

**Ohio Valley Educational Service Center
Board Meeting Minutes
Thursday, December 16, 2021 – 6:00 P.M.
Lori's Restaurant, Caldwell, OH**

Opening ceremony with Pledge of Allegiance and Prayer.

The regular meeting was called to order by President Pat Lang.

Roll Call: Biggs, Burrow, Ingram, Jackson, Lang, Ogle, Quimby, Warner and Winland
Absent: Irvine and Phillips

Public Participation: none

Mr. Burrow moved to **approve the agenda as presented**. **Mr. Winland** seconded the motion.

VOTE: Yeas: Biggs, Burrow, Ingram, Jackson, Lang, Ogle, Quimby, Warner and Winland
Nays: None. The motion carried.

Mr. Ogle moved to **approve the following Treasurer's recommendations**. **Mr. Biggs** seconded the motion.

- **Approval** of minutes from the regular meeting on October 21, 2021
- **Approval** of the Treasurer's report and bills of \$723,265.29 for October 2021 and \$775,298.37 for November 2021
- **Approval** of an agreement with the Ohio Auditor of State's office for the Ohio Valley ESC's financial audit for the fiscal years ending June 30, 2020 and June 30, 2021
- **Approval** to book and accept the OTES Grant for the 2021-2022 fiscal year in the amount of \$14,705.88 and use account 590-9022 to account for it
- **Approval** of a lease agreement with Quadient, Inc. for a mail machine for the Marietta office for a period of 60 months beginning January 2022 in the amount of \$156.11 per month.
- **Approval** to contract with the following entities outside of our service area per individual agreements for the 2021-2022 school year:
 - Athens Meigs Educational Service Center
 - East Muskingum Local School District
 - Meigs Local School District

VOTE: Yeas: Biggs, Burrow, Ingram, Jackson, Lang, Ogle, Quimby, Warner and Winland
Nays: None. The motion carried.

Mr. Quimby moved to approve the following **Superintendent's recommendations**. **Mr. Winland** seconded the motion.

It is recommended by the Ohio Valley ESC Superintendent that the personnel listed be employed for the term indicated and at the existing salary schedule (where applicable) pending certification (where applicable) and satisfactory BCI/FBI background check (where applicable).

PERSONNEL:

CERTIFIED:

- **Eding, Stacey**....Teacher....OVESC Preschool....to be issued a one year limited contract for up to 150 days... effective the 2021-2022 school year.... paid by Washington County Preschool Consortium Districts
- **Lauffer, Eden**...School Psychologist....SOLSD....to be issued a one year limited contract for up to 150 days...effective the 2021-22 school year....paid by SOLSD
- **Stevens, Janeny**.....Teacher.....Switzerland of Ohio Local School District.....to be issued a one year limited contract for up to 150 days....effective the 2021-22 school year....paid by Switzerland of Ohio Local School District
- **Witzke, McKenzie**....Speech Language Pathologist....Switzerland of Ohio Local School District....to be issued a one year limited contract for up to 150 days...effective the 2021-2022 school year....paid by Switzerland of Ohio Local School District

CERTIFIED SUBSTITUTES

Approval to hire the following **Certified Substitutes** on an as needed basis for the 2021-2022 school year.... Paid as per the substitute salary schedule:

- Britton, Deidra
- Brown, Eric
- Buckley, Tiffany
- Carhuay, Monica
- Hammrick, Katherine
- Hendershot, Emily
- Morganstern, Lindsey
- Stollar-Linger, Amanda
- Swan, Teresa
- Wells, Philip

CLASSIFIED:

- **Burkhart, Barbara**....Paraprofessional....SOLSD....to be issued a one year limited contract for up to 75 days.... up to 8 hours per day....effective 2021-2022 school year....paid by SOLSD
- **Hartshorn, Megan**....Paraprofessional....SOLSD....to be issued a one year limited contract for up to 150 days.... up to 8 hours per day....effective 2021-2022 school year....paid by SOLSD
- **Lucas, Trista**....Paraprofessional....Ewing....to be issued a one year limited contract for up to 150 days....up to 8 hours per day....effective 2021-2022 school year....paid by Ewing Consortium Districts
- **McCartney, Sonja**....EANS Tutor....OVESC....to be issued a one year limited contract for up to 75 days.... up to 4 hours per day....effective 2021-2022 school year....paid by St. John's Catholic School EANS Grant
- **Templeton, Courtney**....Paraprofessional...OVESC Preschool....to be issued a one year limited contract for up to 150 days.... up to 8 hours per day....effective 2021-22 school year....paid by Washington County Preschool Consortium Districts
- **Wagner, Maridith**....Paraprofessional...OVESC Preschool....to be issued a one year limited contract for up to 150 days.... up to 8 hours per day....effective 2021-22 school year....paid by Washington County Preschool Consortium Districts

