

**Ohio Valley Educational Service Center
Board Meeting Minutes
Thursday, October 18, 2018 – 6:00 P.M.
Lori's Restaurant, Caldwell, Ohio**

Opening ceremony with Pledge of Allegiance and Prayer

The regular meeting was called to order by President, Gary Johnson.

Roll Call: Biggs, Burrow, Irvine, Jackson, Johnson, Lang, McKee, Ogle, Quimby and Winland

Absent: Ingram

Public Participation – none.

Mr. Burrow moved to **approve the following Treasurer's recommendations**. Mr. Winland seconded the motion.

- **Approval** of minutes from the regular meeting on August 30, 2018 as mailed the week before the present meeting
- **Approval** of the Treasurer's report and bills of \$667,381.90 for the month of August 2018 and \$864,600.01 for the month of September 2018
- **Approval** of a revised Section 125 plan as presented
- **Approval** of the Early Childhood Education (ECE) contract with Cambridge City School District and the Switzerland of Ohio Local School District to allow the ESC to provide ECE preschool services and bill accordingly for the 2018-2019 school year
- **Approval** of a 60 month lease with Neopost for a mail machine for the Cambridge administrative office. Payments to begin effective April 1, 2019.

VOTE: Yeas: Biggs, Burrow, Irvine, Jackson, Johnson, Lang, McKee, Ogle, Quimby and Winland

Nays: None. The motion carried.

Mr. Lang moved to approve the following **Superintendent's recommendations**. Mr. Quimby seconded the motion.

It is recommended by the Ohio Valley ESC Superintendent that the personnel listed be employed for the term indicated and at the existing salary schedule (where applicable) pending certification (where applicable) and satisfactory BCI/FBI background check (where applicable).

PERSONNEL:

CERTIFIED:

- **Baker, Brittany**....Teacher....OVESC Preschool....to be issued a one year limited contract for up to 190 days.... effective 2018-2019 school year....paid by Switzerland of Ohio Schools
- **Knotts, Tracey**....Tutor....Washington County Reach Program....to be issued a one year limited contract for up to 190 days....for up to 5 hours per day....payable upon receipt of timesheets....effective 2018-2019 school year....paid by Washington County Reach Program
- **Lemley, Katie**....Speech Language Pathologist....Fort Frye School District....to be issued a one year limited contract for up to 190 days....effective 2018-2019 school year....paid by Fort Frye Schools
- **Approval** to hire the following **Certified Substitutes** on an as needed basis for the 2018-2019 school year....Paid as per the substitute salary schedule:
 - **Abbott, Julie**
 - **Hendershot, Kerri**

CLASSIFIED:

- **Black, Faye**....Paraprofessional....Switzerland of Ohio Schools....to be issued a one year limited contract for up to 190 days.... for up to 8 hours per day....effective November 5, 2018....paid by Switzerland of Ohio Schools

- **Denius, Morgan**....Paraprofessional....Noble Local....to be issued a one year limited contract for up to 190 days.... for up to 8 hours per day....effective 2018-2019 school year....paid by Noble Local
- **Edmiston, Cynthia**....Paraprofessional....Noble Local....to be issued a one year limited contract for up to 190 daysfor up to 8 hours per day....effective 2018-2019 school year....paid by MACO
- **Gheen, Sheena**....Paraprofessional....Noble Local....to be issued a one year limited contract for up to 190 days.... for up to 8 hours per day....effective 2018-2019 school year....paid by Noble Local
- **Lowe, Stacy**....Paraprofessional....Noble Local....to be issued a one year limited contract for up to 190 days....for up to 8 hours per day....effective 2018-2019 school year....paid by Noble Local
- **Schockling, Maria**....Paraprofessional....Noble Local....to be issued a one year limited contract for up to 190 days.... for up to 8 hours per day....effective 2018-2019 school year....paid by Noble Local
- **Zumwalde, Suzanne**....Epicenter Placement Coordinator...Building Bridges to Careers Epicenter....to be issued a one year limited contract for up to 215 days effective September 1, 2018 (prorated for 260 days)....up to 8 hours per day....effective 2018-2019 school year....paid by Building Bridges to Careers
- **Approval** to hire the following **Classified Substitutes** on an as needed basis for the 2018-2019 school year....Paid as per the substitute salary schedule:
 - **Abbott, Julie**
 - **Carpenter, Beverly**
 - **Cox, Katie**
 - **Groves, Katelyn**
 - **Norris, Rebecca**
 - **Schumaker, Edythe**
 - **Spung, Lana**
 - **Stoney, Amanda**

