

**Ohio Valley Educational Service Center
Board Meeting Minutes
Thursday, January 17, 2019 – 6:00 P.M.
Lori's Restaurant, Caldwell, Ohio**

Opening ceremony with Pledge of Allegiance and Prayer

The regular meeting was called to order by President Pro-tem, Gary Quimby

Roll Call: Biggs, Burrow, Ingram, Irvine, Jackson, Johnson, McKee, Ogle, Quimby and Winland
Absent: Lang

Public Participation – January is School Board Recognition month. Superintendent Keylor thanked the board for their service

Nominations were accepted for President for 2019. **Mr. Gary Quimby was nominated.**

Mr. Biggs moved to **close nominations for President for 2019.** Mr. Burrow seconded the motion.

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Johnson, McKee, Ogle, Quimby and Winland
Nays: None. The motion carried.

Mr. Burrow moved to **elect Mr. Gary Quimby as President for 2019.** Mrs. Jackson seconded the motion.

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Johnson, McKee, Ogle, Quimby and Winland
Nays: None. The motion carried.

Nominations were accepted for Vice-President for 2019. **Mr. Woody Biggs was nominated.**

Mr. Winland moved to **close nominations for Vice-President for 2019.** Mr. Ogle seconded the motion.

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Johnson, McKee, Ogle, Quimby and Winland
Nays: None. The motion carried.

Mr. Burrow moved to **elect Mr. Woody Biggs as Vice-President for 2019.** Mr. Winland seconded the motion.

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Johnson, McKee, Ogle, Quimby and Winland
Nays: None. The motion carried.

Mr. Quimby assumed the President's chair – (SINE DIE – 2018)

Mr. Burrow moved **approval to establish the regular governing board meeting time and dates for 2019, as follows.** All meetings will be held at 6:00 pm at Lori's Restaurant, Caldwell, Ohio. Mr. Winland seconded the motion.

January 17, March 28, May 16, June 20, August 29, October 17, and December 12

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Johnson, McKee, Ogle, Quimby and Winland
Nays: None. The motion carried.

Mr. Biggs moved to **approve the following committees**. Mr. Johnson seconded the motion.
Finance/Audit Committee – Superintendent, Treasurer, Robert Burrow, Trina Jackson
Policy Committee – Superintendent, Treasurer, Gary Quimby, Woody Biggs, Walt McKee, Jane Irvine
Inventory Committee – Superintendent, Treasurer, Jo Ann Ingram, Steve Ogle
Personnel Committee – Trina Jackson, Rusty Winland, Patrick Lang, Gary Johnson

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Johnson, McKee, Ogle, Quimby and Winland
Nays: None. The motion carried.

Mr. Burrow moved **approval of the following annual business resolutions**. Mr. Ogle seconded the motion.

1. To authorize the Treasurer to invest interim funds when such funds are available
2. To authorize the Treasurer to pay all bills as they are received and report those bills at the next regularly scheduled Governing board meeting
3. To authorize the Superintendent to employ such temporary personnel as needed in emergency situations. Such employees will be presented to the governing board at the next regular meeting for consideration of continued employment subject to board approval
4. Authorization to apply for all grants and/or funding for programs that the OVESC administration deems beneficial
5. To authorize the Superintendent to serve as purchasing agent for the Educational Service Center
6. To authorize the Superintendent to serve as Civil Rights Coordinator
7. The budget created in the state software (USAS) will be used for internal management use only
8. To authorize the use of blanket purchase orders as needed
9. To authorize Gail Thomas as Homeless liaison
10. To appoint Megan Atkinson as designee to attend public records training
11. To designate that the following trainings and events are for a designated public purpose and any food purchased in conjunction with corresponding event is for a public purpose:
 - Ohio Valley ESC Annual Leadership Day
 - Ohio Valley ESC Staff Opening Day
 - Ohio Valley ESC Book Studies
 - Ohio Valley ESC SRC Trainings and Meetings
 - Board Leadership Academies/Trainings
 - ESC Regional Meetings & ESC Sponsored and Collaborative Trainings
 - Staff Professional Trainings and Conferences

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Johnson, McKee, Ogle, Quimby and Winland
Nays: None. The motion carried.

