

**Ohio Valley Educational Service Center
Board Meeting Minutes
Thursday, August 26, 2021 – 6:00 P.M.
Lori’s Restaurant, Caldwell, OH**

Opening ceremony with Pledge of Allegiance and Prayer.

The regular meeting was called to order by President Pat Lang.

Roll Call: Biggs, Burrow, Irvine, Jackson, Lang, Phillips, Quimby, Warner and Winland
Absent: Ingram and Ogle

Public Participation: none

Mr. Winland moved to **approve the agenda as presented**. **Mrs. Irvine** seconded the motion.

VOTE: Yeas: Biggs, Burrow, Irvine, Jackson, Lang, Phillips, Quimby, Warner and Winland
Nays: None. The motion carried.

Mr. Burrow moved to **approve the following Treasurer’s recommendations**. **Mr. Phillips** seconded the motion.

- **Approval** of minutes from the regular meeting on June 24, 2021
- **Approval** of the Treasurer’s report and bills of \$937,001.04 for June, 2021 and \$568,319.2 for July, 2021
- **Approval** of an agreement with ODE to administer EANS funding on behalf of the following non-public schools:

St. Benedict’s School (Guernsey County)	\$93,166.17
St. John’s School (Washington County)	\$103,381.68

- **Approval** to accept and book the following grants for the 2021-2022 fiscal year:

Early Childhood Expansion (ECE) Grant	\$136,000	439-9022
Parent Mentor Grant	\$50,000	499-9022
ESSER ESC Family Engagement Liaison Grant	\$69,728.23	507-9022
Extended Learning and Recovery Grant	\$175,000	507-9122
ARP Homeless Round 1 Grant	\$183,575.14	507-9222
GEERS Grant	\$116,087.01	508-9022
McKinney-Vento Homeless Grant	\$200,000	572-9022
IDEA Early Childhood Grant	\$46,375.54	587-9022
Comprehensive Literacy Grant	\$130,400.19	599-9022

- **Approval** to contract with the following aligned districts for services as per individual agreements for the 2021-2022 school year:

Local, City and Exempted Village School Districts:

Belpre City School District
Fort Frye Local School District
Frontier Local School District
Marietta City School District
Mid East Career and Technology Centers
Noble Local School District
Switzerland of Ohio Local School District

Warren Local School District
 Washington County Board of DD
 Wolf Creek Local School District

- **Approval** to contract with the following entities outside of our service area per individual agreements for the 2021-2022 school year:
 Alexander Local School District
 Athens City School District
 Federal Hocking Local School District
 Logan-Hocking Local School District
- **Approval** of the fee schedules for the 2021-2022 school year as listed below:

Ohio Valley Educational Service Center	
2021-2022 Fee Schedule	
Fingerprinting:	
BCI (\$34 if a School District Employee)	\$39
FBI (\$36 if a School District Employee)	\$41
Miscellaneous Charges:	
Personal Copies	3 cents per page
Returned Check Fee (Subject to change from bank)	\$20
Reissuance of Check	\$10
(Scholarship checks exempt due to change of college)	

VOTE: Yeas: Biggs, Burrow, Irvine, Jackson, Lang, Phillips, Quimby, Warner and Winland
 Nays: None. The motion carried.

Mr. Biggs moved to approve the following **Superintendent’s recommendations**. **Mr. Winland** seconded the motion.

It is recommended by the Ohio Valley ESC Superintendent that the personnel listed be employed for the term indicated and at the existing salary schedule (where applicable) pending certification (where applicable) and satisfactory BCI/FBI background check (where applicable).

