

**Ohio Valley Educational Service Center
Board Meeting Minutes
Thursday, March 19, 2020 – 6:00 P.M.
Cambridge Admin Office - Cambridge, Ohio
Marietta Admin Office - Marietta, Ohio**

Opening ceremony with Pledge of Allegiance and Prayer.

The regular meeting was called to order by Megan Atkinson. This meeting was held remotely at two locations to comply with Governor Devine's executive order.

Roll Call: Biggs, Burrow, Ingram, Irvine, Jackson, Lang, Quimby and Winland
Absent: Johnson, McKee and Ogle

Mr. Winland moved to **approve the agenda as presented**. Mr. Quimby seconded the motion.

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Lang, Quimby and Winland
Nays: None. The motion carried.

Mr. Burrow moved to **approve the resignation of board member Walt McKee**, effective February 20,2020.
Mrs. Irvine seconded the motion.

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Lang, Quimby and Winland
Nays: None. The motion carried.

Mr. Quimby moved to **approve the resignation of board member Gary Johnson**, effective May 27,2020. Mr. Winland seconded the motion.

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Lang, Quimby and Winland
Nays: None. The motion carried.

Mr. Burrow moved **approval to enter into executive session** to discuss the appointment of a public official.
Mrs. Irvine seconded the motion.

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Lang, Quimby and Winland
Nays: None. The motion carried.

Time in - 6:08 pm
Time out - 6:17 pm

Mr. Burrow moved to **approve the appointment of new board member Ken Phillips**, to fill the vacancy of Walt McKee. Mr. Winland seconded the motion.

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Lang, Quimby and Winland
Nays: None. The motion carried.

The Oath of Office was administered to Ken Phillips by Megan Atkinson, Treasurer

Mr. Quimby moved to **approve the following Treasurer's recommendations**. Mr. Burrow seconded the motion.

- **Approval** of minutes from the regular meeting on January 16, 2020 as mailed the week prior
- **Approval** of the Treasurer's report and bills of \$727,678.97 for January 2020 and \$787,031.54 for February 2020

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Lang, Phillips, Quimby and Winland
Nays: None. The motion carried.

Mr. Winland moved to approve the following **Superintendent's recommendations**. Mrs. Irvine seconded the motion.

It is recommended by the Ohio Valley ESC Superintendent that the personnel listed be employed for the term indicated and at the existing salary schedule (where applicable) pending certification (where applicable) and satisfactory BCI/FBI background check (where applicable).

PERSONNEL:

CERTIFIED:

- **Frazier, Joe**....Long-term Substitute Teacher....OVESC Preschool....to be issued a one year limited contract for up to 120 dayseffective February 20, 2020 for the 2019-2020 school year....paid by OVESC Washington Preschool Consortium Districts
- **Plumly, Miranda**....Tutor....Homeless Grant....to be issued a one year part time limited contractup to 60 days....up to 2 hours per day....effective 2019-2020 school year....paid by McKinney Vento Homeless Grant Funds
- **Valentine, Amy**... Tutor....Homeless Grant....to be issued a one year part time limited contractup to 60 days....up to 6.25 hours per day....effective 2019-2020 school year....paid by McKinney Vento Homeless Grant Funds

CERTIFIED SUBSTITUTES

Approval to hire the following **Certified Substitutes** on an as needed basis for the 2019-2020 school year....

Paid as per the substitute salary schedule:

Loudin, Joyce

Wilson, Aubrie

CLASSIFIED:

- **McConahay, Dakota**.... Paraprofessional....Ewing School....to be issued a one year limited contract for up to 75 daysup to 6.75 hours per day....effective 2019-2020 school year....paid by Ewing Consortium Districts
- **Hupp, Michaela**....Paraprofessional....Ewing School....to be issued a one year limited contract for up to 75 daysup to 8 hours per day.... effective 2019-2020 school year....paid by Ewing Consortium Districts
- **Warsinsky, Hunter**....Building Bridges to Careers Placement....OVESCto be issued a one year limited contract for up to 87 daysup to 8 hours per day....effective 2019-2020 school year....paid by Building Bridges

CLASSIFIED SUBSTITUTES

Approval to hire the following **Classified Substitutes** on an as needed basis for the 2019-2020 school year.... Paid as per the substitute salary schedule:

Bridgeman, Meredith

Heffley, Rebecca

REASSIGNMENTS AND ADJUSTMENTS

- **Knotts, Tracey**....Tutor.....Recommendation to adjust hours from up to 5 hours to up to 8 hours effective March 2, 2020....paid by OVESC Washington County Consortium
- **Hilverding, Rebecca**....Student Learning Mentor....Recommendation to adjust contract from up to 90 days to up to 585 hours effective February 1, 2020 for the 2019-2020 contract year....paid by Ohio Valley ESC
- **Pebler, Thomas**.....Tutor.....Recommendation to adjust the contract from up to two hours per day to up to six hours per day effective the 2019-2020 contract year.....paid by Oakview consortium districts

REDUCTION IN FORCE:

- **Viney, Denise**....Recommendation to approve the partial reduction in force of **Denise Viney**.... Paraprofessional....from up to 5 days per week to up to 4 days per week....effective February 11, 2020.....paid by Ewing consortium districts...due to voluntary request

RESIGNATIONS:

- **Hoellworth, Joanna**....Recommendation to approve the resignation of Joanna Hoellworth....ParaprofessionalNoble Local School District...effective May 20, 2020
- **Westbrook, Amy**....Recommendation to approve the resignation of Amy Westbrook....Occupational Therapist....Fort Frye Local Schools....effective June 1, 2020
- **Zumwalde, Suzanne**....Recommendation to approve the resignation of Suzanne ZumwaldeBB2C Placement Coordinator....Washington County Consortium.... effective April 3, 2020

SUPPLEMENTALS:

- **Brown, Staci**....Paraprofessional....OVESC Preschool....to be issued a supplemental contract for up to 6 additional days....payable upon receipt of time sheets....effective 2019-2020 school year....payable by Caldwell EVSD
- **Larrick, Paula**....Paraprofessional....OVESC Preschool....to be issued a supplemental contract for up to 6 additional days....payable upon receipt of time sheets....effective 2019-2020 school year....payable by Caldwell EVSD

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Lang, Phillips, Quimby and Winland
Nays: None. The motion carried.

Mr. Winland moved to **approve the following Recommendations.** Mrs. Irvine seconded the motion.

RECOMMENDATIONS:

- **Recommendation** to approve an agreement with the Muskingum University for Academic Fieldwork for Occupational Therapy on March 20, 2020
- **Recommendation** for approval of the job description for Long-term Substitute Teacher
- **Recommendation** to approve Family and Medical Leave for **Morgan Haught**....Gifted Intervention Specialist.... Rolling Hills Local Schools....from May 7, 2020 to approximately May 22, 2020 and unpaid leave after all sick and personal leave have been exhausted
- **Recommendation** to approve Family and Medical Leave for **Katie Weber**....Certified Occupational Therapist Asst.... Fort Frye Schools....from April 27, 2020 to approximately May 22, 2020 and unpaid leave after all sick and personal leave have been exhausted
- **Recommendation** to approve Family and Medical Leave for **Michelle Casada**....Paraprofessional.... Ewing School....from January 31, 2020 to approximately February 9, 2020 and unpaid leave after all sick and personal leave have been exhausted
- **Recommendation** to approve an unpaid days for May 11 & 12, 2020 for Charla Kempa....Teacher....Cambridge City Schools
- **Recommendation** to approve an unpaid days for March 3 & 4, 2020 for Greta McElfresh....ParaprofessionalNoble Local Schools
- **Recommendation** to approve an unpaid day for February 24, 2020 for Janelle Barns.... ParaprofessionalRolling Hills Local School

- **Recommendation** to approve an unpaid day for February 25, 2020 for Alicia Merrow.... ParaprofessionalEwing School
- **Recommendation** to approve an unpaid day for May 11-13, 2020 for Emily Vernon.... ParaprofessionalWarren Local Schools
- **Recommendation** to approve a personal service contract with Teena Vigus to for cleaning services for the Cambridge Administrative offices effective April 1, 2020 – March 31, 2021

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Lang, Phillips, Quimby and Winland
 Nays: None. The motion carried.

Information of the following upcoming professional development sessions:

- Mentoring Year 1 & 4 School*** – Shenandoah and Byesville– 1/13/2020 – Ames, S
- Special Education Leadership Meeting*** – Chauncey, OH – 1/17/2020 – Hanger, T
- Student Outcomes at home and school- behavioral intervention/CPS Mtg*** – Caldwell, OH – 2/13/2020 – Smith, S
- Student Outcomes at home and school, behavioral intervention/CPS Mtg*** – Caldwell, OH – 2/21/2020 – Smith, S
- OTES 2.0 Bridge Training***-Dublin, OH –3/ 4&5/2020, Boggs, P
- OTES 2.0 Bridge Training***-Dublin, OH –3/ 4&5/2020, Edgell, J
- Self-Regulation Interventions*** – Columbus, OH – 3/11/2020 – Weber, K
- Continuing Education*** – Indianapolis, IN – 6/6-6/7, 2020- Glaizer, E
- OCALICON 2020 Conference*** – Columbus, OH – 11/11-11/13, 2020 – Edgell, J
- OME-RESA Wave 5 Redesign Training – Steubenville, OH – 3/4-3/6/2020*** – Atkinson, Buchtel, McConnell

Superintendent Reports and Updates:

- Fiscal staff of the ESC went through an extensive training for the state’s new budgetary and payroll systems and are in the process of implementing the new system
- Superintendent Brooks and Treasurer Atkinson held a meeting with local legislators and the Director of the ESC Association to propose new legislation to help improve the ESC alignment process to help increase ESC stability
- Superintendent Brooks has been meeting with local district boards. They have been going really well. He has so far visited 10 of our 12 boards
- ESC is working with Ohio State for the Hero’s Project. We are also working with them to bring professional development to our area.
- Leadership day to be moved from August to later in the fall.
- Blue Sky Virtual Learning Academy is up and running and we are researching options to provide education to adults from this program.
- ESC has four staff that will be certified to be a trainer for the new teacher evaluation system. ESC will be offering trainings to our districts.
- Superintendent Brooks and Treasurer Atkinson have begun to meet with superintendents and treasurers to discuss contracts for next year.
- Given the current Coronavirus Pandemic, employees at both administrative offices have the option to work remotely.

Mrs. Ingram moved to **adjourn**. Mrs. Irvine seconded the motion.

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Lang, Phillips, Quimby and Winland
 Nays: None. The motion carried.

 President

 Treasurer