogle, Quimby and Winland
Absent: none

Public Participation – Paul Mock of SE OSBA gave an overview of upcoming OSBA events. Paul also recognized Rusty Winland for 15 years as serving on school boards.

Mr. Burrow moved to **approve the following Treasurer's recommendations**. Mr. Winland seconded the motion.

- **Approval** of minutes from the regular meeting on June 21, 2018 as mailed the week before the present meeting
- **Approval** of the Treasurer's report and bills of \$1,018,718.06 for the month of June, 2018 and \$1,113,903.41 for the month of July 2018
- **Approval** of a contract to employ an EpiCenter Director for Building Bridges to Careers effective for one year beginning July 1, 2018
- **Approval** of a contract with Barnesville Exempted Village School District to provide School Improvement services for the 2018-2019 school year
- **Approval** of a contract with Midwest Regional Educational Service Center to provide interactive notebooks professional development in September 2018
- **Approval** to accept and book the following grants and create the following funds/sccs to report the grants:

Early Childhood Expansion Grant	2018-2019	439-9019
Parent Mentor Grant	2018-2019	499-9019
School Psych Intern Grant	2018-2019	499-9119
McKinney Vento Homeless Grant	2018-2019	572-9019
Early Childhood Grant	2018-2019	587-9019

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Johnson, Lang, McKee, Ogle, Quimby and Winland

Nays: None. The motion carried.

Mr. Biggs moved **approval to enter into executive session** to discuss the employment and compensation of public employees. Mr. Ogle seconded the motion.

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Johnson, Lang, McKee, Ogle, Quimby and Winland

Nays: None. The motion carried.

Time in - 6:14 pm.

Time out - 6:53 pm.

Mr. Quimby moved to approve the following **Superintendent's recommendations**. Mr. Ogle seconded the motion.

It is recommended by the Ohio Valley ESC Superintendent that the personnel listed be employed for the term indicated and at the existing salary schedule (where applicable) pending certification (where applicable) and satisfactory BCI/FBI background check (where applicable).

PERSONNEL:

CERTIFIED:

- **Addy, Randy**....Supervisor....Muskingum Valley ESC....to be issued a one year limited contract for up to 60 days.... effective 2018-2019 school year....paid by Muskingum Valley ESC
- **Archer, Taylor**....Teacher....OVESC Preschool....to be issued a one year limited contract for up to 190 days.... effective 2018-2019 school year....paid by Noble Local Schools
- **Bennett, Janice**....Homeless Tutor....McKinney-Vento Grant....to be issued a one year limited contract on an as needed basis.... payable upon receipt of timesheets....effective 2018-2019 school year....paid by the McKinney-Vento Grant
- **Burga, Jessica**....Physical Therapy Assistant....Ewing School....to be issued a one year limited contract for up to 190 days....effective 2018-2019 school year....paid by Washington County Board of DD
- **Burris, Katherine**....Certified Occupational Therapist Assistant....Noble Local/Fort Frye Local....to be issued a one year limited contract for up to 190 days....effective 2018-2019 school year....paid by Noble Local/Fort Frye Local
- **Clemens, Rebecca**....Teacher....OVESC Preschool....to be issued a one year limited contract for up to 190 days.... effective 2018-2019 school year....paid by OVESC Washington County Preschool Consortium
- **Crum, Janet**....Homeless Tutor....McKinney-Vento Grant....to be issued a one year limited contract on an as needed basis.... payable upon receipt of timesheets....effective 2018-2019 school year....paid by the McKinney-Vento Grant
- **Davis, Jordan**....Teacher....Cambridge Preschool....to be issued a one year limited contract for up to 190 days.... effective 2018-2019 school year....paid by Cambridge City Schools
- **Earley, Dakota**....Teacher....OVESC Preschool....to be issued a one year limited contract for up to 190 days.... effective 2018-2019 school year....paid by Switzerland of Ohio Local Schools
- **Evancho, Doreen**....Homeless Tutor....McKinney-Vento Grant....to be issued a one year limited contract on an as needed basis.... payable upon receipt of timesheets....effective 2018-2019 school year....paid by the McKinney-Vento Grant
- **Evancho, Jenna**....Literacy Coach....Rolling Hills....to be issued a one year limited contract for up to 200 days.... effective August 1, 2018.....paid with Striving Readers for Literacy Grant funds and Rolling Hills Local Schools
- **Greene, Carolyn**....Homeless Tutor....McKinney-Vento Grant....to be issued a one year limited contract on an as needed basis.... payable upon receipt of timesheets....effective 2018-2019 school year....paid by the McKinney-Vento Grant
- **Grose, Kate**....Teacher....OVESC Preschool....to be issued a one year limited contract for up to 190 days....effective 2018-2019 school year....paid by OVESC Washington Preschool Consortium
- **Hale, Kim**....Speech Language Pathologist....Belpre City Schools....to be issued a one year limited contract for up to 190 days....effective 2018-2019 school year....paid by Belpre City Schools
- **Harrison, Margaret**....Speech Language Pathologist....OVESC Preschool....to be issued a one year limited contract for up to 190 days....effective 2018-2019 school year....paid by OVESC Washington Preschool Consortium
- **Kemper, Charla**....Teacher....Cambridge Preschool....to be issued a one year limited contract for up to 190 days.... effective 2018-2019 school year....paid by Cambridge City Schools
- **Kirkpatrick, Kelsey**....Teacher....Wolf Creek....to be issued a one year limited contract for up to 190 days....effective 2018-2019 school year....paid by Wolf Creek Schools

