

**Ohio Valley Educational Service Center
Board Meeting Minutes
Thursday, September 1 2022 – 6:00 P.M.
Lori's Restaurant, Caldwell, Ohio**

Opening ceremony with Pledge of Allegiance and Prayer

The regular meeting was called to order by Vice President, Trina Jackson

Roll Call: Biggs, Burrow, Ingram, Irvine, Jackson, Kubota, Lang, and Winland

Absent: Ogle, Parry and Warner

Public Participation: none

Mr. Winland moved to **approve the agenda as presented**. Mrs. Irvine seconded the motion.

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Kubota, Lang, and Winland

Nays: None. The motion carried.

Mr. Burrow moved to **approve the following Treasurer's Consent Recommendations**. Mrs. Irvine seconded the motion.

- **Approval** of minutes from the regular meeting on June 30, 2022
- **Approval** of the Treasurer's report and bills of \$1,357,765.17 for June 2022 and \$803,435.13 for July 2022
- **Approval** to accept and book the following grants for the 2022-2023 school year:

439-9023	Early Childhood Expansion (ECE) Grant	136,000.00
499-9023	Parent Mentor	50,000.00
508-9023	GEER II	76,116.00
507-9023	ESSER ESC Family Engagement Liaison	220,833.00
507-9123	ARP Extended Learning and Recovery	1,149,501.06
507-9223	Regional Partnership Grant	200,000.00
507-9323	Personalized Learning Grant	300,000.00
507-9423	ESC - Literacy to Support Structured Literacy	10,700.00
572-9023	McKinney Vento Homeless Grant	200,000.00

- **Approval** to contract with the following aligned districts for services as per individual agreements for the 2022-2023 school year:

Local, City and Exempted Village School Districts:

Belpre City School District
Fort Frye Local School District
Frontier Local School District
Marietta City School District
Mid East Career and Technology Centers
Noble Local School District
Switzerland of Ohio Local School District

Warren Local School District
Washington County Board of DD
Wolf Creek Local School District

- **Approval** to contract with the following entities outside of our service area per individual agreements for the 2022-2023 school year:
Trimble LSD – Blue Sky Virtual Academy
Tri-Valley LSD – Health School Advocate
- **Approval** of the fee schedules for the 2022-2023 school year as listed below:

Ohio Valley Educational Service Center	
2022-2023 Fee Schedule	
Fingerprinting:	
BCI (\$34 if a School District Employee)	\$39
FBI (\$36 if a School District Employee)	\$41
Miscellaneous Charges:	
Personal Copies	3 cents per page
Returned Check Fee (Subject to change from bank)	\$20
Reissuance of Check	\$10
(Scholarship checks exempt due to change of college)	

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Kubota, Lang, and Winland
Nays: None. The motion carried.

Mr. Winland moved to approve the following **Superintendent's Consent Recommendations**.
Ms. Irvine seconded the motion.

It is recommended by the Ohio Valley ESC Superintendent that the personnel listed be employed for the term indicated and at the existing salary schedule (where applicable) pending certification (where applicable) and satisfactory BCI/FBI background check (where applicable).

PERSONNEL:

CERTIFIED:

- **Brody, Ella**....Speech and Language Pathologist....Noble Local....to be issued a one year limited contract for up to 120 days....effective the 2022-2023 school year....paid by Noble Local School District
- **Lang, Megan**.... Speech and Language Pathologist....Fort Frye....to be issued a one year limited contract for up to 100 days....effective the 2022-2023 school year....paid by Fort Frye Local School District
- **Miller, Christina**....School Psychologist/Director of Special Education....Noble Local.....to be issued a five year limited contract for up to 210 days....effective August 1, 2022....paid by Noble Local School District
- **Pyles, Erica**....Physical Therapist....SOLSD....to be issued a one year limited contract for up to 185 days.... effective the 2022-2023 school year....paid by Switzerland of Ohio Local School District

- **Schuerman, Teresa**....Instruction Technology Coach/Specialist....OVESC....to be issued a one year limited contract for up to 140 days....effective 2022-2023 school year....paid by RemoteEDx Technology Grant
- **Walsh, Lisa**....Teacher....OVESC Preschool....to be issued a one year limited contract for up to 200 days.... effective the 2022-2023 school year....paid by Washington County Preschool Consortium
- **Winter, Jo Ann**.... Tutor....Homeless Grant....to be issued a one year part time limited contractup to 180 days....up to 20 hours per week....effective 2022-2023 school year....paid by McKinney Vento Homeless Grant Funds