Nominations were accepted for **OSBA Legislative Liaison for 2019**. **Mr. Gary Johnson was nominated as Legislative Liaison.**

Mr. Biggs moved to **close nominations for OSBA Legislative Liaison for 2019**. Mr. Ogle seconded the motion.

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Johnson, McKee, Ogle, Quimby and Winland
Nays: None. The motion carried.

Mr. Winland moved to **elect Mr. Gary Johnson as OSBA Legislative Liaison for 2019**. Mrs. Ingram seconded the motion.

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Johnson, McKee, Ogle, Quimby and Winland
Nays: None. The motion carried.

Nominations were accepted for **OSBA Student Achievement Liaison**. **Mr. Steve Ogle was nominated as Student Achievement Liaison for 2019.**

Mr. Biggs moved to **close nominations for OSBA Student Achievement Liaison for 2019**. Mr. Winland seconded the motion.

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Johnson, McKee, Ogle, Quimby and Winland
Nays: None. The motion carried.

Mr. Burrow moved to **elect Mr. Steve Ogle as Student Achievement Liaison for 2019**. Mrs. Irvine seconded the motion.

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Johnson, McKee, Ogle, Quimby and Winland
Nays: None. The motion carried.

Mr. Winland moved to **approve the following Treasurer's recommendations**. Mr. Biggs seconded the motion.

- **Approval** of minutes from the regular meeting on December 13, 2018 as mailed the week before the present meeting
- **Approval** of the Treasurer's report and bills of \$807,786.94 for December, 2018
- **Approval** of membership into the Ohio School Boards Association for the calendar year 2019
- **Approval** of the deletion of obsolete asset, GMN TAG 00966 - Cabinet
- **Approval** of receipt of a donation(s) in the amount of \$1,000 and donation of laptop and projector to the Bright Beginnings Preschool Classroom from Megan and Jamie Lang
- **Approval** of a 36 month contract with AT&T for phone service at the Marietta office effective January 2019

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Johnson, McKee, Ogle, Quimby and Winland
Nays: None. The motion carried.

Mr. Burrow moved to approve the following **Superintendent's recommendations**. Mr. Ogle seconded the motion.

It is recommended by the Ohio Valley ESC Superintendent that the personnel listed be employed for the term indicated and at the existing salary schedule (where applicable) pending certification (where applicable) and satisfactory BCI/FBI background check (where applicable).

PERSONNEL:

CERTIFIED:

- **Ames, Deborah**....Professional Development Coach....Rolling Hills Local School District....to be issued a one year limited contract for up to 15 hours per week.... Up to 320 hours.... effective 2018-2019 school year....paid by Rolling Hills Local School District
- **Approval** to hire the following **Certified Substitute** on an as needed basis for the 2018-2019 school year....Paid as per the substitute salary schedule:
 - **Cynthia Wallace**

CLASSIFIED:

SUPPLEMENTAL CONTRACTS:

- **Bergerson, Bethany**....Paraprofessional....OVESC Preschool....to be issued a one year part time limited contract for up to 5 days....payable upon receipt of timesheets....effective 2018-2019 school year....paid by OVESC Preschool
- **Elliott, Kaycee**....Transportation Paraprofessional....Ewing School....to be issued a one year part time limited contract for up to 190 days....for up to 2 hours per day....payable upon receipt of timesheets....effective 2018-2019 school year....paid by Ewing School
- **Harshbarger, Teresa**....Assistant Coordinator.....McKinney Vento Grant.....to be issued a supplemental contract to be paid by the McKinney Vento Grant as needed upon receipt of timesheets for the 2018-2019 school year
- **Viney, Denise**....Transportation Paraprofessional....Ewing School....to be issued a one year part time limited contract for up to 190 days....for up to 2 hours per day....payable upon receipt of timesheets....effective 2018-2019 school year....paid by Ewing School
- **Approval** to hire the following as tutors for McKinney Vento to be paid by the McKinney-Vento Grant for up to one hour per day, payable upon receipt of timesheets for the 2018-2019 school year.
 - **Cynthia Susie Norman**
 - **Christine Zerger**