PERSONNEL:

CERTIFIED:

- **Brooks, Andrew**....Supervisor....Switzerland of Ohio Local School District and Ohio Valley ESC....to be issued a one year limited contract for up to 120 days...effective August 1, 2021....paid by Switzerland of Ohio Local School District and Ohio Valley ESC
- **Graham, Tiffany**....Teacher....Switzerland of Ohio Local School District....to be issued a one year limited contract for up to 190 days...effective the 2021-2022 school year....paid by Switzerland of Ohio Local School District
- **Hall, Richard**....Director of Shared and Administrative Services....Ohio Valley ESC....to be issued a one year limited contract for up to 120 days...effective August 1, 2021....paid by Ohio Valley ESC and consortium districts
- **Huffman, Wendy**....Teacher....Switzerland of Ohio Local School District....to be issued a one year limited contract for up to 190 days...effective the 2021-2022 school year....paid by Switzerland of Ohio Local School District

- **Hupp, Kimberly**....Teacher....Switzerland of Ohio Local School District....to be issued a one year limited contract for up to 190 days...effective the 2021-2022 school year....paid by Switzerland of Ohio Local School District
- **Kiefer, Deborah**....Teacher....to be issued a one year limited contract for up to 210 days....up to eight hours per day....effective the 2021-2022 school year....paid by REACH Consortium Districts
- **Orr, Zavin**....Tutor....Oakview Juvenile Center....to be issued a one year limited contract for up to 180 days...up to 5.5 hours per day....effective the 2021-2022 school year...paid by Oakview Juvenile Center

CERTIFIED SUBSTITUTES

Approval to hire the following **Certified Substitutes** on an as needed basis for the 2021-2022 school year.... Paid as per the substitute salary schedule:

John Allen	Tracee Hein	Naomi Starkey
Stephanie Amrine	Kerri Hendershot	Christie Stewart
Judy Anderson	Diane Waggoner Hershman	Barry Stollar
Elizabeth Arnold	Vikki Herwald	Stephanie Swanson
Sarah Artese	D. Glenn Hess	Tab Thompson
Jeffrey Baker	Heather Hesson	Ethan Walker
Juanita Baker	Carolyn Hiener	Jennifer Walker
Joanna Baldwin	Steven Holloway	Catherine Wharton
Jennifer Raven Barkley	Zachary Husk	Aubrie Wilson
Dawn Barton	Sharon Jones	Jennifer Wright
Jeni Bauerbach	Katie Keating	Leslie Yoak
Daniel Bayer	Gayle King	Anna Kate York
M. Jean Bickford	Emily Klinger	Makayla Liedke
Lisa Brewer	Wayne Lawrence	
April Briggs	Harry Lemaster	
Chase Brundige	Melanie Lockhart	
Tiffany Buckley	Morgan Marshall	
Taylor Casto	Reece Nichols	
Christine Cavalier	Mary Nuzum	
Mary Coffman	Alyssa Oliverio	
Jack Colgrove	Amber Peck	
Larynn Cutshaw	Barbara Peery	
Douglas Delong	Brenda Pierce	
Dale Doebereiner	Chad Porter	
Brenda Evans	Jennifer Powell	
Robert Forbes	Sue Price	
Phillip Foreman	Margaret Sue Pritchett	
Derrick Fox	Charity Rettenberger	
William Gardner	Janet Richardson	
Virginia Graves	Rita Rodgers	

Autumn Hager	Kasandra Ruscitto-Pritchett
Christopher Hale	Megan Schramm
Melisa Hansell	Carolyn Smith

CLASSIFIED:

