



TITLE: School Psychologist

QUALIFICATIONS:

1. Certification: Valid Ohio Teaching License
2. Education: Minimum of Master's with a specialization in School Psychology (Ed.S)

RESPONSIBLE TO: Superintendent, or designee

FUNCTION: The clinical psychologist works to promote mental health. He/She assists and supports the individual and/or emotional functioning of individual students. Practices include assessments, observations, interpretations, consulting, and counseling.

RESPONSIBILITIES:

1. Keep current on educational issues and psychological practices
2. Provide the intensive psycho-educational evaluation of individual children identified or suspected of having a disability.
3. Lead the development of functional behavior assessments and behavior intervention plans to assist teachers in improving student behaviors within the classroom.
4. Contribute to the written report of the evaluation team and interpret the results of the psycho-educational evaluation for consideration in the development of the IEP for each child identified as a student with a disability.
5. Prepare and submit a written report specifying findings of the psycho-educational assessment.
6. Consult with teachers, parents, and other educational personnel on matters relating to the education and/or mental health of children with disabilities to insure the provision of the appropriate education program.
7. Counsel individually and in groups with students with disabilities and/or their families.
8. Serve as consultant to the schools in the development of educational evaluation, pupil and personnel policies, in-service activities, curriculum, and staff development.
9. Assist educational staff in implementing or modifying instructional strategies, classroom management procedures, and intervention strategies within the classroom.
10. Provide leadership from the field of school psychology regarding best practices in developing the multi-level system of supports within the district.
11. Provide screening programs, mental health activities, and referral to and consultation with outside service agencies.
12. Adhere to a typical weekly schedule.
13. Work both individually and as a team member with other OVESC personnel and personnel of the assigned district.
14. Possess excellent interpersonal skills



15. Strive to maintain and improve professional competence.
16. Reports suspected child abuse and/or neglect to authorities as required by law.
17. Promotes a positive image of the OVESC and school districts.
18. Maintains an acceptable attendance record and is punctual.
19. Attend staff meetings and serve on staff committees as required.
20. Such other duties as assigned by the OVESC Superintendent, or his/her designee

OTHER DUTIES AND RESPONSIBILITIES:

1. Attend training sessions as determined by state or district policies and procedures
2. Attend professional development meetings and in-services as required
3. At the request of the supervisor, attend parent conferences, home visits, or team meetings with school staff

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

1. Ability to work effectively with others
2. Ability to communicate ideas and directives clearly and effectively both orally and in writing
3. Effective, active listening skills
4. Organizational and problem solving skills
5. Knowledge of public school policies and practices
6. Basic computer skills
7. Ability to operate various office equipment
8. Ability to learn to operate adaptive equipment
9. Commitment to education

ADDITIONAL WORKING CONDITIONS:

1. Occasional interaction with unruly children
2. Occasional exposure to blood, bodily fluids and tissue
3. Occasional requirement to travel
4. Occasional repetitive hand motion, e.g., computer keyboard, typing, calculator, writing
5. Regular requirement to sit, stand, walk, hear, see, read, speak, reach, stretch with hands and arms, crouch, kneel, climb and stoop
6. Requirement to lift, carry, push and pull various supplies and/or equipment up to a maximum of 50 pounds

TERMS OF EMPLOYMENT: To be determined by the Ohio Valley ESC Superintendent and Board.

EVALUATION: Performance will be evaluated with provisions of the OVESC's policy.

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position. I further certify that I have reviewed the most current copy of the Ohio Valley Educational Service Center Policy Manual.



EMPLOYEE SIGNATURE _____ DATE: _____