

**Ohio Valley Educational Service Center
Board Meeting Minutes
Thursday, January 20, 2022 – 6:00 P.M.
Lori's Restaurant, Caldwell, Ohio**

Opening ceremony with Pledge of Allegiance and Prayer

The regular meeting was called to order by President Pro-tem, Steve Ogle

The Oath of Office was administered to Woody Biggs, Trina Jackson, Karen Kubota, Pat Lang, Steve Ogle and Lori Parry by Megan Atkinson, Treasurer

Roll Call: Biggs, Jackson, Kubota, Lang, Ogle, and Parry

Absent: Burrow, Ingram and Warner

Public Participation: none

Mr. Lang moved to **approve the agenda as presented**. Mrs. Jackson seconded the motion.

VOTE: Yeas: Biggs, Jackson, Kubota, Lang, Ogle, and Parry

Nays: None. The motion carried.

Mr. Biggs moved to approve the appointment of Jane Irvine and Rusty Winland as new board members to fill vacancies. Mrs. Jackson seconded the motion.

VOTE: Yeas: Biggs, Jackson, Kubota, Lang Ogle and Parry

Abstained: None

Nays: None. The motion carried.

The Oath of Office was administered to Jane Irvine and Rusty Winland by Megan Atkinson, Treasurer

Nominations were accepted for President for 2022. **Mr. Steve Ogle was nominated.**

Mr. Lang moved to **close nominations for President for 2022**. Mrs. Jackson seconded the motion.

VOTE: Yeas: Biggs, Irvine, Jackson, Kubota, Lang, Parry and Winland

Abstained: Ogle

Nays: None. The motion carried.

Mrs. Jackson moved to **elect Mr. Steve Ogle as President for 2022**. Mr. Biggs seconded the motion.

VOTE: Yeas: Biggs, Irvine, Jackson, Kubota, Lang, Parry and Winland

Abstained: Ogle

Nays: None. The motion carried.

Nominations were accepted for Vice-President for 2022. **Mrs. Trina Jackson was nominated.**

Mr. Lang moved to **close nominations for Vice-President for 2022**. Mr. Winland seconded the motion.

VOTE: Yeas: Biggs, Irvine, Kubota, Lang, Ogle, Parry and Winland
Abstained: Jackson
Nays: None. The motion carried.

Mr. Winland moved to **elect Mrs. Trina Jackson as Vice-President for 2022**. Mrs. Irvine seconded the motion.

VOTE: Yeas: Biggs, Irvine, Kubota, Lang, Ogle, Parry and Winland
Abstained: Jackson
Nays: None. The motion carried.

Mr. Ogle assumed the President's chair – (SINE DIE – 2021)

Mr. Biggs moved **approval to establish the regular governing board meeting time and dates for 2022, as follows**. All meetings will be held at 6:00 pm at Lori's Restaurant, Caldwell, Ohio. Mr. Winland seconded the motion.

January 20, March 24, May 19, June 30, August 25, October 20, and December 15

VOTE: Yeas: Biggs, Irvine, Jackson, Kubota, Lang, Ogle, Parry and Winland
Nays: None. The motion carried.

Mr. Biggs moved to **approve the following committees**. Mrs. Jackson seconded the motion.

Finance/Audit Committee – Superintendent, Treasurer, Robert Burrow, Trina Jackson
Policy Committee – Superintendent, Treasurer, Karen Kubota, Jane Irvine, Lori Parry
Inventory Committee – Superintendent, Treasurer, Jo Ann Ingram, Woody Biggs, Lynn Warner
Personnel Committee – Trina Jackson, Rusty Winland, Patrick Lang, Steve Ogle

VOTE: Yeas: Biggs, Irvine, Jackson, Kubota, Lang, Ogle, Parry and Winland
Nays: None. The motion carried.

Mr. Winland moved **approval of the following annual business resolutions**. Mrs. Jackson seconded the motion.

