

**Ohio Valley Educational Service Center
Board Meeting Minutes
Wednesday, December 13, 2023 – 6:00 P.M.
Lori's Restaurant, Caldwell, Ohio**

Opening ceremony with Pledge of Allegiance and Prayer

The regular meeting was called to order by President, Trina Jackson

Roll Call: Biggs, Burrow, Irvine, Jackson, Lang, Ogle, and Winland

Absent: Ingram, Kubota, Parry and Warner

Public Participation:

- Board Member Robert Burrow was recognized for 25 years of service by Jeff Chambers of Ohio School Board Association
- OVESC Board welcomed newly elected board member Mary "Shelly" Hess

Mr. Winland moved to **approve the agenda as presented**. Mrs. Irvine seconded the motion.

VOTE: Yeas: Biggs, Burrow, Irvine, Jackson, Lang, Ogle, and Winland
Nays: None. The motion carried.

Mr. Burrow moved to **approve the following Treasurer's Consent Recommendations**. Mrs. Irvine seconded the motion.

- **Approval** of minutes from the regular meeting on October 19, 2023
- **Approval** of the Treasurer's report and bills of \$1,580,985.06 for October 2023 and \$1,161,779.08 for November 2023
- **Approval** for the following intrafund advances from General to the following funds while waiting for ODE to open up grant draw downs on certain grants and to approve the repayment of below back to the General Fund:
 - ARP ESSER – 507-9124 - \$54,708.04
 - Regional Partnership – 507-9224 - \$7,317.50
 - ARP ESSER – 507-9124 - \$54,497.37
 - Regional Partnership – 507-9224 - \$7,196.13
- **Approval** to book and accept the following grants for the 2023-2024 year:
 - Additional Comprehensive Literacy Grant Funds – \$25,367.73
 - P-20 Regional Partnership Grant – \$59,115.76
- **Approval** to contract for Blue Sky Virtual Academy with the following districts for services as per individual agreements for the 2023-2024 school year:
Caldwell EVSD
- **Approval** to contract for Early Childhood Expansion Grant services with the Switzerland of Ohio LSD as per agreement for the 2023-2024 school year:

- **Approval** of a revised salary schedule for Paraprofessionals, Opportunity School Paraprofessionals, Ewing School Paraprofessionals, Nurse Attendant Paraprofessionals, Classified Substitutes and Certified Substitutes effective January 1, 2024 as per the attachment of the OVESC salary schedule

VOTE: Yeas: Biggs, Burrow, Irvine, Jackson, Lang, Ogle, and Winland
Nays: None. The motion carried.

Mr. Biggs moved to approve the following **Superintendent's Consent Recommendations**.
Mr. Winland seconded the motion.

It is recommended by the Ohio Valley ESC Superintendent that the personnel listed be employed for the term indicated and at the existing salary schedule (where applicable) pending certification (where applicable) and satisfactory BCI/FBI background check (where applicable).

PERSONNEL:

CERTIFIED:

- **Gil, Gary**....Tutor....SOLSD...to be issued a one year limited contract for up to 100 days....effective 2023-2024 school year...paid by SOLSD

CERTIFIED SUBSTITUTES

Approval to hire the following **Certified Substitutes** on an as needed basis for the 2023-24 school year.... Paid as per the substitute salary schedule:

TEMPORARY NON-BACHELOR CERTIFIED SUBSTITUTES:

Approval to hire the following Temporary Non-Bachelor Certified Substitutes, those that have applied for the 1 Year Temporary Substitute Multi-Age PK-12 Ohio Department of Education License, on an as needed basis for the 2023-2024 school year...Paid as per the substitute salary schedule:

Addington, Christina
Gillespie, Lindsay
Rankin, Lila
Taylor, Ashley

CLASSIFIED:

- **Cozzens, Amanda**.... Paraprofessional....OVESC Preschool....to be issued a one year limited contract for up to 150 days.....up to 8 hours per day....effective 2023-2024 school year.... paid by OVESC Washington County Preschool Consortium
- **Finnerty, Sean**.... Paraprofessional....OVESC Preschool....to be issued a one year limited contract for up to 175 days.....up to 8 hours per day....effective 2023-2024 school year.... paid by Rolling Hills Local School District
- **Kimble, Francis**.... Paraprofessional....Ewing School....to be issued a one year limited contract for up to 150 days.....up to 8 hours per day....effective 2023-2024 school year.... paid by Switzerland of Ohio Local School Districts
- **Lamp, Rebecca "Mary"**....Paraprofessional...Ewing School....to be issued a one year limited contract for up to 150 days....up to 8 hours per day....effective 2023-2024 school year....paid by Marietta City Schools
- **Martie, Julie**.... Paraprofessional....OVESC Preschool....to be issued a one year limited contract for up to 160 days.....up to 8 hours per day....effective 2023-2024 school year.... paid by Switzerland of Ohio Local School District
- **Parks, Chana**.... Paraprofessional....OVESC Preschool....to be issued a one year limited contract for up to 150 days.....up to 8 hours per day....effective 2023-2024 school year.... paid by OVESC Washington County Preschool Consortium
- **Pettit, Brittany**.... Paraprofessional....Crooksville EVSD....to be issued a one year limited contract for up to 140 days.....up to 8 hours per day....effective 2023-2024 school year.... paid by Crooksville EVSD