SUPPLEMENTAL CONTRACTS:

- **Archer, Gwen**....Paraprofessional....Caldwell....to be issued a one year part time limited contract for up to 10 days....payable upon receipt of timesheets....effective 2018-2019 school year....paid by Caldwell Schools
- **Lemley, Katie**....Speech Language Pathologist....Fort Frye School District....to be issued a one year limited contract for up to 10 days....payable upon receipt of timesheets.....effective 2018-2019 school year....paid by Fort Frye
- **Phillips, Jessie**....Transportation Aide....Ewing School....to be issued a one year part time limited contract for up to 187 days....for up to 3 hours per day....payable upon receipt of timesheets.....effective 2018-2019 school year....paid by Ewing Consortium Districts
- **Viney, Kaylie**....Transportation Aide....Ewing School....to be issued a one year part time limited contract for up to 187 days....for up to 3 hours per day....payable upon receipt of timesheets.....effective 2018-2019 school year....paid by Ewing Consortium Districts
- **Walker, Julie**....Transportation Aide....Ewing School....to be issued a one year part time limited contract for up to 187 days....for up to 3 hours per day....payable upon receipt of timesheets.....effective 2018-2019 school year....paid by Ewing Consortium Districts

RESIGNATIONS:

- **Hiles, Daesha**....Recommendation to approve the resignation of **Daesha Hiles**....Paraprofessional....Switzerland of Ohio Schools....effective September 14, 2018
- **Howell, Tammy**....Recommendation to approve the resignation of **Tammy Howell**....Paraprofessional....Switzerland of Ohio Schools.... effective September 14, 2018
- **Northam, Amy**....Recommendation to approve the resignation of **Amy Northam**....Paraprofessional....Ewing Schooleffective September 26, 2018
- **Lemley, Sarah**....Recommendation to approve the resignation of **Sarah Lemley**....Paraprofessional....OVESC Preschool....effective October 16, 2018
- **Townsend, Jessica**....Recommendation to approve the resignation of **Jessica Townsend**....Paraprofessional.... OVESC Preschool....effective October 23, 2018

REDUCTION IN FORCE:

- **Heiss, Cierra**....Recommendation to approve the **Reduction in Force (RIF)** of **Cierra Heiss**....Paraprofessional.... Ewing School.... effective October 31, 2018....due to termination of contracted services.

VOTE: Yeas: Biggs, Burrow, Irvine, Jackson, Johnson, Lang, McKee, Ogle, Quimby and Winland
Nays: None. The motion carried.

Mr. Burrow moved to **approve the Resolution #101818-01** to form of joint agreement appointing the Business Advisory Council of the Ohio Valley Educational Service Center to serve as the Business Advisory Council for the following school districts. Mr. Winland seconded the motion.

Cambridge City School District
Switzerland of Ohio School District

VOTE: Yeas: Biggs, Burrow, Irvine, Jackson, Johnson, Lang, McKee, Ogle, Quimby and Winland
Nays: None. The motion carried.

Mr. Burrow moved to **approve the Resolution #101818-02** for the Ohio Valley Educational Service Center, as a member district of the Ohio Mid-Eastern Regional Educational Services Agency (OMERESA), a Council of Governments authorized by state statute to aggregate purchasing needs of school district and related nonprofit educational entities; and whereas OMERESA has partnered with Titan Energy New England to perform a competitive Request for Proposal (RFP) on its behalf to solicit pricing from retail natural gas service providers for its members; and whereas, as a result of this competitive RFP the winner will supply the ESC with natural gas at its price and term as endorsed by OMERESA. The Board does hereby authorize the signature of the Treasurer to execute the purchase of natural gas between the ESC and the winner of the OMERESA and Titan Energy natural gas procurement RFP. Mr. Winland seconded the motion.

VOTE: Yeas: Biggs, Burrow, Irvine, Jackson, Johnson, Lang, McKee, Ogle, Quimby and Winland
Nays: None. The motion carried.

Mr. Ogle moved to **approve the following Recommendations.** Mr. Quimby seconded the motion.