CERTIFIED SUBSTITUTES

Approval to hire the following **Certified Substitutes** on an as needed basis for the 2022-2023 school year....
Paid as per the substitute salary schedule:

Amrine, Stephanie	Anderson, Todd	Arnold, Elizabeth
Artese, Sarah	Baker, Jeffrey	Baker, Juanita
Baldwin, Joanna	Bauerbach, Jeni	Biehl, Kelly
Bilokonsky, Natalie	Bradford, Meredith	Brewer, Lisa
Britton, Deidra	Burke, Shelby	Casto, Taylor
Cavalier, Christine	Coffman, Mary	Colgrove, Jack
DeLong, Douglas	Easterling, Sherri	Eichinger, R. Jan
Forbes, Robert	Foreman, Phillip	Graves, Virginia
Hager, Autumn	Hale, Christopher	Hamrick, Katherine
Hein, Tracee	Herwald, Vikki	Hess, D. Glenn
Hindel, Hillary	Holloway, Steven	Keating, Katie
Kern, Mary	Ketelsen, Emily	Kidd, Andrea
Lawrence, Wayne	Neader, Betty	Nichols, Reece
Nuzum, Mary	Oliverio, Alyssa	Peck, Amber
Pierce, Brenda	Price, Sue	Richardson, Janet
Rodgers, Rita	Sampson, Susan	Schaad, David
Smith, Carolyn	Starkey, Naomi	Stephan, John
Stollar, Barry	Stollar-Linger, Amanda	Swanson, Stephanie
Thompson, Tab	Walker, Ethan	Walker, Jennifer
Wharton, Catherine	Wright, Jennifer	

TEMPORARY NON-BACHELOR CERTIFIED SUBSTITUTES:

Approval to hire the following Temporary Non-Bachelor Certified Substitutes, those that have applied for the 1 Year Temporary Substitute Multi-Age PK-12 Ohio Department of Education License, on an as needed basis for the 2022-2023 school year...Paid as per the substitute salary schedule:

- Castello, Blake
- Eichinger, Tiffany
- Mellinger, Emily

CLASSIFIED:

- **Adams, Joni**....Paraprofessional....OVESC Preschool....to be issued a one year limited contract for up to 180 days....up to 8 hours per day....effective 2022-2023 school year....paid by OVESC Washington Preschool Consortium
- **Bondy, Kisha**....Paraprofessional.... OVESC Preschoolto be issued a one year limited contract for up to 200 days....up to 8 hours per day....effective 2022-2023 school year....paid by Switzerland of Ohio Local Schools
- **Brown, Brandi**....Paraprofessional.... Ewingto be issued a one year limited contract for up to 200 days....up to 8 hours per day....effective 2022-2023 school year....paid by Switzerland of Ohio Local School District
- **Buchanan, Tonya**....Parent Mentor....OVESC....to be issued a one year limited contract....up to 179 days....up to 6.5 hours per day....effective 2022-2023 school year.... paid by OVESC Parent Mentor Grant