1. To authorize the Treasurer to invest interim funds when such funds are available
2. To authorize the Treasurer to pay all bills as they are received and report those bills at the next regularly scheduled Governing board meeting
3. To authorize the Superintendent to employ such temporary personnel as needed in emergency situations. Such employees will be presented to the governing board at the next regular meeting for consideration of continued employment subject to board approval
4. Authorization to apply for all grants and/or funding for programs that the OVESC administration deems beneficial
5. To authorize the Superintendent to serve as purchasing agent for the Educational Service Center
6. To authorize the Superintendent to serve as Civil Rights Coordinator

7. The budget created in the state software (USAS) will be used for internal management use only
8. To authorize the use of blanket purchase orders as needed
9. To authorize Penny Boggs as Homeless liaison
10. To appoint Megan Atkinson as designee to attend public records training
11. To designate that the following trainings and events are for a designated public purpose and any food purchased in conjunction with corresponding event is for a public purpose:
 - Ohio Valley ESC Annual Leadership Day
 - Ohio Valley ESC Staff Opening Day
 - Ohio Valley ESC Book Studies, Cabinet, Department and Secretarial Meetings
 - Board Leadership Academies/Trainings
 - ESC Sponsored and Collaborative Trainings
 - Staff Professional Trainings and Conferences
12. To designate McGown & Markling Co, LPA, as legal counsel to represent the Ohio Valley ESC

VOTE: Yeas: Biggs, Irvine, Jackson, Kubota, Lang, Ogle, Parry and Winland
Nays: None. The motion carried.

Nominations were accepted for **OSBA Legislative Liaison and OSBA Student Achievement Liaison for 2022**. **Mr. Steve Ogle was nominated as Legislative Liaison and OSBA Student Achievement Liaison.**

Mrs. Jackson moved to **close nominations for OSBA Legislative Liaison and OSBA Student Achievement Liaison for 2022**. Mr. Winland seconded the motion.

VOTE: Yeas: Biggs, Irvine, Jackson, Kubota, Lang, Ogle, Parry and Winland
Nays: None. The motion carried.

Mrs. Jackson moved to **elect Mr. Steve Ogle as OSBA Legislative Liaison and OSBA Student Achievement Liaison for 2022**. Mr. Biggs seconded the motion.

VOTE: Yeas: Biggs, Irvine, Jackson, Kubota, Lang, Ogle, Parry and Winland
Nays: None. The motion carried.

Mr. Winland moved to **approve the following Treasurer's Consent Recommendations**. Mrs. Irvine seconded the motion.

- **Approval** of minutes from the regular meeting on December 16, 2021
- **Approval** of the Treasurer's report and bills of \$865,330.84 for December 2021
- **Approval** to participate in the OSBA Legal Assistance fund for 2022
- **Approval** to contract with the following entity outside of our service area per individual agreements for the 2021-2022 school year:
Morgan Local School District

VOTE: Yeas: Biggs, Irvine, Jackson, Kubota, Lang, Ogle, Parry and Winland
Nays: None. The motion carried.

Mr. Biggs moved to approve the following **Superintendent's Consent Recommendations**. Mrs. Irvine seconded the motion.

It is recommended by the Ohio Valley ESC Superintendent that the personnel listed be employed for the term indicated and at the existing salary schedule (where applicable) pending certification (where applicable) and satisfactory BCI/FBI background check (where applicable).

PERSONNEL:

CERTIFIED:

- **Franklin, Taylor**....Teacher....OVESC Preschool....to be issued a one year limited contract for up to 115 days... effective the 2021-2022 school year.... paid by Noble Local School District
- **Werry, Tasha**....Executive Director....Building Bridges to Careers....to be issued a one year limited contract for up to 108 days....effective the 2021-22 school year....paid by Building Bridges to Careers
- **West, Jeannie**....Teacher....SOLSD....to be issued a one year limited contract for up to 115 days....effective the 2021-2022 school year....paid by SOLSD

CERTIFIED SUBSTITUTES

Approval to hire the following **Certified Substitutes** on an as needed basis for the 2021-2022 school year.... Paid as per the substitute salary schedule:

- Robert Fialkowski

TEMPORARY CERTIFIED SUBSTITUTES:

Approval to hire the following Temporary Certified Substitutes, those that have applied for the 1 Year Temporary Substitute Multi-Age PK-12 Ohio Department of Education License, on an as needed basis for the 2021-2022 school year...Paid as per the substitute salary schedule:

- Clemens, Michael
- Vani, Danielle

CLASSIFIED:

- **Hall, Terra**....Paraprofesional....Ewing....to be issued a one year limited contract for up to 120 days.....up to 8 hours per day....effective 2021-22 school year....paid by Ewing Consortium Districts
- **Hartman, Emily**....Paraprofesional...OVESC Preschool....to be issued a one year limited contract for up to 90 days....up to 8 hours per day....effective 2021-2022 school year....paid by Washington County Preschool Consortium Districts
- **Seagraves, Joshua**....Paraprofesional...OVESC Preschool....to be issued a one year limited contract for up to 150 days.... up to 8 hours per day....effective 2021-2022 school year....paid by Washington County Preschool Consortium Districts

CLASSIFIED SUBSTITUTES

Approval to hire the following **Classified Substitutes** on an as needed basis for the 2021-2022 school year.... Paid as per the substitute salary schedule:

- Craig, Madison

REASSIGNMENTS AND ADJUSTMENTS:

- **Cross, Mallory**....Recommendation to reassign Mallory Cross....Sign Language Interpreter....from Classified to Certified...effective August 23, 2021
- **Lankford, Victoria (Pamela)**....Recommendation to reassign Victoria (Pamela) Lankford....from Epicenter Director to Director of Logistics and Epicenter....effective January 1, 2022

RESIGNATIONS:

- **Harbert, Jennifer**....Recommendation to approve the resignation of **Jennifer Harbert**....ParaprofessionalEwing School....effective February 3, 2022
- **Lucas, Trista**....Recommendation to approve the resignation of **Trista Lucas**....Paraprofessional...Ewing School....effective January 11, 2022

SUPPLEMENTALS:

- **Recommendation** to approve list of recommended OVESC Preschool Classified staff to obtain Temporary Substitute License for the remaining 2021-22 school year and receive a \$20 stipend for each day in which they work in the capacity of the Temporary Substitute License payable upon receipt of timesheet:
 - **Cherish Adams**
 - **Amber Ball (Scholtis)**
 - **Beth Bettinger**
 - **Stephanie Bryan**
 - **Katelynn Clarke**
 - **Amber Dunbar**
 - **Jenna Eddleblute**
 - **Sheena Gheen**
 - **Nicole Hossman**
 - **Megan Isaly**
 - **Stacy Lowe**
 - **Deb McKee**
 - **Emily Mellinger**
 - **Jamie Miley**
 - **Donna Morris**
 - **Becky Morrison**
 - **Kelly Portman**
 - **Mary Rieck**
 - **Brenda Simmons**
 - **Hope Winland**

RECOMMENDATIONS:

- **Recommendation** to approve Director of Logistics and Epicenter Job Description
- **Recommendation** to approve Executive Director (BB2C) Job Description
- **Recommendation** to approve the OVESC Preschool class at Woodsfield to go on a field trip to Monroe Historic Theater on Tuesday, December 21, 2021
- **Recommendation** to approve the OVESC Preschool class at Powhatan to go on a field trip to the Movie House for PBIS Incentive on January 21, 2022
- **Recommendation** to approve additional contract with Stepping Stones for a Speech Language Pathologist substitute for the remainder of the 2021-2022 school year to cover a maternity leave
- **Recommendation** to approve Kelly Casto as a student teacher in Amanda Goldberg's, Belpre, classroom

VOTE: Yeas: Biggs, Irvine, Jackson, Kubota, Lang, Ogle, Parry and Winland
Nays: None. The motion carried.

Mr. Winland moved **approval to enter into executive session** to consider the purchase of property for public purposes. Mr. Biggs seconded the motion.

VOTE: Yeas: Biggs, Irvine, Jackson, Kubota, Lang, Ogle, Parry and Winland
Nays: None. The motion carried.

Time in - 6:33 pm.
Time out - 7:04 pm.

Information of the following upcoming professional development sessions:

Superintendent Reports and Updates:

- January is Board Member appreciation month, the ESC thanks our board for their service

Mrs. Irvine moved to **adjourn**. Mrs. Kubota seconded the motion.

VOTE: Yeas: Biggs, Irvine, Jackson, Kubota, Lang, Ogle, Parry and Winland
Nays: None. The motion carried.

President

Treasurer