- **Prime, Tanja**.... Paraprofessional....OVESC Opportunity School....to be issued a one year limited contract for up to 125 days.....up to 8 hours per day....effective 2023-2024 school year.... paid by OVESC Opportunity School Consortium
- **Steigleder, Sophia**.... Paraprofessional....OVESC Preschool....to be issued a one year limited contract for up to 140 days.....up to 8 hours per day....effective 2023-2024 school year.... paid by OVESC Washington County Preschool Consortium
- **Tornes, Jennifer**.... Paraprofessional....Ewing School....to be issued a one year limited contract for up to 160 days.....up to 8 hours per day....effective 2023-2024 school year.... paid by Marietta City School
- **Wiley, Lexy**.... Paraprofessional....OVESC Preschool....to be issued a one year limited contract for up to 200 days.....up to 8 hours per day....effective 2023-2024 school year.... paid by Switzerland of Ohio Local School District

CLASSIFIED SUBSTITUTES

Approval to hire the following **Classified Substitutes** on an as needed basis for the 2023-2024 school year.... Paid as per the substitute salary schedule:

- Hurst, Tanae
- Schott, Shannon
- Wargo, Ashley

REASSIGNMENTS AND ADJUSTMENTS:

- **Bunt, Rebecca**....Literacy Coach...OVESC Preschool.... Recommendation to adjust days from up to 185 days to up to 192 days....effective January 1, 2024....paid by Comprehensive Literacy Grant
- **Johnson, Karen**....Teacher....OVESC Preschool....Recommendation to adjust location from Rolling Hills LSD to Rolling Hills LSD and Crooksville EVSD....effective 2023-2024 school year....paid by Rolling Hills LSD and Crooksville EVSD
- **Strickland, Katie**....Full Time/Long Term Substitute Teacher....Recommendation to adjust title from Full Time/Long Term Substitute Teacher to Associate Teacher.....effective December 6, 2023....paid by Switzerland of Ohio Local School District
- **Wolfel, Joy**....Career Exploration Instructor....Mid-East....Recommendation to adjust title from Career Exploration Instructor to Career Exploration Facilitator...effective 2023-2024 school year....paid by Mid-East CTC

RESIGNATIONS AND RETIRMENTS:

- **Anderson, Abigail**....Recommendation to approve the resignation of **Abigail Anderson**....Teacher.... Crooksville.....effective December 28, 2023
- **Cody da Rosa, Cheyenne**....Recommendation to approve the resignation of **Cheyenne Cody da Rosa**.... BCBA....OVESC....effective October 23, 2023
- **Hupp, Michaela**....Recommendation to approve the resignation of **Michaela Hupp**....Paraprofessional.... Ewing....effective November 8, 2023
- **Jenkins, Cherish**....Recommendation to approve the resignation of **Cherish Jenkins**....Preschool and Special Education Administrative Assistant....OVESC....effective December 31, 2023
- **Kimble, Francis**....Recommendation to approve the resignation of **Francis Kimble**....Paraprofessional.... Ewing....effective November 16, 2023
- **Morris, Donna**....Recommendation to approve the resignation of **Donna Morris**....Paraprofessional.... OVESC Preschool....effective November 9, 2023
- **Potts, Tanishea**....Recommendation to approve the resignation of **Tanishea Potts**....Tutor....SOLSDeffective December 21, 2023
- **Ruegg, Beth**....Recommendation to approve the resignation of **Beth Ruegg**....Paraprofessional.... OVESC Preschool....effective November 15, 2023
- **Zimmerman, Makayla**....Recommendation to approve the resignation of **Makayla Zimmerman**.... Paraprofessional.... Ewing....effective December 1, 2023

SUPPLEMENTALS:

- **Approval** for supplemental contracts for the following to participate in additional district training at Switzerland of Ohio LSD....at the rate of \$25 per hour for up to 13 hours of training (2 days).... paid by Switzerland of Ohio LSD.... payable upon completion of duties and receipt of time sheets:
 - **Byers, Jessica**