CLASSIFIED SUBSTITUTES

Approval to hire the following **Classified Substitutes** on an as needed basis for the 2021-2022 school year.... Paid as per the substitute salary schedule:

- Burkhart, Barbara

REASSIGNMENTS AND ADJUSTMENTS:

- **Kiefer, Deborah**....Recommendation to adjust the resignation of **Deborah Kiefer**....REACH Intervention Specialist....from resignation effective on October 29, 2021 to resignation effective November 11, 2021

RESIGNATIONS:

- **Dowler, Kimberly**....Recommendation to approve the resignation of **Kimberly Dowler**....Paraprofessional.... OVESC Preschool....effective November 22, 2021
- **Oliver, Brenda**....Recommendation to approve the resignation of **Brenda Oliver**....Paraprofessional...Ewing School....effective December 8, 2021
- **Schilling, Karri**....Recommendation to approve the resignation of **Karri Schilling**....Paraprofessional.... OVESC Preschool....effective November 19, 2021
- **Schultheis, Lori**....Recommendation to approve the resignation of **Lori Schultheis**....Paraprofessional Ewing School....effective November 12, 2021
- **Stutzman, Jennifer**....Recommendation to approve the resignation of **Jennifer Stutzman**....Teacher.... SOLSD....effective November 5, 2021

SUPPLEMENTALS:

- **Hartshorn, Megan**....Paraprofessional....SOLSD....to be issued a supplemental contract for up to 5 additional days....payable upon receipt of time sheets....effective for the 2021-2022 school year....payable by SOLSD
- **Wagner, Maridith**...Paraprofessional....OVESC Preschool....to be issued a supplemental contract for up to 10 additional days....payable upon receipt of time sheets....effective for the 2021-22 school year....payable by Washington County Preschool Consortium Districts
- **Approval** to for supplemental contracts for the following to serve as Mentors for Resident Educators for the 2021-22 school year....at the rate of \$1,000 per resident educator.... ..payable upon completion of duties:

Penny Boggs (1)
Buffy Byrd (2)
Sherri Davidson (1)
Melanie Fouss (2)
Ellen Hoiium (1)
Jennifer Kemp (2)
Erin Leach (3)
Tami Neiswonger (1)
Trisha Ruble (2)
Brittany Smith-Betts (1)

RECOMMENDATIONS:

- **Recommendation** to approve updated Reading Specialist Job Description
- **Recommendation** to approve a revised policy manual as presented
- **Recommendation** to approve extended FMLA Leave for **Christine Abrams**...Paraprofessional...Noble Local... expected to return January 3, 2022
- **Recommendation** to approve extended FMLA Leave for **Rebecca Clemens**...Teacher...OVESC Preschool ... expected to return January 3, 2022
- **Recommendation** to approve an unpaid day for **Brenda Oliver**....Paraprofessional...Ewing.... for October 20, 2021 and November 23, 2021
- **Recommendation** to approve an unpaid day for **Letisha Messenger**....Paraprofessional...SOLSD.... for November 1, 2021
- **Recommendation** to approve the EANS Tutor job description
- **Recommendation** to approve Katy Nelson as a student teacher in Alyssa Harding's, Noble Local, classroom from January 10, 2022 to April 20, 2022
- **Recommendation** to approve Ashley Ditty to job shadow Valerie Anderson, BCBA
- **Recommendation** to approve Kirsten Brown as a student teacher in Jennifer Kemp's, SOLSD, classroom

VOTE: Yeas: Biggs, Burrow, Ingram, Jackson, Lang, Ogle, Quimby, Warner and Winland
Nays: None. The motion carried.

Mr. Burrow moved for of **Resolution #121621-01** for OVESC Employee Katrina Kratche assigned to Building Bridges to Careers. **Mrs. Jackson** seconded the motion.