- **Hanger, Tamara**....Parent Mentor....OVESC....to be issued a one year limited contract....up to 76 days....effective 2022-2023 school year.... paid by OVESC Parent Mentor Grant
- **Harris, Marsha**....School Health Advocate....OVESC....to be issued a one year limited contract for up to 150 days.... up to 8 hours per day....effective 2022-2023 school year....paid by Tri-Valley Schools
- **Haught, Michele**....Paraprofessional....OVESC Preschool....to be issued a one year limited contract for up to 180 days....up to 8 hours per day....effective 2022-2023 school year....paid by OVESC Washington Preschool Consortium
- **Hossman, Heather**....Paraprofessional.... OVESC Preschoolto be issued a one year limited contract for up to 200 days....up to 8 hours per day....effective 2022-2023 school year....paid by Switzerland of Ohio Local Schools
- **Hunley-Woolwine, Teri**....Board Certified Behavior Analyst....OVESC....to be issued a one year limited contract for up to 200 days....up to 8 hours her day....effective 2022-2023 school year....paid by Ohio Valley ESC consortium districts
- **Hupp, Michaela**....Paraprofessional.... Ewingto be issued a one year limited contract for up to 200 days....up to 8 hours per day....effective 2022-2023 school year....paid by Switzerland of Ohio Local School District
- **Morrison, Amanda**....Paraprofessional.... OVESC Preschoolto be issued a one year limited contract for up to 200 days....up to 8 hours per day....effective 2022-2023 school year....paid by Noble Local Schools
- **Schooley, Natalie**....Paraprofessional.... Ewingto be issued a one year limited contract for up to 165 days....up to 8 hours per day....effective 2022-2023 school year....paid by Ewing Consortium Districts
- **Schwendeman, Mindy**....Parent Mentor....OVESC....to be issued a one year limited contract....up to 120 dayseffective 2021-2022 school year.... paid by OVESC Parent Mentor Grant
- **Sutherland, Katie**....Paraprofessional.... OVESC Preschoolto be issued a one year limited contract for up to 200 days....up to 8 hours per day....effective 2022-2023 school year....paid by Switzerland of Ohio Local Schools
- **Tokie, Elizabeth**....Licensed Practicing Counselor....OVESC....to be issued a one year limited contract for up to 210 days....up to 8 hours per day....effective 2022-2023 school year....paid by Washington County Career Center
- **Wells, Philip**....Maintenance Support....OVESC....to be issued a one year limited contract for up to 185 days....up to 8 hours per day....effective 2022-2023 school year....paid by Warren Local School District

CLASSIFIED SUBSTITUTES

Approval to hire the following **Classified Substitutes** on an as needed basis for the 2022-2023 school year.... Paid as per the substitute salary schedule:

- Ager, Alleen
- Clemens, Michael
- Dyer, Louise
- Flowers, Linda
- Oliverio, Alyssa
- Rankin, Lila
- Smith, Tiffany
- Wright, Jennifer

REASSIGNMENTS AND ADJUSTMENTS:

- **Bunt, Beth**....Literacy Coach....OVESC....Recommendation to modify supplemental contract for the Comprehensive Literacy Grant from 6 days to 10 days....effective summer 2022
- **Clarke, Katelynn**....Paraprofessional....OVESC Preschool....Recommendation to reassign Katelynn Clarke from Paraprofessional at Noble Local to Associate Preschool Teacher at Fort Frye....effective 2022-23 school year....paid by OVESC Preschool Washington County Consortium
- **Hartshorn, Megan**....Paraprofessional...SOLSD....Recommendation to modify days from up to 185 to up to 200 days...effective 2022-2023 school year
- **Prichard, Jacquelyn**....Blue Sky Virtual Academy Supervisor....OVESC....Recommendation to reassign **Jacquelyn Prichard** from Blue Sky Virtual Academy Supervisor to Supervisor of Virtual Curriculum and Online Credit Options....effective August 1, 2022....payable by OVESC Blue Sky Consortium Districts_and GEERS Grant

RESIGNATIONS AND RETIREMENTS:

- **Burga, Jessica**....Recommendation to approve the resignation of **Jessica Burga**....Physical Therapist Assistant....OVESC....effective July 11, 2022

- **Cody-da-Rosa, Cheyenne**.....Recommendation to approve the resignation of **Cheyenne Cody-da-Rosa**....Board Certified Behavior Analyst.... OVESC....effective June 30, 2022
- **Ferguson, Kyla**....Recommendation to approve the resignation of **Kyla Ferguson**....Teacher....OVESC
Preschool....effective July 20, 2022
- **Frame, Lindsay**....Recommendation to approve the resignation of **Lindsay Frame**....Teacher....OVESC
Preschool....effective July 21, 2022
- **Jackson, Mallory**....Recommendation to approve the resignation of **Mallory Jackson**....Paraprofessional
....OVESC Preschool....effective August 3, 2022
- **Lanier, Brad**....Recommendation to approve the resignation of **Brad Lanier**....Director of Personalized
Learning, Data, and STEM....OVESC....effective July 31, 2022
- **Merrow, Alicia**....Recommendation to approve the resignation of **Alicia Merrow**....Paraprofessional....Ewing
....effective August 10, 2022
- **Messinger, Letisha**....Recommendation to approve the resignation of **Letisha Messenger**....Paraprofessional....
OVESC Preschool....effective August 1, 2022
- **Moore, Stephanie**....Recommendation to approve the resignation of **Stephanie Moore**....Teacher....OVESC
Preschool....effective June 30, 2022
- **West, Jeannie**....Recommendation to approve the resignation of **Jeannie West**....Teacher....SOLSD
....effective August 1, 2022

