



## POSITION VACANCY

<b>DATE POSTED:</b>	June 6, 2023
<b>POSITION:</b>	Career and Academic Readiness Education (CARE) Instructor – Muskingum County
<b>REPORTS TO:</b>	CARE Coordinator
<b>STARTING DATE:</b>	July 1, 2023
<b>SALARY RANGE:</b>	\$18.75/hour
<b>WORK YEAR:</b>	Part-Time as needed, 8-15 hours per week
<b>QUALIFICATIONS:</b>	A four-year degree is required, with appropriate adult ed license through the Ohio Department of Education. Teaching experience or training in education is a plus but not necessary. Must complete New Teacher PD.
<b>RESPONSIBILITIES:</b>	Instructors will be responsible for assisting adults in completing a high school diploma by conducting orientation, providing instruction, monitoring student progress, performing administrative tasks and helping adults transition to work or further training.
<b>APPLICATION DEADLINE:</b>	June 30, 2023
<b>APPLY TO:</b>	Stephanie VanDusen, Executive Secretary-Central Office

**MID-EAST CAREER AND TECHNOLOGY CENTERS  
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