WHEREAS R.C. 3319.17(B)(1), (3), and (4); R.C. 3319.171; R.C. 3319.172; and applicable policies and laws permit the Governing Board to proceed in achieving a reduction in staff by **abolishing positions** – in whole – in accordance with the recommendation of the Superintendent due to (1) reduction in the total number of pupils that the Governing Board is required to provide particular services directly thereto pursuant to one or more interdistrict contracts requiring such services, (2) reduction in the total level of non-direct pupil services that the Governing Board is required to provide under all interdistrict contracts as a result of the termination or nonrenewal of one or more of these interdistrict contracts, and (3) financial reasons.

WHEREAS R.C. 3319.17(B)(1), (3), and (4); R.C. 3319.171; R.C. 3319.172; and applicable policies and laws permit the Governing Board to proceed in achieving a reduction in staff by **suspending employment contracts** – in whole – in accordance with the recommendation of the Superintendent due to (1) reduction in the total number of pupils that the Governing Board is required to provide particular services directly thereto pursuant to one or more interdistrict contracts requiring such services, (2) reduction in the total level of non-direct pupil services that the Governing Board is required to provide under all interdistrict contracts as a result of the termination or nonrenewal of one or more of these interdistrict contracts, and (3) financial reasons after giving preference first, within each applicable teaching field (teaching employees) and/or pay classification (nonteaching employees) affected, to employees on continuing contracts.

WHEREAS, pursuant to R.C. 3319.17(B)(1), (3), and (4); R.C. 3319.172; and applicable policies and laws, the Superintendent recommends that the Governing Board proceed in achieving a reduction in staff by both (1) abolishing the following positions in whole by one hundred percent (100%) and suspending the following employment contracts in whole (1) reduction in the total number of pupils that the Governing Board is required to provide particular services directly thereto pursuant to one or more interdistrict contracts requiring such services, (2) reduction in the total level of non-direct pupil services that the Governing Board is required to provide under all interdistrict contracts as a result of the termination or nonrenewal of one or more of these interdistrict contracts, and (3) financial reasons after giving preference first, within each applicable pay classification affected, to employees on continuing contracts, **effective December 31, 2021**:

Administrative Assistant for Building Bridges to Careers – in whole by one hundred percent (100%)
Employment Contract of Katrina Kratche – in whole by one hundred percent (100%)

WHEREAS, the notice requirements of R.C. 121.22, R.C. 3313.16, and applicable laws were complied with for this governing board meeting.

WHEREAS, all formal action of the Governing Board concerning and relating to the adoption of the instant resolution were taken in an open meeting of the Governing Board and all deliberations of the Governing Board that resulted in such formal action were in meetings open to the public in compliance with the law.

NOW THEREFORE BE IT RESOLVED THAT, pursuant to R.C. 3319.17(B)(1), (3), and (4); R.C. 3319.172; and applicable policies and laws, the Governing Board accepts the recommendation of the Superintendent and hereby achieves a reduction in staff by both (1) abolishing the following positions in whole by one hundred percent (100%) and suspending the following employment contracts in whole by one hundred percent (100%) due to (1) reduction in the total number of pupils that the Governing Board is required to provide particular services directly thereto pursuant to one or more interdistrict contracts requiring such services, (2) reduction in the total level of non-direct pupil services that the Governing Board is required to provide under all interdistrict contracts as a result of the termination or nonrenewal of one or more of these interdistrict contracts, and (3) financial reasons after giving preference first, within each applicable pay classification affected, to employees on continuing contracts, **effective December 31, 2021**:

Administrative Assistant for Building Bridges to Careers – in whole by one hundred percent (100%)
Employment Contract of Katrina Kratche – in whole by one hundred percent (100%)

NOW THEREFORE BE IT FURTHER RESOLVED THAT, this resolution shall be in full force and effect from and immediately upon its adoption by the Governing Board.

VOTE: Yeas: Biggs, Burrow, Ingram, Jackson, Lang, Ogle, Quimby, Warner and Winland
Nays: None. The motion carried.

Mr. Biggs moved for **approval** of **Resolution #121621-02** for OVESC Employment of Substitute Teachers. **Mr. Winland** seconded the motion.

WHEREAS the ESC anticipates that the ESC and its client school districts may experience difficulty obtaining substitute teachers during the 2021-2022 school year amidst the ongoing COVID-19 pandemic.