- Christman, Crystal
- Dietz, Jill
- Gardner, Gracie
- Gehrig, Laura
- Gromley, Brittany
- Hutchison, Jana
- McDaniel, Corie
- Ross, Anna
- Thornton, Jennifer
- Yoss, Sharon
- Zink, Taylor
- **Approval** for supplemental contract to below OVESC Preschool Classified Staff to obtain Temporary Substitute License for the 2023-2024 school year and receive a \$20 stipend for each day in which they work in the capacity of the Temporary Substitute License payable upon receipt of timesheet:
 - Herrmann, Skye
 - Hossman, Heather
 - Kocher, Deanna
 - Simmons, Brenda
 - Wagner, Maridith
- **Approval** for supplemental contracts for the following to serve as Mentors for Resident Educators for the 2023-2024 school year....at the rate of \$1,000 per resident educator....payable upon completion of duties:
 - Sherri Davidson (2)
 - Katherine Devoll (2)
 - Stacey Eding (1)
 - Laura Gehrig (1)
 - Amanda Goldberg (1)
 - Kate Gross (1)
 - Ellen Hoiium (1)
 - Trisha Ruble (2)
 - Pam Zoulek (2)
- **Brown, Brandi**....Paraprofessional....EWING....to be issued a one-time supplemental contract for \$475 for adjustment in hourly rate to cover pay increase.....November 17, 2023-December 31, 2023....payable by SOLSD
- **Fields, Sally**...Resident Educator Mentor....OVESC...to be issued a supplemental contract for \$1,225 for the 2023-2024 school year... payable upon completion of duties....payable by Crooksville EVSD
- **Roberts, Tomi**...Resident Educator Mentor....OVESC...to be issued a supplemental contract for \$1,400 for the 2023-2024 school year... payable upon completion of duties....payable by Crooksville EVSD

RECOMMENDATIONS:

- **Recommendation** to approve Memorandum of Understanding between OVESC, SOLSD, and GMN Tri-County CAS, Head Start Program.
- **Recommendation** to approve OVESC Alternative School Student Handbook
- **Recommendation** to approve field trip for Skyvue Preschool to Discovery World on the Market December 5, 2023
- **Recommendation** to approve unpaid leave for **Hannah Guiler**...Paraprofessional....OVESC Preschool...from approximately January 29, 2024 to March 11, 2024...dock days will be used once paid leave is exhausted
- **Recommendation** to approve unpaid leave for **Courtney Barnhart**...Student Advocate.... Crooksville EVSD...from approximately April 18, 2024 to May 24, 2024...dock days will be used once paid leave is exhausted
- **Recommendation** to approve field trip for Belpre ¾ & K-Ready classes to Grand Central Mall on December 15, 2023
- **Recommendation** to approve field trip for ¾ Washington Preschool to the Library on December 14, 2023
- **Recommendation** to approve revised job description for Career Exploration Facilitator (formerly known as Career Exploration Instructor)

- **Recommendation** to approve **Callie White**, West Liberty University Speech-Language Pathology Student, to complete fieldwork at Switzerland of Ohio Local School District with Mariah Warrington from January 16, 2024 to April 26, 2024
- **Recommendation** to approve affiliation agreement with West Liberty University for student observing OVESC Speech Language Pathologists
- **Recommendation** to approve **Riley Lollathin**, Zane State College Occupational Therapy Assistant Student, to complete fieldwork at Switzerland of Ohio Local School District with Lea Bentley from January 15, 2024 to March 8, 2024
- **Recommendation** to approve **Pazeley Crum**, Zane State College Occupational Therapy Assistant Student, to complete fieldwork at Switzerland of Ohio Local School District with Lea Bentley from March 16, 2024 to May 10, 2024

VOTE: Yeas: Biggs, Burrow, Irvine, Jackson, Lang, Ogle, and Winland
Nays: None. The motion carried.

Mr. Biggs moved to appoint Bob Burrow as president pro-tem for the January 2024 organizational meetings. Mr. Winland Seconded the motion.

VOTE: Yeas: Biggs, Irvine, Jackson, Lang, Ogle, and Winland
Nays: None. The motion carried.
Abstained: Burrow

Mr. Burrow moved to approve to set the date for the organizational and next regular board meeting as January 18, 2024 at 6:00 pm at Lori's Restaurant. Mrs Irvine seconded the motion.

VOTE: Yeas: Biggs, Burrow, Irvine, Jackson, Lang, Ogle, and Winland
Nays: None. The motion carried.

Information of the following upcoming professional development sessions:

ETR/IEP Start to Finish – Pritchard Laughlin Civic Center – January 8 & 29, 2024– Bates, C.

Really Great Reading – Virtual – October 11 & 12, 2023 – Anna Ross

2024 ODH Regional School Nurse Conference – Virtual – February 9, 2024 – Hockenberry, W

Superintendent Reports and Updates:

- Discussion with board concerning filling the one board seat vacancy that is vacant effective January 1, 2024

Mr. Biggs moved to **adjourn**. Mr. Burrow seconded the motion.

VOTE: Yeas: Biggs, Burrow, Irvine, Jackson, Lang, Ogle, and Winland
Nays: None. The motion carried.

President

Treasurer