

**Ohio Valley Educational Service Center  
Board Meeting Minutes  
Thursday, October 17, 2019 – 6:00 P.M.  
Lori's Restaurant, Caldwell, Ohio**

Opening ceremony with Pledge of Allegiance and Prayer.

The regular meeting was called to order by President, Gary Quimby.

Roll Call: Biggs, Burrow, Irvine, Johnson, Ogle, Quimby and Winland  
Absent: Ingram, Jackson, Long and McKee

Mr. Biggs moved to **approve the agenda as presented**. Mr. Winland seconded the motion.

**VOTE:** Yeas: Biggs, Burrow, Irvine, Johnson, Ogle, Quimby and Winland  
Nays: None. The motion carried.

Mr. Winland moved to **approve the following Treasurer's recommendations**. Mrs. Irvine seconded the motion.

- **Approval** of minutes from the regular meeting on August 29, 2019 as mailed the week prior
- **Approval** of the Treasurer's report and bills of \$664,722.17 for August 2019 and \$746,310.21 for September 2019
- **Approval** of the school improvement daily rate for member school districts of \$550 per day of service
- **Approval** of the light duty assignment of Tracey Humphries, Paraprofessional, due to an on the job bureau of workers' compensation injury, effective October 7, 2019 for approximately four – six weeks

**VOTE:** Yeas: Biggs, Burrow, Irvine, Johnson, Ogle, Quimby and Winland  
Nays: None. The motion carried.

Mr. Winland moved **approval to enter into executive session** to discuss compensation of public employees.  
Mr. Ogle seconded the motion.

**VOTE:** Yeas: Biggs, Irvine, Jackson, Lang, McKee, Ogle, and Quimby  
Nays: None. The motion carried.

Time in - 6:05 pm  
Time out - 6:43 pm

Mr. Winland moved to approve the following **Superintendent's recommendations**. Mr. Burrow seconded the motion.

It is recommended by the Ohio Valley ESC Superintendent that the personnel listed be employed for the term indicated and at the existing salary schedule (where applicable) pending certification (where applicable) and satisfactory BCI/FBI background check (where applicable).

## PERSONNEL:

### CERTIFIED:

- **Canterbury, Ashley**....Teacher....OVESC Preschool....to be issued a one year limited contract for 190 days ....effective September 25, 2019 for the 2019-2020 school year....paid by OVESC Washington Preschool Consortium Districts
- **Hoium, Ellen**....Intake Specialist....OVESC Preschool....to be issued a one year part time limited contract ....up to 120 days.... effective 2019-2020 school year....paid by OVESC Washington Preschool Consortium Districts
- **Parks, Kelsey**....Teacher....Noble Local Schools....to be issued a one year limited contract for up to 165 days.... effective September 12, 2019 for the 2019-2020 school year....paid by Noble Local Schools

### CERTIFIED SUBSTITUTES

**Approval** to hire the following **Certified Substitutes** on an as needed basis for the 2019-2020 school year.... Paid as per the substitute salary schedule:

Anderson, Judy	Gil, Gary	McGill, Amanda
Baldwin, Joanna	Hamrick, Katherine	Miller-Newsada, Mary
Bauerbach, Jeni	Hansell, Melisa	Neadler, Betty
Canton, Caleb	Haynes, Alexa	Nichols, Reece
Cech, David	Helm, Ryan	Ohm, Emily
Cook, Sarah	Hiener, Carolyn	Peck, Amber
Davis, Beverly	Hoium, Ellen	Price, Sue
Doan, Teri	Holter, Thomas Ryan	Richardson, Janet
Engle, Trey	King, Gayle	Ruth, J. Fred
Evans Brenda	Kinker, Samuel	Schmehl, Philip
Frazier, Joe	Knotts, Amanda	
Garrett, Ty	McCutcheon, Jacqueline	

### CLASSIFIED:

- **Archer, Gwen**....Transportation Paraprofessional....Caldwell Schools....to be issued a one year limited contract for up to 190 days....up to 2 hours per day....effective 2019-2020 school year....paid by Caldwell Schools
- **Graves, Krystle**....Paraprofessional....Ewing School....to be issued a one year limited contract for up to 165 days ....up to 8 hours per day....effective 2019-2020 school year....paid by Marietta City Schools
- **Spencer, C.J**....Paraprofessional....Ewing School....to be issued a one year limited contract for up to 190 days.... up to 8 hours per day....effective 2019-2020 school year....paid by Ewing School
- **Stoney, Amanda**....Paraprofessional....OVESC Preschool....to be issued a one year limited contract for up to 150 days....up to 8 hours per day....effective 2019-2020 school year....paid by OVESC Preschool
- **Viney, Denise**....Transportation Paraprofessional....Ewing School....to be issued a one year limited contract for up to 190 days....up to 1.5 hours per day....effective 2019-2020 school year....paid by Ewing School