WHEREAS, pursuant to authority granted in Section 4 of Senate Bill 1, which was enacted by the 134th General Assembly and become effective as an emergency measure on October 28, 2021, the ESC may establish its own education requirements for individuals to serve as substitute teachers in the ESC and client school districts during the 2021-2022 school year.

WHEREAS the ESC desires to temporarily adopt modified education requirements for substitute teaches in accordance with the law during the current 2021-2022 school year as a measure to help ensure availability of a sufficient number of substitute teachers for the ESC and client school districts.

WHEREAS the notice requirements of R.C. 121.22, R.C. 3313.16, and applicable laws were complied with for this Governing Board meeting.

WHEREAS all formal action of the ESC concerning and relating to the adoption of the instant resolution were taken in an opening meeting of the ESC and all deliberations of the ESC that resulted in such formal action were in meetings open to the public in compliance with the law.

NOW THEREFORE BE IT RESOLVED THAT, for those substitute teachers employed by the ESC and **assigned to work in the ESC**, the ESC temporarily authorizes the employment of such substitute teachers who do not hold post-secondary degrees, as may otherwise be required pursuant to applicable laws and regulations including, but not limited to, R.C. 3319.226, R.C. 3319.30, Ohio Adm. Code 3301-23-44, Board Policy 3120.04, and/or Board Policy 4120.04 during the 2021-2022 school year.

NOW THEREFORE BE IT FURTHER RESOLVED THAT, for those substitute teachers employed by the ESC and **assigned to work in a client school district**, the ESC temporarily authorizes the employment of such substitute teachers who do not hold post-secondary degrees, as may otherwise be required pursuant to applicable laws and regulations during the 2021-2022 school year **provided the assigned client school district also authorizes such employment**.

NOW THEREFORE BE IT FURTHER RESOLVED THAT, in addition to fulfilling the educational requirements adopted by the ESC, all substitute teachers must be of good moral character, have completed all required criminal background checks, and obtained a valid non-renewable temporary substitute teaching license issued by the Ohio Department of Education to serve as a substitute teacher in the ESC and client school districts during the 2021-2022 school year.

NOW THEREFORE BE IT FURTHER RESOLVED THAT, this resolution shall be in full force and effect from and immediately upon its adoption by the Governing Board.

VOTE: Yeas: Biggs, Burrow, Ingram, Jackson, Lang, Ogle, Quimby, Warner and Winland
Nays: None. The motion carried.

Mr. Winland moved for **approval to enter into executive session** to consider the purchase of property for public purposes **Mr. Burrow** seconded the motion.

VOTE: Yeas: Biggs, Burrow, Ingram, Jackson, Lang, Ogle, Quimby, Warner and Winland
Nays: None. The motion carried.

Time in - 6:08 pm
Time out - 6:40 pm

Mr. Biggs moved to appoint Steve Ogle as president pro-tem for the January 2022 organizational meeting. **Mrs. Jackson** seconded the motion.

VOTE: Yeas: Biggs, Burrow, Ingram, Jackson, Lang, Ogle, Quimby, Warner and Winland
Nays: None. The motion carried.

Mr. Burrow moved to approve to set the date for the organizational and next regular board meeting as January 20, 2022 at 6:00 pm at Lori's Restaurant. **Mrs. Jackson** seconded the motion.

VOTE: Yeas: Biggs, Burrow, Ingram, Jackson, Lang, Ogle, Quimby, Warner and Winland
Nays: None. The motion carried.

Information of the following upcoming professional development sessions:

- NAEHCY – Virtual – November 14-16, 2021 – **S. Collinsworth**
- OTES 2.0 Teacher Training – Meigs High School – December 10, 2021 – **P. Boggs**
- NASP Annual Convention – Boston, MA – February 14-16, 2022 – **B. Wilson**
- ODH Regional School Nurse Conference –Virtual – February 25, 2022 – **W. Hockenberry**

Superintendent Reports and Updates:

- Karen Kubota and Lori Parry will be joining the board in January as new board members
- OVESC is co-hosting a new board member orientation with ECOESC
- OVESC has applied for ESSER monies to help support the learning plans of our districts
- OVESC honored its outgoing board member, Gary Quimby, for his 31 years of service on the board

Mr. Quimby moved to **adjourn**. **Mr. Winland** seconded the motion.

VOTE: Yeas: Biggs, Burrow, Ingram, Jackson, Lang, Ogle, Quimby, Warner and Winland
Nays: None. The motion carried.

President

Treasurer