

Job Description

School-Based Therapy Facilitator/Paraprofessional - Rolling Hills LSD, Ohio

Job Status: 5.5 Hours per day (Monday-Friday)

Location: Byesville, OH Schools (Grades 3-8)

SUMMARY

Ohio Valley Educational Service Center is seeking a compassionate, school-based Therapy Facilitator that will be responsible for helping virtual Speech-Language Pathologists (SLPs) provide telespeech services to students with communication and/or speech-language impairments to maximize student learning.

DISTINGUISHING CHARACTERISTICS

This is a specialized on-site, school-based classification and not part of a series.

TYPICAL DUTIES AND RESPONSIBILITIES

The minimum performance expectations include, but are not limited to, the following functions and tasks:

- Supervises student transitions between classroom environment and speech therapy sessions.
- Assists Speech-Language Pathologist in the preparation of materials needed for telespeech sessions.
- Assists SLP in the provision of speech therapy services.
- Acts as on-site facilitator during telespeech sessions.
- Supervises students during telespeech sessions.
- Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
- Prints IDEA and IEP documents as requested by the supervising SLP and provides them to designated school personnel and/or parents.
- Facilitates communication between supervising SLP and school personnel as requested.
- Assists with data collection as directed by supervising SLP.
- Communicates with on-site personnel any concerns or needs for the telespeech program.
- Requests needed supplies and equipment.

- Models non discriminatory practices in all activities.

OTHER DUTIES

- Performs any other related duties as assigned by Executive Management or other appropriate administrator as requested and required.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

- An understanding and demonstration of the principles, practices, and procedures of speech language therapy facilitating as outlined in the Therapy Facilitator Handbook
- The ability to provide safe and effective therapy environment to students with speech language impairments
- Excellent interpersonal, communication, and recordkeeping skills
- The ability to establish and maintain professional and effective working relationships with students, Speech-Language Pathologists, staff, parents, and the public
- A willingness to learn and be coachable
- A proficiency in technology including, but not limited to, computers, printers, web cameras, iPads, and the Internet
- The ability to pass a background check and remain in good standing
- Crisis Prevention Intervention Training is preferred
- ODE Paraprofessional Licensure required

EDUCATION AND/OR EXPERIENCE

This position requires a high school diploma or GED. 0-3 years' experience in special education or in a school-based setting is preferred, but not required.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this job. Duties performed typically in school settings to include

classrooms, gyms, cafeteria, auditorium, and recreational areas. While performing this job, the employee is regularly required to stand, walk frequently up to 5.5 hours, sit, use hands to finger, handle or feel, reach with hand, and talk or hear; light lifting up to 40 pounds, and other limited physical activities are required. Movement of students by wheelchairs and other mechanical devices may be required.

WORK ENVIRONMENT AND ENVIRONMENTAL CONDITIONS

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this job. Daily personal and close contact with students to provide classroom management and learning environment support is required. Regular professional contact with other staff members and parents is required.

ADA

The employer will make reasonable accommodations in compliance with the American with Disabilities Act of 1990.

This job description in no way states or implies that these are the only duties to be performed by this employee. The Therapy Facilitator will be required to follow any other instructions and to perform any other related duties as assigned by Executive Management or appropriate administrator. Ohio Valley Educational Service Center reserves the right to update, revise, or change this job description and related duties at any time.

EVALUATION

Performance of this job will be evaluated in accordance with the school board policy and administrative regulations on evaluation of professional staff personnel.

COMPENSATION

TBD by OVESC

Ohio Valley Educational Service Center is an Equal Employment Opportunity (EEO) employer.

Job Types: Part-time

Salary: TBD by OVESC

Expected hours: 5.5 hours per day