- **Briggs, Courtney**....Paraprofessional... OVESC Preschool....to be issued a one year limited contract.... up to 190 days.....up to 8 hours per day....effective 2021-2022 school year paid by Switzerland of Ohio Local School District
- **Brown, Kelly**....Paraprofessional... OVESC Preschool....to be issued a one year limited contract.... up to 190 days.....up to 8 hours per day....effective 2021-2022 school year paid by Switzerland of Ohio Local School District
- **Buchanan, Tonya**....Parent Mentor....OVESC....to be issued a one year limited contract....up to 170 days....up to 8 hours per day....effective 2021-2022 school year.... paid by OVESC Parent Mentor Grant
- **Clarke, Katelynn**....Paraprofessional... OVESC Preschool....to be issued a one year limited contract.... up to 190 days.....up to 8 hours per day....effective 2021-2022 school year paid by Noble Local School District
- **Cross, Mallory**.....Interpreter Paraprofessional....Noble Local....to be issued a one year limited contract....up to 185 days.....up to 8 hours per day.....effective 2021-22 school year....paid by Noble Local School District
- **Davidson, Haley**....Paraprofessional... OVESC Preschool....to be issued a one year limited contract.... up to 190 days.....up to 8 hours per day....effective 2021-2022 school year paid by Switzerland of Ohio Local School District
- **Johnson, Stephanie**....Administrative Assistant....OVESC....to be issued a one year limited contract....up to 180 days.....up to 8 hours per day....effective July 13, 2021....paid by OVESC
- **Otto, Macy**....Paraprofessional... OVESC Preschool....to be issued a one year limited contract.... up to 190 days.....up to 8 hours per day....effective 2021-2022 school year paid by Switzerland of Ohio Local School District
- **Oliver, Brenda**....Paraprofessional....Ewing School....to be issued a one year limited contract for up to 190 days.... up to 8 hours per day....effective 2021-2022 school year....paid by Ewing Consortium Districts
- **Schwendeman, Mindy**....Parent Mentor....OVESC....to be issued a one year limited contract....up to 120 days.....up to 8 hours per day....effective 2021-2022 school year.... paid by OVESC Parent Mentor Grant
- **Ball (Sholtis), Amber**....Paraprofessional... OVESC Preschool....to be issued a one year limited contract.... up to 190 days.....up to 8 hours per day....effective 2021-2022 school year paid by Noble Local School District
- **Wittekind, Angela**....Paraprofessional....Warren Local School District....to be issued a one year limited contract....up to 190 days....up to 8 hours per day....effective 2021-2022 school year....paid by Belpre City School District

CLASSIFIED SUBSTITUTES

Approval to hire the following **Classified Substitutes** on an as needed basis for the 2021-2022 school year....
Paid as per the substitute salary schedule:

Alleen Ager
 Beverly Carpenter
 Twila Daughtery
 Linda Flowers
 Katelyn Groves
 Elizabeth Holloway
 Sonja McCartney
 Megan Mahoney
 Alyssa Oliverio
 Cierra Richter
 Tiffany Smith
 Hannah Stone

Cheryl J. Thomas
Jennifer Wright
Karri Schilling

REASSIGNMENTS AND ADJUSTMENTS:

- **Messenger, Letisha**....Recommendation to adjust the contract of **Letisha Messenger**.... Paraprofessional ...from up to 175 days per school year to up to 190 days per school year.... effective 2021-22 school year... paid by Switzerland of Ohio Local School District
- **Schaffer, Phillip**....to adjust the assigned title on the supplemental contract of **Phillip Schaffer** from Future STEM Leaders Camp Teacher Supervisor to Future STEM Leaders Camp Instructor ...effective summer 2021

RESIGNATIONS:

- **Ackerman, Phillip**....Recommendation to approve the resignation of **Phillip Ackerman**....Director of Shared and Administrative Services....OVESC....effective July 15, 2021
- **Bilyeu, Janelle**....Recommendation to approve the resignation of **Janelle Bilyeu**....Teacher...Switzerland of Ohio Local School District....effective July 31, 2021
- **Burkhart, Lacey**....Recommendation to approve the resignation of **Lacey Burkhart**....Teacher..... Switzerland of Ohio Local School District.....effective August 20, 2021
- **Crock, Brittany**....Recommendation to approve the resignation of **Brittany Crock**....Paraprofessional....Wolf Creek Local School District....effective August 11, 2021
- **Denius, Morgan**....Recommendation to approve the resignation of **Morgan Denius**....Paraprofessional.... Noble Local School District....effective July 15, 2021
- **Fraley, Kayla**....Recommendation to approve the resignation of **Kayla Fraley**....Paraprofessional..... Switzerland of Ohio Local School District....effective July 31, 2021
- **Hill, Candace**....Recommendation to approve the resignation of **Candace Hill**....Paraprofessional.....Wolf Creek Local School District....Effective August 11, 2021
- **Hamrick, Angela**....Recommendation to approve the resignation of **Angela Hamrick**.... Paraprofessional.... Wolf Creek Local School District....effective July 31, 2021
- **Humphreys, Tracey**....Recommendation to approve the resignation of **Tracey Humphreys**.... Paraprofessional.... Ewing.....effective July 31, 2021
- **Hupp, Michaela**....Recommendation to approve the resignation of **Michaela Hupp**.... Paraprofessional.... Ewing....effective August 18, 2021
- **McCollum, Kayla**....Recommendation to approve the resignation of **Kayla McCollum**....Paraprofessional.... Noble Local....effective August 27, 2021
- **Holly Phillips**....Recommendation to approve the resignation of **Holly Phillips**....Paraprofessional.... Ewing....effective August 18, 2021
- **Schwaben, Stacy**....Recommendation to approve the resignation of **Stacy Schwaben**.... Paraprofessional... Switzerland of Ohio Local School District....effective August 11, 2021
- **Trinh, Chelsea**....Recommendation to approve the resignation of **Chelsea Trinh**.... Speech Language Pathologist....OVESC....effective October 14, 2021
- **Viney, Denise**....Recommendation to approve the resignation of **Denise Viney**....Paraprofessional....Ewingeffective August 20, 2021

SUPPLEMENTALS:

- **Approval** for supplemental contracts for the following to participate in Preschool New Staff Orientation on July 21-22, 2021....at the rate of \$100 per day for up to 2 days.... paid by OVESC Preschool districts.... payable upon completion of duties and receipt of time sheets:
 - Debra Adams (Colvin)
 - Kelly Brown
 - Amanda Chalfant
 - Rebecca Clemens
 - Jenna Eddleblute
 - Kyla Ferguson
 - Lindsay Frame

- Tiffany Graham
- Emily Hall
- Hannah Hilverding
- Cecelia "Nicole" Hossman
- Wendy Huffman
- Kimberly Hupp
- Megan Isaly
- Letisha Messenger
- Stephanie Munoz
- Macy Otto
- Kelsey Parks
- Jenny Scott
- Cheyenne Williams
- **Beaver, Lynsey**....Paraprofessional....SOLSD....to be issued a supplemental contract for up to 5 additional days....payable upon receipt of time sheets....effective school year 2021-2022....payable by Switzerland of Ohio Local School District
- **Bettinger, Beth**....Paraprofessional....SOLSD....to be issued a supplemental contract for up to 5 additional days....payable upon receipt of time sheets....effective school year 2021-2022....payable by Switzerland of Ohio Local School District
- **Bolyard, Shelby**....Teacher....SOLSD....to be issued a supplemental contract for up to 5 additional days....payable upon receipt of timesheets.....effective school year 2021-2022....payable by Switzerland of Ohio Local School District
- **Briggs, Courtney**....LPN Paraprofessional....SOLSD to be issued a supplemental contract for up to 5 additional days....payable upon receipt of timesheets....effective school year 2021-22... payable by Switzerland of Ohio Local School District
- **Brown, Kelly**....Paraprofessional....SOLSD....to be issued a supplemental contract for up to 6 additional days....payable upon receipt of time sheets....effective school year 2021-2022....payable by Switzerland of Ohio Local School District
- **Davidson, Haley**....Paraprofessional....SOLSD....to be issued a supplemental contract for up to 5 additional days....payable upon receipt of time sheets....effective school year 2021-2022....payable by Switzerland of Ohio Local School District
- **Earley, Dakota**....Teacher....SOLSD....to be issued a supplemental contract for up to 5 additional days....payable upon receipt of timesheets.....effective school year 2021-2022....payable by Switzerland of Ohio Local School District
- **Graham, Tiffany**....Teacher....SOLSD....to be issued a supplemental contract for up to 5 additional days....payable upon receipt of timesheets.....effective school year 2021-2022....payable by Switzerland of Ohio Local School District
- **Hawkins, Tricia**....School Psychologist....OVESC....to be issued a supplemental contract for up to 15 additional days....payable upon receipt of timesheets....effective summer 2021....payable by Washington County Preschool Consortium
- **Hossman, Cecilia Nicole**....Paraprofessional....SOLSD....to be issued a supplemental contract for up to 6 additional days....payable upon receipt of time sheets....effective school year 2021-2022....payable by Switzerland of Ohio Local School District
- **Huffman, Wendy**....Teacher....SOLSD....to be issued a supplemental contract for up to 5 additional days....payable upon receipt of timesheets.....effective school year 2021-2022....payable by Switzerland of Ohio Local School District
- **Hupp, Kimberly**....Teacher....SOLSD....to be issued a supplemental contract for up to 5 additional days....payable upon receipt of timesheets.....effective school year 2021-2022....payable by Switzerland of Ohio Local School District
- **Isaly, Megan**....Paraprofessional....SOLSD....to be issued a supplemental contract for up to 6 additional days....payable upon receipt of time sheets....effective school year 2021-2022....payable by Switzerland of Ohio Local School District
- **Kanzigg, Carla**....Teacher....SOLSD....to be issued a supplemental contract for up to 5 additional days....payable upon receipt of timesheets.....effective school year 2021-2022....payable by Switzerland of Ohio Local School District
- **Laudermilt, Jessica**....Teacher....SOLSD....to be issued a supplemental contract for up to 5 additional days....payable upon receipt of timesheets.....effective school year 2021-2022....payable by Switzerland of Ohio Local School District