- **Lankford, V. Pamela**....Epicenter Director....Building Bridges to Career Epicenter....to be issued a one year limited contract for up to 260 days....effective July 1,2018....paid by Building Bridges to Careers
- **Laudermilt, Jessica**....Teacher....OVESC Preschool.....to be issued a one year limited contract for up to 190 dayseffective 2018-2019 school year....paid by Switzerland of Ohio Local Schools
- **Mace, Madison**....Teacher....OVESC Preschool....to be issued a one year limited contract for up to 190 days.... effective 2018-2019 school year....paid by OVESC Washington County Preschool Consortium
- **Pebler, Thomas**....Tutor....Oakview Juvenile Center....to be issued a one year limited contract for up to 390 hours.... effective 2018-2019 school year....paid by Oakview Juvenile Center participating districts.
- **Roberts, Lydia**....Teacher....OVESC Preschool....to be issued a one year limited contract for up to 190 days....effective 2018-2019 school year....paid by Switzerland of Ohio Local Schools
- **Scott, Jennifer**....Teacher....OVESC Preschool....to be issued a one year limited contract for up to 190 days.... effective 2018-2019 school year....paid by OVESC Washington County Preschool Consortium
- **Stewart, Juliet**....Homeless Tutor....McKinney-Vento Grant....to be issued a one year limited contract on an as needed basis.... payable upon receipt of timesheets....effective 2018-2019 school year....paid by the McKinney-Vento Grant
- **Thomas, Wanda Gail**Homeless Liaison....OVESC....to be issued a one year limited contract for up to 250 hours....payable upon receipt of time sheets....effective 2018-2019 school year....paid by McKinney-Vento Grant
- **Tucker, Tiffany**....Teacher....OVESC Preschool....to be issued a one year limited contract for up to 190 days.... effective 2018-2019 school year....paid by OVESC Washington Preschool Consortium
- **Winter, Joann**....Homeless Tutor....McKinney-Vento Grant....to be issued a one year limited contract on an as needed basis.... payable upon receipt of timesheets....effective 2018-2019 school year....paid by the McKinney-Vento Grant
- **Zimmer, Laurel**....Homeless Tutor....McKinney-Vento Grant....to be issued a one year limited contract on an as needed basis.... payable upon receipt of timesheets....effective 2018-2019 school year....paid by the McKinney-Vento Grant

- **Approval** to hire the following **Certified Substitutes** on an as needed basis for the 2018-2019 school year....Paid as per the substitute salary schedule:

Anderson, Judy	Dunfee, Kelsey	Keating, Katie
Baker, Jeffrey	Eichinger, Donald	Kern, Mary
Baker, Juanita	Evans, Brenda	King, Gayle
Barton, Joan	Everson, Irving	Knotts, Tracey
Berner, Maria	Farley, Jennifer	Lawrence, Wayne
Bickford, M. Jean	Forbes, Robert	Lang, Alicia
Biehl, Kelly	Foreman, Phillip	Massey W. Eric
Bishop, Kelly	Fouss, Melanie	Maynard, Angela
Bolden, Claire (retro also for the 2017-2018 school year)	Gardner, William	McGill, Amanda
Brewer, Lisa	Gil, Gary	McKee, Leslie
Brooks, Carla	Giffin, Sheila	Miller, Sarah
Canton, Caleb	Graves, Virginia	Neadler, Betty
Cavalier, Christine	Grubisha, Ann	Owens, Catherine
Cech, David	Hale, Christopher	Paronish, Paul
Coffman, Mary	Hansell, Melisa	Partlow, Autumn
Colgrove, Jack	Hart, Mary Phillis	Peery, Barbara
Combs, Darci	Hershman, Diane	Phelps, Stephanie
Coppock, Katherine	Herwald, Vikki	Pierce, Brenda
Dailey, Ashley	Hess, D. Glenn	Price, Sue
Deem, June	Hickle, Brett	Pritchett, Kasandra
Dellinger, Andrew	Hiener, Carolyn	Rice, Amy
Discini, Lorraine	Ingram, JoAnn	Rinard, Jordan
	James, Austin	Rodgers, Rita
	Jones, Sharon	Ruscitto, Elizabeth

