

**Ohio Valley Educational Service Center
Board Meeting Minutes
Thursday, March 16, 2023 – 6:00 P.M.
Lori's Restaurant, Caldwell, Ohio**

Opening ceremony with Pledge of Allegiance and Prayer

The regular meeting was called to order by President, Trina Jackson

Roll Call: Biggs, Irvine, Jackson, Lang, Ogle, Warner and Winland

Absent: Burrow, Ingram, Kubota and Parry

Public Participation: none

Mr. Biggs moved to **approve the agenda as presented**. Mrs. Irvine seconded the motion.

VOTE: Yeas: Biggs, Irvine, Jackson, Lang, Ogle, Warner and Winland

Nays: None. The motion carried.

Mr. Biggs moved to **approve the following Treasurer's Consent Recommendations**. Mr. Ogle seconded the motion.

- **Approval** of minutes from the organizational and regular meeting on January 19, 2023
- **Approval** of the Treasurer's report and bills of \$1,038,360.77 for January 2023 and \$897,639.81 for February 2023
- **Approval** to book and accept the Ohio K-12 Network grant in the amount of \$1,800 for the 22-23 year
- **Approval** to dispose of the followed obsolete assets:

GMN Tag 00929 – Microwave

OVESC Tag 000417 – Laserjet Printer

VOTE: Yeas: Biggs, Irvine, Jackson, Lang, Ogle, Warner and Winland

Nays: None. The motion carried.

Mrs. Irvine moved to approve the following **Superintendent's Consent Recommendations**. Mr. Winland seconded the motion.

It is recommended by the Ohio Valley ESC Superintendent that the personnel listed be employed for the term indicated and at the existing salary schedule (where applicable) pending certification (where applicable) and satisfactory BCI/FBI background check (where applicable).

PERSONNEL:

CERTIFIED:

- **Abbott, Tory**Tutor....Switzerland of Ohio Local School District....to be issued a one year limited contract for up to 64 days...effective the 2022-2023 school year....paid by Switzerland of Ohio Local School District

- **Grimes, Brandon**....Tutor....Switzerland of Ohio Local School District....to be issued a one year limited contract for up to 64 days...effective the 2022-2023 school year....paid by Switzerland of Ohio Local School District
- **Hire, David**....Executive Director of Shared Administrative Services and Training....to be issued a one year limited contract up to 75 days....effective April 17, 2023....paid by ARP ESSER Extended Learning & Recovery Grant
- **Hire, David**....Executive Director of Shared Administrative Services and Training....to be issued a two year limited contract up to 248 days per year....effective August 1, 2023....paid by ARP ESSER Extended Learning & Recovery Grant
- **Jones, Tristan**....Tutor....Switzerland of Ohio Local School District....to be issued a one year limited contract for up to 64 days...effective the 2022-2023 school year....paid by Switzerland of Ohio Local School District
- **McKnight, Victoria**....Speech Language Pathologist....OVESC Preschool....to be issued a one year limited contract for up to 185 days....effective the 2023-2024 school year....paid by Washington County Consortium Districts
- **Potts, Tanishea**....Tutor....Switzerland of Ohio Local School District....to be issued a one year limited contract for up to 64 days...effective the 2022-2023 school year....paid by Switzerland of Ohio Local School District
- **Schenk, Richard**....Teacher....Switzerland of Ohio Local School District....to be issued a one year limited contract for up to 64 days...effective the 2022-2023 school year....paid by Switzerland of Ohio Local School District
- **Shermak, Carley**....Speech Language Pathologist....OVESC Preschool....to be issued a one year limited contract for up to 185 days....effective the 2023-2024 school year....paid by Washington County Consortium Districts

CERTIFIED SUBSTITUTES

Approval to hire the following **Certified Substitutes** on an as needed basis for the 2022-23 school year.... Paid as per the substitute salary schedule:

- Huffman, Sydney

TEMPORARY NON-BACHELOR CERTIFIED SUBSTITUTES:

Approval to hire the following Temporary Non-Bachelor Certified Substitutes, those that have applied for the 1 Year Temporary Substitute Multi-Age PK-12 Ohio Department of Education License, on an as needed basis for the 2022-2023 school year...Paid as per the substitute salary schedule:

- Schilling, Amber

CLASSIFIED:

- **Ball, Jennifer**....Custodian....OVESC....to be issued a one year limited contract for up to 400 hours....up to 8 hours per day....effective 2022-2023 school year....paid by Ohio Valley ESC
- **Miller, Heather**....Communications & Engagement Coordinator....Building Bridges to Careers....to be issued a one year limited contract for up to 108 days....up to 8 hours per day....effective 2022-2023 school year....paid by Building Bridges to Careers
- **Ovens, Jessica**....Paraprofessional....Noble Local....to be issued a one year limited contract for up to 70 days....up to 8 hours per day....effective 2022-2023 school year....paid by Noble Local School District
- **Powell, Victoria**....Support Services...Building Bridges to Careers....to be issued a one year limited contract for up to 103 days.... up to 8 hours per day....effective 2022-2023 school year....paid by Building Bridges to Careers
- **Zimmerman, Makayla**....Paraprofessional...Ewing...to be issued a one year limited contract for up to 60 days....up to 8 hours per day....effective 2022-23 school year....paid by Ewing Consortium Districts

CLASSIFIED SUBSTITUTES

Approval to hire the following **Classified Substitutes** on an as needed basis for the 2022-2023 school year.... Paid as per the substitute salary schedule:

REASSIGNMENTS AND ADJUSTMENTS:

- **Hall, Richard**....Executive Director of Operations and Special Projects....Recommendation to adjust days from up to 150 to up to 179....effective the 2022-2023 contract year
- **Smith, Austin**....Tutor...Oakview Juvenile Center....Recommendation to adjust days from up to 88 days to up to 100 days... effective the 2022-23 school year....paid by Oakview Juvenile Center consortium districts
- **Zullo, Rebecca**....Math Coach....Marietta City Schools....Recommendation to adjust hours from 500 hours to 550 hours....effective 2022-23 school year....paid by Marietta City School District

RESIGNATIONS:

- **Baker, Carly**....Recommendation to approve the resignation of **Carly Baker**....Speech Language PathologistOVESC....effective June 30, 2023
- **Chandler, J. Sue**....Recommendation to approve the resignation of **J. Sue Chandler**....Paraprofessional.... OVESC Preschool....effective February 3, 2023
- **Hollins, Danielle**....Recommendation to approve the resignation of **Danielle Hollins**...ParaprofessionalNoble Local.... effective January 23, 2023

SUPPLEMENTALS:

- **Approval** for supplemental contract to below OVESC Preschool Classified Staff to obtain Temporary Substitute License for the 2022-2023 school year and receive a \$20 stipend for each day in which they work in the capacity of the Temporary Substitute License payable upon receipt of timesheet:
Isaly, Megan
- **Brody, Ella**....Speech Language Pathologist....OVESC....to be issued a supplemental contract for up to 25 additional days....payable upon receipt of time sheets...effective 2022-23 school year....payable by Switzerland of Ohio Local School District

RECOMMENDATIONS:

- **Recommendation** to approve the OVESC Preschool class at Woodsfield K-Ready to go on a field trip to Oglebay Zoo on May 19, 2023
- **Recommendation** to approve the OVESC Preschool class at Skyvue PreK to go on a field trip to Broken Timber Outdoor Education Center on April 6, 2023
- **Recommendation** to approve the OVESC Preschool class at Jack Cera K-Ready to go on a field trip to Oglebay Zoo on May 19, 2023
- **Recommendation** to approve the OVESC Preschool class at Belpre Pre K to go on a field trip to Civilian Park on March 31, 2023
- **Recommendation** to approve FMLA Leave for **Lindsay Ring**...Speech Language Pathologist ...OVESC...from approximately March 20, 2023 for up to 60 days...unpaid leave once paid leave is exhausted
- **Recommendation** to approve FMLA Leave for **Taylor Archer**...Teacher...OVESC Preschool...from approximately March 27, 2023 for up to 60 days...unpaid leave once paid leave is exhausted
- **Recommendation** to approve FMLA Leave for **Jessica Laudermilt**...Teacher...OVESC Preschool...from February 28, 2023 to April 20, 2023...unpaid leave once paid leave is exhausted
- **Recommendation** to approve Courtney Clemens, Muskingum University Occupational Therapy Student, to complete fieldwork at Switzerland of Ohio Local School District with Lea Bentley from February 27, 2023-May 26, 2023
- **Recommendation** to approve the following Job Descriptions:
 - **Communications & Engagement Coordinator (BB2C)**
 - **Support Services – Administration & Placement Support (BB2C)**
 - **Math Tutor**
 - **Math Specialist**
 - **Reading Tutor**
 - **Executive Director of Shared Administrative Services and Training**