- **Loughry, Caitlin**....Speech Language Pathologist....OVESC Preschool....to be issued a supplemental contract for up to 15 additional days... payable upon receipt of time sheets....effective summer 2021.... payable by OVESC Preschool Consortium Districts
- **McCall, Deanna**....Paraprofessional....SOLSD....to be issued a supplemental contract for up to 5 additional days....payable upon receipt of time sheets....effective school year 2021-2022....payable by Switzerland of Ohio Local School District
- **Mellinger, Emily**....Paraprofessional....SOLSD....to be issued a supplemental contract for up to 5 additional days....payable upon receipt of time sheets....effective school year 2021-2022....payable by Switzerland of Ohio Local School District
- **Messenger, Letisha**....Paraprofessional....SOLSD....to be issued a supplemental contract for up to 6 additional days....payable upon receipt of time sheets....effective school year 2021-2022....payable by Switzerland of Ohio Local School District
- **Moore, Stephanie**....Teacher....SOLSD....to be issued a supplemental contract for up to 5 additional days....payable upon receipt of timesheets.....effective school year 2021-2022....payable by Switzerland of Ohio Local School District
- **Otto, Macy**....Paraprofessional....SOLSD....to be issued a supplemental contract for up to 6 additional days....payable upon receipt of time sheets....effective school year 2021-2022....payable by Switzerland of Ohio Local School District
- **Prichard, Jacqueline**....Blue Sky Virtual Academy Supervisor....OVESC....to be issued a supplemental contract up to 3 additional days....payable upon receipt of timesheets....effective 2020-2021....Payable by OVESC Consortium Districts
- **Rankin, Lila**...Administrative Assistant...OVESC...to be issued a supplemental contract for \$2,000 for the 2021-22 school year... payable by OVESC Washington County Consortium Districts
- **Rieck, Mary**....Teacher....SOLSD....to be issued a supplemental contract for up to 5 additional days....payable upon receipt of timesheets.....effective school year 2021-2022....payable by Switzerland of Ohio Local School District
- **Roberts, Lydia**....Teacher....SOLSD....to be issued a supplemental contract for up to 5 additional days....payable upon receipt of timesheets.....effective school year 2021-2022....payable by Switzerland of Ohio Local School District
- **Scott, Jennifer**....Teacher....SOLSD....to be issued a supplemental contract for up to 5 additional days....payable upon receipt of timesheets.....effective school year 2021-2022....payable by Switzerland of Ohio Local School District
- **Simmons, Brenda**....Paraprofessional....SOLSD....to be issued a supplemental contract for up to 5 additional days....payable upon receipt of time sheets....effective school year 2021-2022....payable by Switzerland of Ohio Local School District
- **Smith-Betts, Brittany**....Teacher....SOLSD....to be issued a supplemental contract for up to 5 additional days....payable upon receipt of timesheets.....effective school year 2021-2022....payable by Switzerland of Ohio Local School District
- **Snyder, Kimberly**...Paraprofessional....Noble Local...to be issued a supplemental contract up to 5 additional hours...payable upon receipt of time sheets...effective summer 2021.... Payable by Noble Local
- **Williams, Cheyenne**....Teacher....SOLSD....to be issued a supplemental contract for up to 5 additional days....payable upon receipt of timesheets.....effective school year 2021-2022....payable by Switzerland of Ohio Local School District
- **Winland, Hope**....Paraprofessional....SOLSD....to be issued a supplemental contract for up to 5 additional days....payable upon receipt of time sheets....effective school year 2021-2022....payable by Switzerland of Ohio Local School District