Ruth, J. Fred
Salyer, JoAnn
Sampson, Susan
Schaad, David
Schramm, Megan
Shackle, Marcia
Shannon, Cathy
Sigman, Jack "Andy"
Sigman, Jack
Silvus, Jenny

Signh, Jennifer
Smith, Carolyn
Starkey, Naomi
Stewart, Christine
Stollar, Barry
Stollar, Mary (Betty)
Swanson, Stephanie
Thomas, Denise
Thompson, Tab
Triple, Georgeann

Urbaniak, Randall
Vurnis, Socrates
Walker, Jennifer
Wallace, Cynthia
Wile, Kimberly
Williams, Kandi
Woods, Craig
Wright, Jennifer
York, Anna Kate
Zumwalde, Suzanne

CLASSIFIED:

- **Archer, Gwen**....Bus Aide....Caldwell Exempted Village Schools....to be issued a one year part time limited contract....for up to 2 hours per day....payable upon receipt of time sheets....effective 2018-2019 school year....paid by Caldwell Exempted Village Schools
 - **Beckett, Kayla**....Paraprofessional....East Guernsey Preschool....to be issued a one year limited contract for up to 190 days.... up to 8 hours per day....effective 2018-2019 school year....paid by East Guernsey Local Schools
 - **Buchanan, Tonya**....Parent Mentor....OVESC....to be issued a one year limited contract for up to 170 days....up to 6.5 hours per day....effective 2018-2019 school year....paid by Parent Mentor Grant
 - **Elliott, Kaycee**....Paraprofessional....Ewing School....to be issued a one year limited contract for up to 190 days.... for up to 8 hours per day....effective 2018-2019 school year....paid by Washing County Board of DD Consortium districts
 - **Howell, Tammy**....Paraprofessional....OVESC Preschool....to be issued a one year limited contract for up to 190 days....for up to 8 hours per day....effective 2018-2019 school year....paid by Switzerland of Ohio Local Schools
 - **Johnson, Kimberly**....Paraprofessional....Ewing School....to be issued a one year limited contract for up to 190 days....for up to 8 hours per day....effective 2018-2019 school year....paid by Marietta City Schools
 - **Lawrence, Denise**....Paraprofessional....East Guernsey Preschool....to be issued a one year limited contract for up to 130 days....for up to 8 hours per day....effective 2018-2019 school year....paid by East Guernsey Local Schools
 - **Maze, Jennifer**....Paraprofessional....Belpre....to be issued a one year limited contract for up to 190 days....for up to 8 hours per day....effective 2018-2019 school year....paid by Belpre City Schools
 - **Miller, Amanda**....Paraprofessional....East Guernsey Preschool....to be issued a one year limited contract for up to 190 days.... for up to 8 hours per day....effective 2018-2019 school year....paid by East Guernsey Local Schools
 - **Schwaben, Stacy**....Paraprofessional....OVESC Preschool....to be issued a one year limited contract for up to 190 days....for up to 8 hours per day....payable upon receipt of timesheets....effective 2018-2019 school year....paid by Switzerland of Ohio Local Schools
 - **Viney, Denise**....Paraprofessional....Ewing School....to be issued a one year limited contract for up to 190 days....for up to 8 hours per day....effective 2018-2019 school year....paid by Washington County Board of DD Consortium districts
 - **West, Bridget**....Paraprofessional...East Guernsey Preschool....to be issued a one year limited part time contract for up to 90 days....for up to 8 hours per day....effective 2018-2019 school year....paid by East Guernsey Local Schools
- **Approval** to hire the following **Classified Substitutes** on an as needed basis for the 2018-2019 school year....paid as per the substitute salary schedule

Antill, Laura
Bolden, Amber
Congleton, D. Sue
Foutty, Kara
Lallathin, Phyllis

Maidens, Laura
Miller, Sarah
Rankin, Lila
Smith, Lori
Stollar, Kathy

Swartz, Lucinda
Thomas, Cheryl
Wright, Jennifer
Zimmer, Deborah

SUPPLEMENTAL CONTRACTS:

- **Cunningham, Benjamin**....School Psycholgoist....Noble/Caldwell....to be issued a supplemental contract for two additional days (July 30 and 31, 2018)....paid by Noble Local/Caldwell Exempted Village Schools
- **Cunningham, Benjamin**....School Psychologist....Noble....to be issued a supplemental contract for \$10,000....paid equal pays throughout the year....effective 2018-2019 school year....paid by Noble Local Schools
- **Cunningham, Benjamin**....School Psychologist....Caldwell....to be issued a supplemental contract for \$10,000.... paid equal pays throughout the year....effective 2018-2019 school year.....paid by Caldwell Exempted Village Schools
- **Fouss, Melanie**....Teacher....OVESC Preschool....to be issued a supplemental contract for up to 10 additional hours for summer help....effective July and August, 2018
- **Holmes, Shauna**....Clinical Fellowship Year Supervisor....Rolling Hills Local Schools.... to be issued a supplemental contract for \$2,000effective 2018-2019 school year....paid by Rolling Hills Local Schools
- **Jones, Krista**....Clinical Fellowship Year Supervisor....Switzerland of Ohio....to be issued a supplemental contract for \$2,000....effective 2018-2019 school year....paid by Switzerland of Ohio Schools
- **Keith, Greg**....Paraprofessional....Switzerland of Ohio Schools....to be issued a supplemental contract for up to 42 hours....effective June 1-30, 2018....paid by Switzerland of Ohio Schools
- **King, Marsha**....to be issued a supplemental contract for \$1,000 to serve as LPDC Coordinator for the OVESC for the 2018-2019 school year
- **King, Marsha**....to be issued a supplemental contract for \$2,000 to serve as Resident Educator Program Coordinator for the 2018-2019 school year

REDUCTION IN FORCE:

The Superintendent recommends the Approval of the Reduction of Force of the following employees:

- **Cunningham, Lisa**....Secretary....Foxfire....approval of a reduction position effective July 23, 2018

RESIGNATIONS:

- **Beardmore, Angela**....Recommendation to approve the resignation of **Angela Beardmore**....Teacher.... OVESC Preschool....effective August 31, 2018
- **Best, Nicole**....Recommendation to approve the resignation of **Nicole Best**....Paraprofessional....Ewing Schooleffective June 7, 2018
- **Caldwell, Christina**....Recommendation to approve the resignation of **Christina Caldwell**....Teacher.... OVESC Preschool.....effective August 31, 2018
- **Callahan, Chelsea**....Recommendation to approve the resignation of **Chelsea Callahan**....Teacher.... Cambridge City Schools.....effective end of contract August 31, 2018
- **Coffman, Sherry**....Recommendation to approve the resignation of **Sherry Coffman**....ParaprofessionalEwing School.....effective end of contract August 31, 2018
- **Dale, Natalynna**....Recommendation to approve the resignation of **Natalynna Dale**....Paraprofessional.... Ewing School....effective August 31, 2018
- **Heiney, Brenda**....Recommendation to approve the resignation of **Brenda Heiney**....Paraprofessional.... Belpre Schools....effective August 31, 2018
- **Hendershot, Kerri**....Recommendation to approve the resignation of **Kerri Hendershot**....Teacher.... OVESC Preschool....effective August 31, 2018
- **Kline, Jessica**....Recommendation to approve the resignation of **Jessica Kline**....Teacher....OVESC Preschool.... effective August 16, 2018
- **Mace, Madison**....Recommendation to approve the resignation of **Madison Mace**....Teacher....OVESC Preschooleffective August 3, 2018
- **Nicholson, Laurie**....Recommendation to approve the resignation of **Laurie Nicholson**....Paraprofessional Ewing School....effective August 14, 2018
- **Tolbert, Nichole**....Recommendation to approve the resignation of **Nichole Tolbert**....Teacher.... Cambridge City Schoolseffective August 1, 2018
- **Willey, Monica**....Recommendation to approve the resignation of **Monica Willey**....Speech Language Pathologist.... Fort Frye/Caldwell....effective August 31, 2018

RETIREMENT:

- **Drennen, Karen**....Recommendation to approve the retirement of **Karen Drennen**....ParaprofessionalOVESC Preschool....effective August 31, 2018

RECOMMENDATIONS:

- **Recommendation** to rescind the CFY Supervision contract for the 2018-19 year to Megan Hupp
- **Recommendation** to approve Family and Medical Leave for **Gwen Archer**....Paraprofessional....Caldwell Elementary....from approximately September 5 & September 12, 2018 and from approximately September 24, 2018 through November 2, 2018 (up to 60 days as needed)
- **Recommendation** to approve Family and Medical Leave for **Nancy Brown**....Paraprofessional.... Switzerland of Ohio Schools.... effective August 6, 2018 for approximately 12 weeks....unpaid leave after paid leave has been exhausted
- **Recommendation** to approve Family and Medical Leave for **Shelby Falkenstein**....Teacher....Switzerland of Ohio Schools....effective August 6, 2018 for approximately 60 days....unpaid leave after paid leave has been exhausted
- **Recommendation** to approve a \$30 per month cell phone reimbursement for the following individuals effective July 2018:
 - Ben Cunningham
 - Angela Dunn
 - Molly Kaplet
- **Recommendation** to approve the following job descriptions:

Administrative Secretary	Executive Secretary
Administrative Secretary/Receptionist	Literacy Coach
Administrative Secretary/School Improvement	Parent Mentor
Attendance Officer	Physical Therapist
Behavior Support Specialist	Physical Therapy Assistant
Career Pathways Specialist	School Psychologist
Certified Occupational Therapy Assistant	School Psychologist Assistant
Director of Process Improvement	Social Worker
Director of School Improvement	Speech Language Pathologist
Director of Shared and Administrative Services	Superintendent
Director of Special Education	Treasurer
- **Recommendation** to approve contract with The Stepping Stones Group to provide the OVESC with a Speech Language Pathologist for the 2018-2019 school year with payment and terms to be made as per agreement
- **Recommendation** to approve contract with Integrated Speech Solutions to provide the OVESC with a Speech Language Pathologist for the 2018-2019 school year with payment and terms to be made as per agreement
- **Recommendation** to approve Business Advisory Council Policy
- **Approval** of membership in the Coalition of Rural and Appalachian Schools for the 2018-2019 school year
- **Approval** of a membership in the Ohio Coalition for Equity and Adequacy for the 2018-2019 school year
- **Approval** of membership in the Ohio Association of Educational Service Centers for the 2018-2019 school year

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Johnson, Lang, McKee, Ogle, Quimby and Winland
Nays: None. The motion carried.

Mr. Burrow moved to **approve the following recipient of the Morrison Scholarship for 2018**. Mr. McKee seconded the motion.

- Hannah Smith – East Guernsey
- Kirsten Carpenter - Cambridge

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Johnson, Lang, McKee, Ogle, Quimby and Winland
Nays: None. The motion carried.

Mr. Winland moved to **approve** The Ohio Valley Educational Service Board of Education of Guernsey County appointment of Gary Johnson as delegate to the 2018 OSBA Annual Business Meeting. In the event the delegate cannot serve, Pat Long has been appointed as an alternate. Mr. Biggs seconded the motion.

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Johnson, Lang, McKee, Ogle, Quimby and Winland
Nays: None. The motion carried.

Information of the following upcoming professional development sessions:

Early Childhood Conference – Chauncey, OH – 08/02/2018 – Dunham

ETR/IEP Training – Zanesville, OH – 10/01/2018 - Buchanan

CPR/First Aid Training – OVESC - Cambridge, OH – 08/21/2018 – Mitchell

Executive Committee Meeting Conference – Columbus, OH – 09/16/2018 - 09/18/2018 – Keylor

Gifted Regional Meeting – Columbus, OH – 09/06/2018 – Boggs

Internship Opportunities for High School Students – Crittenden & Winchester, KY – 07/16/2018 - 07/18/2018 - Keylor

Mentoring Academy – Cambridge, OH – 09/26/2018 - 09/27/2018 – Miley

RE Mentor – Cambridge, OH – 09/26/2018 - 09/27/2018 – Kanzigg

State Support Team Institute – Wilmington, OH – 08/14/2018 - 08/15/2018 – Kaplet

Zane's Trace Consortium for the Gifted – Cambridge, OH – 09/21/2018 - Boggs

Superintendent Reports and Updates:

- Molly Kaplet, new Director of Process Improvement, will be attending Value Added Specialist Training in North Carolina in October
- Sandy Doudna, Career Pathway Specialist, will be presenting at a national conference in Colorado
- OVESC is beginning the process of creating its continuous improvement plan for the next three years
- OVESC just applied for an Omega Grant to support its Careers in My Community work
- OVESC just submitted its high performing ESC application to the Ohio Department of Education

Mr. Biggs moved to **adjourn**. Mr. Ogle seconded the motion.

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Johnson, Lang, McKee, Ogle, Quimby and Winland
Nays: None. The motion carried.

President

Treasurer