SUPPLEMENTALS:

- **Approval** for supplemental contracts for the following to participate in Preschool New Staff Orientation on July 26, 2022....at the rate of \$100 per day for up to 1 day.... paid by OVESC Preschool districts.... payable upon completion of duties and receipt of time sheets:
 - **Britton, Ashley**
- **Approval** for supplemental contracts for the following to participate in LPDC Committee Meetings....\$20 per hour...effective school year 2022-2023....paid by OVESC.... payable receipt of time sheets:
 - **Finley, Stephanie**
 - **Hupp, Kimberly**
 - **Mitchell, Traci**
 - **Stevens, Janeny**
 - **Wolfel, Joy**
- **Allen, Dakota**....Paraprofessional....Ewing.... to be issued a supplemental contract for up to 10 additional days....payable upon receipt of time sheets...effective 2022-2023 school year... paid by Ewing Consortium District
- **Archer, Erica**....School Psychologist....OVESC Preschool....to be issued a supplemental contract for up to 10 additional days....payable upon receipt of time sheets...effective summer 2022....payable by Washington County Preschool Consortium
- **Bentley, Lea**..... to be issued a supplemental contract for Supervision.....effective the 2022-2023 school year.....payable in equal pays.....in the amount of \$2,000....payable by Switzerland of Ohio LSD
- **Broach, Jamie**.....to be issued a supplemental contract for CFY Speech Therapy Supervision.....effective the 2022-2023 school year.....payable in equal pays....in the amount of \$2,000....payable by Switzerland of Ohio LSD
- **Johnson, Cindi**....Special Needs/Student Services Consultant...OVESC...to be issued a supplemental contract for up to 4 days....payable upon receipt of time sheets.....effective 2022-2023 school year....payable by Structured Literacy Grant for Dyslexia Training
- **Lynn, Lori**....Director of Literacy...OVESC...to be issued a supplemental contract for up to 4 days....payable upon receipt of time sheets.....effective 2022-2023 school year....payable by Structured Literacy Grant for Dyslexia Training
- **Roe, Jessica**....Teacher of Visually Impaired....OVESC....to be issued a supplemental contract for up to 4 hours....payable upon receipt of time sheets....effective summer 2022....payable by Noble Local School District
- **Tokie, Elizabeth**....Licensed Practicing Counselor....OVESC.... to be issued a supplemental contract for up to 5 additional days....payable upon receipt of time sheets...effective summer 2022....payable by Washington County Career Center
- **Winchcombe, Nicholas**....Paraprofessional....Ewing.... to be issued a supplemental contract for up to 10 additional days....payable upon receipt of time sheets...effective 2022-2023 school year... paid by Ewing Consortium District

- **Zullo, Rebecca**....Math Coach....Marietta City....to be issued a supplemental contract for up to 3 days of preparation and presentation in the area of Mathematical Practice in the Classroom....payable upon receipt of timesheet...\$400 per day not to exceed \$1,200...paid by Ohio Valley ESC

RECOMMENDATIONS:

- **Recommendation** to approve Marietta Occupational Health Partners agreement for bus driver physicals on behalf of the Washington County Consortium Districts
- **Recommendation** to approve contract with Mid-East CTC for contract services for Barb Funk from August 1, 2022 to June 30, 2023
- **Recommendation** to approve FMLA Leave for **Jamie Broach**...Speech Language Pathologist...OVESC...from August 10, 2022 to October 9, 2022...unpaid leave once paid leave is exhausted
- **Recommendation** to approve unpaid medical leave for **Courtney Templeton**...Paraprofessional...OVESC...from August 2, 2022 to up to 60 days ...unpaid leave once paid leave is exhausted
- **Recommendation** to approve FMLA Leave for **Hope Winland**...Paraprofessional...OVESC...from August 26, 2022 to up to 60 days...unpaid leave once paid leave is exhausted
- **Recommendation** to approve FMLA Leave Lindsay Lang...School Psychologist...OVESC...from August 10, 2022 to up to 60 days...unpaid leave once paid leave is exhausted
- **Recommendation** to approve a Lease Agreement with Monroe County Agricultural Society for preschool classroom space for Switzerland of Ohio LSD effective September 1, 2022 through August 31, 2023
- **Recommendation** to approve a contract with Mid East Career and Technology Centers for driver education training effective August 1, 2022 – June 30, 2023 at a rate of \$80 per hour up to 100 hours with \$500 additional for incidental costs.
- **Recommendation** to approve Kelly Byrne as a student teacher in Amanda Goldberg's Belpre classroom
- **Recommendation** to approve a contract with Ohio University Eastern regarding partnership with the Educational Program and Institution of Higher Education
- **Recommendation** to approve the following Job Descriptions:
 - Maintenance Support
 - Supervisor of Virtual Curriculum and Online Credit Options
 - Director/Supervisor of Communication, Grant Obtainment, and Technology Application and Delivery
 - Executive Director of Operations and Special Projects
 - Executive Director of Preschool and Administrative Services
 - Instructional Technology Coach/Specialist
 - School Health Advocate
 - Director of Literacy