VOTE: Yeas: Biggs, Irvine, Jackson, Lang, Ogle, Warner and Winland
Nays: None. The motion carried.

Mr. Ogle moved **approval of Resolution #031623-01** for One-Time Disposal of Obsolete Records (RC-1) for Ohio History Connection to begin process of destroying previous records. Mrs. Irvine seconded the motion.

VOTE: Yeas: Biggs, Irvine, Jackson, Lang, Ogle, Warner and Winland
Nays: None. The motion carried.

Mr. Winland moved **approval of Resolution #031623-02** for **RESOLUTION APPROVING THE GOVERNMENT ENTITY SETTLEMENT DOCUMENTS:** Upon review and consideration of the (1) informed consent packet provided by Milestone Pathway, (2) settlement offer letter for Government Entity Claims against JUUL Labs, Inc. ("Settlement Offer Letter"), (3) government entity release of all claims, and (4) description of confidential settlement agreement between JUUL Labs, Inc. and settling government entity plaintiffs ("Description of Settlement Agreement"); the Board hereby agrees to both the Settlement Offer Letter and Description of Settlement Agreement as presented and authorizes/directs the President, Superintendent/CEO, and Treasurer/CFO to execute the same on behalf of the Board pursuant to the instant resolution. Mrs. Irvine seconded the motion.

VOTE: Yeas: Biggs, Irvine, Jackson, Lang, Ogle, Warner and Winland
Nays: None. The motion carried.

Mr. Winland moved for **approval to enter into executive session** to discuss evaluations and compensation of public employees. Mr. Biggs seconded the motion.

VOTE: Yeas: Biggs, Irvine, Jackson, Lang, Ogle, Warner and Winland
Nays: None. The motion carried.

Time in - 6:45 pm
Time out - 7:13 pm

Mr. Biggs moved to **approve the amendment to the Superintendent's Contract** and increase mileage to \$10,000.00 per year (retro back to August 1st, 2022) and allow for a 5% base pay increase per year for the balance of contract effective August 1, 2023. Mrs. Irvine seconded the motion.

VOTE: Yeas: Biggs, Irvine, Jackson, Lang, Ogle, Warner and Winland
Nays: None. The motion carried.

Information of the following upcoming professional development sessions:

Dyslexia Support Laws Training– Monroe County Library –February 7, 2023–Stevens, J.

Dyslexia Support Laws Training– Monroe County Library –February 7, 2023–Byers, J.

Advanced Thinking Through Writing K-2 Spring Series (Writing Revolution) – Virtual– February 21, 2023 & March 14, 2023 – Ross, A.

Superintendent Reports and Updates:

- Business Advisor Council March meeting covered work-based learning, focus on what is the portrait of a graduate in Washington County – 75 people were in attendance
- OVESC hosted a successful job fair on March 10, 2023 – it was well attended and had many promising candidates in attendance
- Potential ESC merger conversations have been tabled for the time being

- OVESC hosted a two day Title IX training for our member districts, all member districts participated
- Grow Your Own Partnership with our local colleges to write a grant to develop a system to place apprenticeships to pilot in the region for the teaching profession
- Stronger connections grant – local districts received these monies with opportunity to apply competitively for more and OVESC is working to collectively write and obtain potential grant monies
- OVESC is working to develop an Opportunity School in Washington County – the plan is to host an alternative school and a high special needs section
- OVESC is partnering with Rolling Hills Local School District to expand their preschool classrooms to develop an Early Learning Center

Mr. Ogle moved to **adjourn**. Mr. Biggs seconded the motion.

VOTE: Yeas: Biggs, Irvine, Jackson, Lang, Ogle, Warner and Winland
Nays: None. The motion carried.

President

Treasurer