### CLASSIFIED SUBSTITUTES

**Approval** to hire the following **Classified Substitutes** on an as needed basis for the 2019-2020 school year.... Paid as per the substitute salary schedule:

Binegar, Pamela	Holloway, Elizabeth	Stone, Hannah
Congleton, D. Sue	Kern, Andrea	Thomas, Cheryl J.
Flowers, Linda	Peoples, Judith	Wright, Jennifer
Foutty, Kara	Smith, Lori	

### REASSIGNMENTS AND ADJUSTMENTS:

- **Giffin, Megan**....Teacher....Wolf Creek Local Schools....Recommendation to reassign from preschool to school age....effective September 16, 2019
- **Jacoby, Valerie**....Speech Language Pathologist....OVESC Preschool....Recommendation to adjust days from up to 75 days to up to 120 days effective the 2019-2020 school year....paid by OVESC Preschool

### SUPPLEMENTAL CONTRACTS:

- **Archer, Gwen**....Paraprofessional....Caldwell Schools....to be issued a supplemental contract for up to 6 additional days....payable upon receipt of time sheets....effective September 4, 2019....payable by Caldwell Exempted Schools
- **Brown, Nancy**....Paraprofessional....Switzerland of Ohio Schools....to be issued a supplemental contract for up to 30 minutes per day....for up to 100 days....effective 2019-2020 school year
- **Burga, Molly**....Paraprofessional....Rolling Hills....to be issued a supplemental contract for up to 7 days.... payable upon receipt of time sheets....effective September 1, 2019....paid by Rolling Hills LSD
- **Cunningham, Benjamin**....School Psychologist....to be issued a \$2,000 supplemental contract for school psychologist intern supervision....effective 2019-2020 school year
- **Dunbar, Amber**....Paraprofessional....OVESC Preschool....to be issued a supplemental contract for up to 6 additional days....payable upon receipt of time sheets....effective 2019-2020 school year....payable by OVESC Preschool
- **Dunbar, Lisa**....Paraprofessional....OVESC Preschool....to be issued a supplemental contract for up to 6 additional days....payable upon receipt of time sheets....effective 2019-2020 school year....payable by OVESC Preschool
- **Jellen-Tennant, Michaela**....School Psychologist....to be issued a \$7,000 supplemental contract for school psychologist assistant supervision....effective 2019-2020 school year
- **Kettering, Carla**....Paraprofessional....OVESC Preschool....to be issued a supplemental contract for up to 6 additional days....payable upon receipt of time sheets....effective 2019-2020 school year....payable by OVESC Preschool
- **McDougle, Bria**....Paraprofessional....OVESC Preschool....to be issued a supplemental contract for up to 6 additional days....payable upon receipt of time sheets....effective 2019-2020 school year....payable by OVESC Preschool
- **McGill, Amanda**....Paraprofessional....OVESC Preschool....to be issued a supplemental contract for up to 6 additional days....payable upon receipt of time sheets....effective 2019-2020 school year....payable by OVESC Preschool
- **Morris, Donna**....Paraprofessional....OVESC Preschool....to be issued a supplemental contract for up to 6 additional days....payable upon receipt of time sheets....effective 2019-2020 school year....payable by OVESC Preschool
- **Spung, Lana**....Paraprofessional....OVESC Preschool....to be issued a supplemental contract for up to 6 additional days....payable upon receipt of time sheets....effective 2019-2020 school year....payable by OVESC Preschool
- **Stollar, Kathy**....Paraprofessional....OVESC Preschool....to be issued a supplemental contract for up to 6 additional days....payable upon receipt of time sheets....effective 2019-2020 school year....payable by OVESC Preschool
- **Stone, Hannah**....Paraprofessional....OVESC Preschool....to be issued a supplemental contract for up to 6 additional days....payable upon receipt of time sheets....effective 2019-2020 school year....payable by OVESC Preschool
- **Terry, Deloris**....Paraprofessional....Ewing School....to be issued a supplemental contract for up to 1 day....payable upon receipt of time sheet....effective August 22, 2019....paid by Switzerland of Ohio Schools
- **Vernon, Emily**....Paraprofessional....OVESC Preschool....to be issued a supplemental contract for up to 6 additional days....payable upon receipt of time sheets....effective 2019-2020 school year....payable by OVESC Preschool

### REDUCTION IN FORCE:

- **Recommendation** to approve the partial reduction in force (RIF) of **Angela Wittekind**....Paraprofessional....from 182 assigned days to 176 assigned days....Belpre City Schools....effective September 30, 2019....due to reduction of contracted services

### RESIGNATIONS:

- **Caldwell, Christy**....Recommendation to approve the resignation of **Christy Caldwell**....Paraprofessional....Ewing School....effective August 26, 2019
- **Hupp, Michaela**....Recommendation to approve the resignation of **Michaela Hupp**....Paraprofessional....Ewing School....effective September 13, 2019

- **Place, Lisa**....Recommendation to approve the resignation of **Lisa Place**....Paraprofessional....Ewing School.... effective September 6, 2019
- **Terry, Deloris**....Recommendation to approve the resignation of **Deloris Terry**....Paraprofessional....Ewing School .... effective October 15, 2019

**VOTE:** Yeas: Biggs, Burrow, Irvine, Johnson, Ogle, Quimby and Winland  
Nays: None. The motion carried.

Mr. Winland moved to **approve the following Recommendations**. Mr. Burrow seconded the motion.