RECOMMENDATIONS:

- **Recommendation** to approve a \$30 per month cell phone stipend for Cherish Adams and Bryan Wilson effective August, 2021
- **Recommendation** to approve a Lease Agreement with Monroe County Agricultural Society for preschool classroom space for Switzerland of Ohio LSD effective September 1, 2021 through August 31, 2024
- **Recommendation** to approve Instructional Technology Coach job description
- **Recommendation** to approve Addendum A to Superintendent's contract as presented regarding vacation accrual

VOTE: Yeas: Biggs, Burrow, Irvine, Jackson, Lang, Phillips, Quimby, Warner and Winland
Nays: None. The motion carried.

Mrs. Jackson moved **approval to enter into executive session** to consider the purchase of property for public purposes and to consider the investigation of charges or complaints against a public official. Mrs. Irvine seconded the motion.

VOTE: Yeas: Biggs, Burrow, Irvine, Jackson, Lang, Phillips, Quimby, Warner and Winland
Nays: None. The motion carried.

Time in - 6:10 pm
Time out - 6:44 pm

Mrs. Jackson moved to approve for the board to authorize the superintendent and Treasurer to begin negotiations in purchasing a property within Washington County. Mr. Winland seconded the motion.

VOTE: Yeas: Biggs, Burrow, Irvine, Jackson, Lang, Phillips, Quimby, Warner and Winland
Nays: None. The motion carried.

Information of the following upcoming professional development sessions:

- OTES 2.0 Teacher Training***– Athens-Meigs ESC– 7/29/2021- Boggs, P.
- OTES 2.0 Transition Training for Teachers*** – Athens-Meigs ESC – 8/10/2021 – Boggs, P.
- Best Practices in Building Salary Adm. System*** – Virtual – 8/18/2021 – Brooks.A.
- CPI Certification*** – Youngstown, Ohio – 8/18-8/20/2021 – Wilson, B.
- OTES 2.0 Transition Training for Teachers*** – Nelsonville-York School District – 8/24-25/2021 – Boggs, P.
- OECSA Conference*** – Columbus, Ohio – 9/20-9/21/21 – Summers, D.
- BASA Conference*** – Columbus, Ohio – 10/5-6/2021 – Hall, R.
- BASA Conference*** – Columbus, Ohio – 10/5-6/2021 – Summers, D.
- OCALICON Conference*** – Virtual – 11/16-19/2021 – Wilson, B.

Superintendent Reports and Updates:

- Districts are continuing to show interest in our Blue Sky Virtual Academy amid the Covid crisis
- Ohio Valley ESC had a successful Opening Day
- First Superintendent's meeting is next week to kick off the school year

Mr. Biggs moved to **adjourn**. **Mr. Quimby** seconded the motion.

VOTE: Yeas: Biggs, Burrow, Irvine, Jackson, Lang, Phillips, Quimby, Warner and Winland
Nays: None. The motion carried.

President

Treasurer