REDUCTION IN FORCE (RIF):

- **Blatt, Angel**....Recommendation to approve the partial **Reduction in Force (RIF) of Angel Blatt**....Paraprofessional Ewing School.... from up to 6 hours per day to up to 3 hours per day.....effective **January 1, 2019**....due to reduction in contracted services (at employee's request).

RESIGNATIONS:

- **Day, Sandra**....Recommendation to approve the resignation of **Sandra Day**....Paraprofessional OVESC Preschool.... effective February 1, 2019.
- **Corbitt, Mika**....Recommendation to approve the resignation of **Mika Corbitt**....Paraprofessional Ewing School.... effective January 30, 2019.

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Johnson, McKee, Ogle, Quimby and Winland
Nays: None. The motion carried.

Mr. Burrow moved **approval to enter into executive session** to discuss the employment and compensation of public employees. Mrs. Ingram seconded the motion.

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Johnson, McKee, Ogle, Quimby and Winland
Nays: None. The motion carried.

Time in - 6:14 pm.
Time out - 7:47 pm.

Mrs. Jackson moved to **approve a Five Year Contract for Megan Atkinson, Treasurer**, effective August 1, 2019 per the salary, terms and conditions as agreed upon. Mr. McKee seconded the motion.

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Johnson, McKee, Ogle, Quimby and Winland
Nays: None. The motion carried.

Mr. Winland moved to **approve the Resolution #011719-01** to form of joint agreement appointing the Business Advisory Council of the Ohio Valley Educational Service Center to serve as the Business Advisory Council for the following school district. Mr. Johnson seconded the motion.

Rolling Hill Local School District

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Johnson, McKee, Ogle, Quimby and Winland
Nays: None. The motion carried.

Mr. Burrow moved to **approve the Resolution #011719-02** to participate in the School Hotline provided by McGown & Markling for the 2018-2019 school year. Mrs. Ingram seconded the motion.

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Johnson, McKee, Ogle, Quimby and Winland
Nays: None. The motion carried

Mr. Burrow moved to **approve the following Recommendations.** Mr. Ogle seconded the motion.

- **Recommendation** to approve the contract with Your Way Landscaping LLC for snow removal at the Marietta Office for the 2018-2019 snow period at a cost of \$70.00 per plow and \$140.00 per application of potassium chloride on front and back lots
- **Recommendation** to approve Family and Medical Leave for **Jamie Oakley**....Paraprofessional....OVESC Preschoolfrom approximately March 4, 2019 through end of school year....unpaid leave after paid leave has been exhausted

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Johnson, McKee, Ogle, Quimby and Winland
Nays: None. The motion carried

Information of the following upcoming professional development sessions:

ODH 2019 Regional School Nurse Conference – Dublin – 03/01/2019 – Hockenberry

Ohio University/Guest Speaker – Athens – 12/04/2018 - Harrison

PBIS Training – Marietta – 01/07/2019 – Blatt, Budzyn, Burga, Caldwell, Dunham, Loane, Winland

Superintendent Reports and Updates:

- OVESC and 35 staff from partnering districts will be visiting Gulfport, Mississippi next week to learn more about that area's processes involving education/business/industry.

Mr. Biggs moved to **adjourn.** Mr. Burrow seconded the motion.

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Johnson, McKee, Ogle, Quimby and Winland
Nays: None. The motion carried.

President

Treasurer