

**Ohio Valley Educational Service Center  
Board Meeting Minutes  
Thursday, January 16, 2020 – 6:00 P.M.  
Lori's Restaurant, Caldwell, Ohio**

Opening ceremony with Pledge of Allegiance and Prayer

The regular meeting was called to order by President Pro-tem, Woody Biggs

Roll Call: Biggs, Burrow, Ingram, Irvine, Jackson, Lang, Ogle, Quimby and Winland

Absent: Johnson and McKee

Mr. Winland moved to **approve the agenda as presented**. Mrs. Irvine seconded the motion.

Nominations were accepted for President for 2020. **Mr. Woody Biggs was nominated.**

Mr. Lang moved to **close nominations for President for 2020**. Mr. Burrow seconded the motion.

**VOTE:** Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Ogle, Quimby and Winland

Abstained: Lang

Nays: None. The motion carried.

Mrs. Jackson moved to **elect Mr. Woody Biggs as President for 2020**. Mrs. Ingram seconded the motion.

**VOTE:** Yeas: Burrow, Ingram, Irvine, Jackson, Lang, Ogle, Quimby and Winland

Abstained: Biggs

Nays: None. The motion carried.

Nominations were accepted for Vice-President for 2020. **Mr. Pat Lang was nominated.**

Mr. Ogle moved to **close nominations for Vice-President for 2020**. Mr. Burrow seconded the motion.

**VOTE:** Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Lang, Ogle, Quimby and Winland

Nays: None. The motion carried.

Mr. Burrow moved to **elect Mr. Pat Lang as Vice-President for 2020**. Mr. Winland seconded the motion.

**VOTE:** Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Ogle, Quimby and Winland

Abstained: Lang

Nays: None. The motion carried.

**Mr. Biggs assumed the President's chair – (SINE DIE – 2019)**

Mr. Winland moved **approval to establish the regular governing board meeting time and dates for 2020, as follows**. All meetings will be held at 6:00 pm at Lori's Restaurant, Caldwell, Ohio. Mrs. Irvine seconded the motion.

**January 16, March 19, May 28, June 25, August 27, October 15, and December 17**

**VOTE:** Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Lang, Ogle, Quimby and Winland

Nays: None. The motion carried.

Mr. Winland moved to **approve the following committees**. Mr. Burrow seconded the motion.  
Finance/Audit Committee – Superintendent, Treasurer, Robert Burrow, Trina Jackson  
Policy Committee – Superintendent, Treasurer, Gary Quimby, Woody Biggs, Walt McKee, Jane Irvine  
Inventory Committee – Superintendent, Treasurer, Jo Ann Ingram, Steve Ogle  
Personnel Committee – Trina Jackson, Rusty Winland, Patrick Lang, Gary Johnson

**VOTE:** Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Lang, Ogle, Quimby and Winland  
Nays: None. The motion carried.

Mr. Burrow moved **approval of the following annual business resolutions**. Mr. Quimby seconded the motion.

1. To authorize the Treasurer to invest interim funds when such funds are available
2. To authorize the Treasurer to pay all bills as they are received and report those bills at the next regularly scheduled Governing board meeting
3. To authorize the Superintendent to employ such temporary personnel as needed in emergency situations. Such employees will be presented to the governing board at the next regular meeting for consideration of continued employment subject to board approval
4. Authorization to apply for all grants and/or funding for programs that the OVESC administration deems beneficial
5. To authorize the Superintendent to serve as purchasing agent for the Educational Service Center
6. To authorize the Superintendent to serve as Civil Rights Coordinator
7. The budget created in the state software (USAS) will be used for internal management use only
8. To authorize the use of blanket purchase orders as needed
9. To authorize Gail Thomas as Homeless liaison
10. To appoint Megan Atkinson as designee to attend public records training
11. To designate that the following trainings and events are for a designated public purpose and any food purchased in conjunction with corresponding event is for a public purpose:
  - Ohio Valley ESC Annual Leadership Day
  - Ohio Valley ESC Staff Opening Day
  - Ohio Valley ESC Book Studies
  - Ohio Valley ESC SRC Trainings and Meetings
  - Board Leadership Academies/Trainings
  - ESC Regional Meetings & ESC Sponsored and Collaborative Trainings
  - Staff Professional Trainings and Conferences

**VOTE:** Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Lang, Ogle, Quimby and Winland  
Nays: None. The motion carried.

Nominations were accepted for **OSBA Legislative Liaison and OSBA Student Achievement Liaison for 2020**.  
**Mr. Steve Ogle was nominated as Legislative Liaison.**

Mr. Winland moved to **close nominations for OSBA Legislative Liaison and OSBA Student Achievement Liaison for 2020**. Mrs. Jackson seconded the motion.

**VOTE:** Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Lang, Ogle, Quimby and Winland  
Nays: None. The motion carried.

Mr. Burrow moved to **elect Mr. Steve Ogle as OSBA Legislative Liaison and OSBA Student Achievement Liaison for 2020**. Mrs. Jackson seconded the motion.

**VOTE:** Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Lang, Quimby and Winland  
Abstained: Ogle  
Nays: None. The motion carried.

Mr. Winland moved to **approve the following Treasurer's Consent Recommendations**. Mr. Ogle seconded the motion.

- **Approval** of minutes from the regular meeting on December 12, 2019 as mailed the week prior
- **Approval** of the Treasurer's report and bills of \$812,997.48 for December 2019

**VOTE:** Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Lang, Ogle, Quimby and Winland  
Nays: None. The motion carried.