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Kubota, Lang, and Winland
Nays: None. The motion carried.

Mr. Burrow moved **approval of Resolution #09012022-01** for OVESC Employment of Substitute Teachers.
Ms. Kubota seconded the motion.

WHEREAS the ESC anticipates that the ESC may have trouble obtaining substitute teachers in the ESC and for client school districts during the 2022-2023 and 2023-2024 school years.

WHEREAS, pursuant to authority granted in House Bill 583 and applicable laws, which was enacted by the 135th General Assembly and extends to the 2022-2023 and 2023-2024 school years as a temporary provision of Senate Bill 1 of the 134th General Assembly and applicable laws, the ESC may employ an individual to serve as substitute teacher in the Ohio Valley Educational Service Center and for client school districts during the 2022-2023 and 2023-2024 school years if such an individual (1) meets the ESC's own education requirements, (2) is deemed to be of good moral character, (3) successfully completes a criminal records check, and (4) obtains a nonrenewable temporary substitute teaching license for such an individual who does not hold a post-secondary degree but meets the requirements prescribed in House Bill 583 and applicable laws for the 2021-2022, 2022-2023, and 2023-2024 school years only as applicable and issued by the State Board of Education.

WHEREAS the ESC desires to temporarily adopt modified education requirements for substitute

teachers in accordance with the law during the current school year as a measure to help ensure availability of a sufficient number of substitute teachers.

WHEREAS the notice requirements of R.C. 121.22, R.C. 3313.16, and applicable laws were complied with for all meetings of the ESC.

WHEREAS the ESC finds and determines that all formal actions of the ESC concerning and relating to the adoption of the instant resolution were taken in open meetings of the ESC and that all deliberations of the ESC that resulted in such formal actions were in meetings open to the public in compliance with the law.

WHEREAS the instant resolution shall be in full force and effect immediately upon its adoption by the ESC.

NOW THEREFORE BE IT RESOLVED THAT it is the policy of the ESC that an individual may be employed by the ESC as a substitute teacher in the Ohio Valley Educational Service Center and for client school districts during the 2022-2023 and 2023-2024 school years if such an individual (1) meets the ESC's own education requirements, (2) is deemed to be of good moral character, (3) successfully completes a criminal records check, and (4) obtains a nonrenewable temporary substitute teaching license for such an individual who does not hold a post-secondary degree but meets the requirements prescribed in House Bill 583 and applicable laws for the 2021-2022, 2022-2023, and 2023-2024 school years only as applicable and issued by the State Board of Education

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Kubota, Lang, and Winland
Nays: None. The motion carried.

Information of the following upcoming professional development sessions:

CPI Training – Toledo, Ohio – July 19-21, 2022 – Miller, Chad

Personalize Learning Specialist Training – Columbus, Ohio – August 9-12, 2022 – Miller, Chad

Superintendent Reports and Updates:

- County wide PD Day is coming September 23 – All teachers of Washington County and Noble LSD will be attending and Warren LSD will be hosting the site. Nearly fifty breakout sessions will be held
- OVESC is working with Noble LSD as they transition to more directly managing their preschool
- OVESC has increased its social media presence to tell our story and market ourselves
- September 15th is the next business advisory council meeting

Mr. Winland moved to **adjourn**. Mr. Biggs seconded the motion.

VOTE: Yeas: Biggs, Burrow, Ingram, Irvine, Jackson, Kubota, Lang, and Winland
Nays: None. The motion carried.

President

Treasurer