**RECOMMENDATIONS:**

- **Recommendation** to approve an unpaid day for September 20, 23 and October 18, 2019 for Alicia Merrow.... Paraprofessional....Ewing School
- **Recommendation** to approve Family and Medical Leave and extension of FMLA to a period of 60 days ending on December 2, 2019....for **Lindsay Ring**...Speech Language Pathologist....Switzerland of Ohio Schools....unpaid leave after all sick and personal leave have been exhausted
- **Recommendation** to approve Family and Medical Leave for **Deloris Terry**....Paraprofessional....Ewing School.... effective August 30, 2019 through October 15, 2019....unpaid leave after all sick and personal leave have been exhausted
- **Recommendation** to approve Family and Medical Leave for **Rebecca Morris**....Paraprofessional....Noble Local Schools....from August 8, 2019 to approximately November 17, 2019 and unpaid leave after all sick and personal leave have been exhausted
- **Recommendation** to approve Family and Medical Leave for **Megan Durant**....Behavior Support Specialist....Rolling Hills Schools....from September 30, 2019 to approximately November 4, 2019 and unpaid leave after all sick and personal leave have been exhausted
- **Recommendation** to approve Family and Medical Leave for **Stephanie Winegardner**....Paraprofessional.... Switzerland of Ohio Schools....from August 19, 2019 to approximately October 14, 2019 and unpaid leave after all sick and personal leave have been exhausted
- **Recommendation** to approve the OVESC Preschool classes at Woodsfield to go on a field trip to Stacy Farm on October 18, 2019
- **Recommendation** to approve the OVESC Preschool classes at Secrest and Byesville to go on a field trip to McDonalds Greenhouse on October 21-22, 2019
- **Recommendation** to approve the OVESC Preschool classes at Belpre to go on a field trip to Stacy Farm on October 17, 2019
- **Recommendation** to approve the OVESC Preschool classes at Caldwell to go on a field trip to The Farm/Amish Country on October 25, 2019
- **Recommendation** to approve the OVESC Preschool classes at Harmar to go on a field trip to Sweetapple Farm on October 18, 2019
- **Recommendation** to approve the job description of Director of Preschool Services
- **Recommendation** to approve an agreement with Ohio University Eastern effective for the remainder of the current academic year to partner to provide field experience and student teaching placements

**VOTE:** Yeas: Biggs, Burrow, Irvine, Johnson, Ogle, Quimby and Winland  
Nays: None. The motion carried.

Mr. Burrow moved to **approve a base increase as presented in the revised certified salary schedule effective October 17, 2019** in compliance with House Bill 166. Mr. Winland seconded the motion.

**VOTE:** Yeas: Biggs, Burrow, Irvine, Johnson, Ogle, Quimby and Winland  
Nays: None. The motion carried.

**Information of the following upcoming professional development sessions:**

***Continuing Education*** – Zanesville, OH – 10/17/18-18/19 – Mitchell  
***Front Desk Safety & Security*** – Zanesville, OH – 12/04/19 – Dean, Sullivan  
***Internal Monitoring for IDEA Compliance/Results*** – Byesville, OH – 11/18/19, 01/07/20, 03/05/20 – Hupp  
***Manufacturer’s Summit*** – Columbus, OH – 10/29/19 – Delaney  
***OCALICON Special Education Conference*** – Columbus, OH – 11/19-22/19 – Bowen, Swaney, Buchanan  
***Ohio Association for Gifted Children Fall Conference*** – Columbus, OH – 10/22-22/19 - Boggs  
***Ohio School Psychologist Conference*** – Columbus, OH – 11/07-08/19 – King  
***OTES Pilot Training*** – Zanesville, OH – 09/26/19, 11/15/19, 02/26/19 – Ames  
***PECS Training*** – Cambridge, OH – 09/2019 and 10/01/19 – Holmes, Hupp  
***Professional Development*** – Columbus, OH – 10/14/19-10/15/19 – Sepp  
***Resident Educator Mentor Training*** – Canton, OH - 10/17-18/19 – Ames

**Superintendent Reports and Updates:**

- The administrative team is doing a book study on the book “Who Moved my Cheese?”
- In relation to this topic, the ESC is trying to evaluate new services and revenue streams

Mr. Burrow moved to **adjourn**. Mr. Ogle seconded the motion.

**VOTE:** Yeas: Biggs, Burrow, Irvine, Johnson, Ogle, Quimby and Winland  
Nays: None. The motion carried.

President \_\_\_\_\_

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Treasurer