Mr. Burrow moved to **approve the Resolution #011620-01** for a contract with the Local Government Services division of the Ohio Auditor of State's office for supervision and review of the Ohio Valley ESC's fiscal year 2020 GAAP financial statements at a cost not to exceed \$2,500. Mrs. Irvine seconded the motion.

**VOTE:** Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Lang, Ogle, Quimby and Winland  
Nays: None. The motion carried.

Mr. Burrow moved to approve the following **Superintendent's Consent Recommendations**. Mr. Winland seconded the motion.

It is recommended by the Ohio Valley ESC Superintendent that the personnel listed be employed for the term indicated and at the existing salary schedule (where applicable) pending certification (where applicable) and satisfactory BCI/FBI background check (where applicable).

#### **PERSONNEL:**

##### **CERTIFIED:**

- **Hilverding, Rebecca**....Student Learning Mentor....to be issued a one year limited contract for up to 90 days....effective February 1, 2020 for the 2019-2020 school year....paid by Ohio Valley ESC
- **Smith-Betts, Brittany**....Teacher....OVESC Preschool....to be issued a one year limited contract for up to 190 days ....effective 2019-2020 school year....paid by Switzerland of Ohio Local School District
- **Wilson, Miranda**.... School Psychologist....to be issued a one year limited contract for up to 120 days.... effective January 2, 2020 for the 2019-2020 school year....paid by Wolf Creek Local School District

##### **CERTIFIED SUBSTITUTES**

**Approval** to hire the following **Certified Substitutes** on an as needed basis for the 2019-2020 school year.... Paid as per the substitute salary schedule:

Duskey, Tiffany

McCutcheon, Emily

Richter, Cierra

##### **CLASSIFIED:**

- **McConahay, Dakota**....Bus Paraprofessional....Ewing....to be issued a one year limited contract up to 100 days....up to 3 hours per day...effective 2019-2020 school year....payable upon receipt of timesheets.... paid by Fort Frye Local Schools
- **Merrow, Alicia**....Paraprofessional....Ewing School....to be issued a one year limited contract for up to 190 days ....up to 8 hours per day.... effective 2019-2020 school year....paid by Marietta City Schools

- **Walker, Julie**....Paraprofessional....OVESC Preschool....to be issued a one year limited contract for up to 165 days ....up to 8 hours per day....effective 2019-2020 school year....paid by OVESC Washington County Preschool Consortium

**CLASSIFIED SUBSTITUTES**

**Approval** to hire the following **Classified Substitutes** on an as needed basis for the 2019-2020 school year.... Paid as per the substitute salary schedule:

Oliverio, Alyssa

**RESIGNATIONS:**

- **Clark, Kaycee**....Recommendation to approve the resignation of Kaycee Clark.....Paraprofessional....Ewing.... effective December 31, 2019
- **Delaney, Robyn**....Recommendation to approve the resignation of Robyn Delaney....Career Pathway Industry Coordinator/Attendance Officer....OVESC....effective January 24, 2020
- **Wilson, Kristen**....Recommendation to approve the resignation of Kristen Wilson....Paraprofessional....Belpre.... effective January 7, 2020

**SUPPLEMENTALS:**

- **Approval** to adjust the supplemental contract for the Jane Miller to serve as a Mentor for Resident Educators for the 2019-2020 school year from serving as mentor for one educator to serving two educators....at the rate of \$1,000 per resident educator....payable upon completion of duties.
- **Approval** of a supplemental contract to Megan Atkinson for preparation of the Ohio Valley ESC's fiscal year 2020 GAAP financial statements.....at the rate of \$6,000.....payable upon completion of duties

**VOTE:** Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Lang, Ogle, Quimby and Winland  
Nays: None. The motion carried.

Mr. Quimby moved to **approve the following Recommendations.** Mrs. Irvine seconded the motion.

- **Recommendation** to approve an agreement with the Ohio School Board Association for New Board Member Training on January 23, 2020
- **Recommendation** to approve an agreement with Edgenuity for courses to serve the Ohio Valley ESC's Virtual Academy for a period of February 1, 2020 – January 31, 2021
- **Recommendation** for approval of the job description for Student Learning Mentor

**VOTE:** Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Lang, Ogle, Quimby and Winland  
Nays: None. The motion carried.

Mr. Burrow moved **approval to enter into executive session** to discuss the employment and compensation of public employees. Mr. Lang seconded the motion.

**VOTE:** Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Lang, Ogle, Quimby and Winland  
Nays: None. The motion carried.

Time in - 6:17 pm.  
Time out - 6:48 pm.

**Information of the following upcoming professional development sessions:**

**Student Outcomes at Home & School** - Caldwell, Ohio – 12/14/19 – Smith, S.

**Student Outcomes at Home & School, Behavioral Intervention CPS Meeting** - Caldwell, Ohio – 1/9/20 – Smith, S.

**Mentoring Year 1 & 4** – Shenandoah and Byesville – 1/13/2020 – Ames, S.

**Superintendent Reports and Updates:**

- OVESC's Virtual Academy – Blue Sky Virtual Academy is set to begin operation February 1, 2020

Mr. Ogle moved to **adjourn**. Mr. Burrow seconded the motion.

**VOTE:** Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Lang, Ogle, Quimby and Winland  
Nays: None. The motion carried.

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President

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Treasurer