- **Recommendation** to approve the OVESC Preschool Classes at Secrest and Byesville to go on a field trip to McDonalds Greenhouse on October 1 & 2, 2018
- **Recommendation** to approve the OVESC Preschool Classes at Belpre to go on a field trip to Sweetapple Farm on October 12, 2018
- **Recommendation** to approve the OVESC Preschool Classes at Belpre to go on a field trip to Butcher Family Farm on October 9, 2018
- **Recommendation** to approve the OVESC Preschool Class at Woodsfield to go on a field trip to Stacy Family Farms on October 18, 2018
- **Recommendation** to approve Family and Medical Leave for **Deborah Dunham**....Paraprofessional....Ewing Schoolfrom approximately August 8, 2018 through November 1, 2018....unpaid leave for duration
- **Recommendation** to approve Unpaid Leave for **Heather Smith**....Paraprofessional....Rolling Hills Schools....from approximately October 22, 2018 through October 26, 2018 and also March 11, 2019 through March 18, 2019
- **Recommendation** to approve Family and Medical Leave for **Penny Boggs**....Supervisor....OVESC....from approximately September 24, 2018 through January 7, 2019 and also March 11, 2019 through March 18, 2019.... unpaid leave after paid leave has been exhausted
- **Recommendation** to approve Family and Medical Leave for **Vicki Hensley**....Paraprofessional....Cambridge City Schools....from approximately August 8, 2018 through November 7, 2018unpaid leave after paid leave has been exhausted
- **Recommendation** to approve Family and Medical Leave for **Tiffany Tucker**....Teacher....OVESC Preschool....from approximately October 26, 2018 through January 7, 2019....unpaid leave after paid leave has been exhausted
- **Recommendation** to approve Family and Medical Leave for **Erin Winland**....Certified Occupational Therapist Assistant....Ewing Schoolfrom approximately September 10, 2018 through November 19, 2018unpaid leave after paid leave has been exhausted
- **Recommendation** to approve Family and Medical Leave for **Lorrene Seebach**....Paraprofessional....Ewing Schoolfrom approximately October 25, 2018 through December 3, 2018unpaid leave after paid leave has been exhausted
- **Recommendation** to approve the following job description:
 - Building Bridges to Careers Placement Coordinator
 - Teacher Support School Psychologist Services

VOTE: Yeas: Biggs, Burrow, Irvine, Jackson, Johnson, Lang, McKee, Ogle, Quimby and Winland
Nays: None. The motion carried.

Information of the following upcoming professional development sessions:

CEU's for Licensing – Columbus – 11/14/18 thru 11/16/2018 – Coffman

Classroom Enrichment – Chauncey – 10/05/18 – Baker, Caldwell

Conference for School Based Speech/Language Pathologists – Columbus – 10/21/18 – 10/23/18 – Harrison, McCarthy

Data Training for Regional Data Leaders – Cary, NC – 10/01/18 thru 10/04/18 and 10/15/18 thru 10/18/18 – Kaplet
Essential ETR – Marietta – 11/30/18 – Buchanan
ETR/IEP Training – Zanesville – 10/01/18 – Buchanan
Literacy Coach Professional Development - Columbus – 09/12, 09/13, 09/14, 10/16, 10/17, 10/18, 11/19, 11/20/2018 – J. Evancho
New Parent Mentor Orientation – Columbus – 10/03/18 – Buchanan
OAGC – Columbus – 10/15/18-10/16/18 - Haught
OCALI Training – Columbus - 10/01/18, 11/09/18, 12/03/18, 01/07/19 – Neil
PECS Training – Louisville, KY – 10/18/18 and 10/19/18 - Warrington
Resident Educator Mentor Academy –Cambridge – 09/26/18 & 09/27/18 – Wright
Secondary Transition Planning for Students with Disabilities SST12 – Zanesville – 10/08/18 – Buchanan
Child Outcome Summary Training Part 1 & 2 – Athens – 11/5/18 - Rogers
IEP 101 – Marietta – 10/24/18 – Buchanan, Mitchell
Essential ETR Training – Marietta – 11/30/18 – Mitchell

Superintendent Reports and Updates:

- OVESC to receive a \$92,000 two-year grant to help with Careers In My Community project
- Sandy Doudna, Career Pathway Specialist, will be presenting at a national conference in Colorado
- OVESC is still working with ODE to determine a resolution for ODE improperly under funding the McKinney-Vento Grant
- OVESC continues to work on its Continuous Improvement Plan and accreditation required actions in conjunction together

Mr. McKee moved to **adjourn**. Mr. Ogle seconded the motion.

VOTE: Yeas: Biggs, Burrow, Irvine, Jackson, Johnson, Lang, McKee, Ogle, Quimby and Winland
Nays: None. The motion carried.

President

Treasurer