

**Ohio Valley Educational Service Center
Board Meeting Minutes
Thursday, June 22, 2023 – 6:00 P.M.
Lori's Restaurant, Caldwell, Ohio**

Opening ceremony with Pledge of Allegiance and Prayer

The regular meeting was called to order by President, Trina Jackson

Roll Call: Biggs, Jackson, Lang, Ogle, Warner and Winland

Absent: Burrow, Ingram, Irvine, Kubota and Parry

Public Participation: none

Mr. Winland moved to **approve the agenda as presented**. Mr. Ogle seconded the motion.

VOTE: Yeas: Biggs, Jackson, Lang, Ogle, Warner and Winland
Nays: None. The motion carried.

Mr. Ogle moved to **approve the following Treasurer's Consent Recommendations**. Mr. Biggs seconded the motion.

- **Approval** of minutes from the organizational and regular meeting on May 18, 2023
- **Approval** of the Treasurer's report and bills of \$977,053.21 for May 2023
- **Approval** of liability, violence, property, cyber and auto insurance policies through Hylant Group/Hylant Administrative Services with Ohio School Plan, effective 7/1/2023 – 6/30/2024

VOTE: Yeas: Biggs, Jackson, Lang, Ogle, Warner and Winland
Nays: None. The motion carried.

Mr. Winland moved to approve the following **Superintendent's Consent Recommendations**. Mr. Biggs seconded the motion.

It is recommended by the Ohio Valley ESC Superintendent that the personnel listed be employed for the term indicated and at the existing salary schedule (where applicable) pending certification (where applicable) and satisfactory BCI/FBI background check (where applicable).

PERSONNEL:

CERTIFIED:

- **Bates, Crystal**....Speech Language Pathologist....to be issued a one year limited contract for up to 190 days....effective 2023-2024 school year....paid by Rolling Hills Local School District
- **Karr, Aleah**....Teacher....OVESC Preschool....to be issued a one year limited contract for up to 200 days....effective 2023-2024 school year....paid by Crooksville EVSD
- **Leasure, Shannon**....Director of Mathematic Instruction....OVESC...to be issued a two year limited contract for up to 248 days....effective August 1, 2023....paid by OVESC Consortium Districts

- **McDaniel, Corie**....Teacher....SOLSD....to be issued a one year limited contract for up to 190 days.... Effective 2023-2024 school year....paid by SOLSD
- **Robinson, Mary**....Teacher....OVESC Preschool....to be issued a one year limited contract for up to 200 days....effective 2023-2024 school year....paid by Crooksville EVSD
- **Snodgrass, Austlynn**.....Teacher....OVESC Preschool....to be issued a one year limited contract for up to 200 days.... effective the 2023-2024 school year....paid by Washington County Preschool Consortium

CERTIFIED SUBSTITUTES

Approval to hire the following **Certified Substitutes** on an as needed basis for the 2022-23 school year.... Paid as per the substitute salary schedule:

- Drake, Mechelle
- Huffman, Sydney

TEMPORARY NON-BACHELOR CERTIFIED SUBSTITUTES:

Approval to hire the following Temporary Non-Bachelor Certified Substitutes, those that have applied for the 1 Year Temporary Substitute Multi-Age PK-12 Ohio Department of Education License, on an as needed basis for the 2022-2023 school year...Paid as per the substitute salary schedule:

CLASSIFIED:

- **Buchtel, Mason**....Custodian....OVESC....to be issued a one year limited contract for up to 100 hours.... effective 2022-2023 school year....paid by Ohio Valley ESC
- **Buchtel, Mason**....Custodian....OVESC....to be issued a one year limited contract for up to 300 hours.... effective 2023-2024 school year....paid by Ohio Valley ESC
- **Carpenter, Amy**....Paraprofessional....MACO....to be issued a one year limited contract for up to 40 days....up to 8 hours per day....effective 2022-2023 school year....paid by Switzerland of Ohio Local School District
- **Hamilton, Makynzie**....Paraprofessional....OVESC Preschool....to be issued a one year limited contract for up to 200 days....up to 8 hours per day....effective 2023-2024 school year....paid by Crooksville EVSD
- **Lemley, Drewlyn**....Paraprofessional....OVESC Preschool....to be issued a one year limited contract for up to 200 days....up to 8 hours per day....effective 2023-2024 school year.... paid by Washington County Preschool Consortium

CLASSIFIED SUBSTITUTES

Approval to hire the following **Classified Substitutes** on an as needed basis for the 2022-2023 school year.... Paid as per the substitute salary schedule:

REASSIGNMENTS AND ADJUSTMENTS:

- **Anderson, Valerie**....Board Certified Behavior Analyst....OVESC....Recommendation to reassign from OVESC to OVESC Opportunity School....effective the 2023-2024 school year....paid by OVESC Opportunity School Consortium districts
- **Barnhart, Courtney**....Student Advocate....Crooksville EVSD.... Recommendation to adjust contract from certified to classified....effective 2023-24 school year....paid by Crooksville EVSD
- **Cross, Elizabeth**....Behavior Therapist....OVESC Opportunity School... Recommendation to adjust contract from certified to classified....effective 2023-24 school year....paid by OVESC Consortium District
- **Cunningham, Julie**....Teacher....OVESC Preschool....Recommendation to reassign from OVESC Preschool to OVESC Opportunity School....effective the 2023-2024 school year....paid by OVESC Opportunity School Consortium districts
- **Hall, Richard**....Executive Director of Operations and Special Projects....OVESC....Recommendation to adjust days from up to 175 days to up to 179 days....effective the 2023-2024 school year.... paid by ARP ESSER Extended Learning & Recovery Grant
- **Johnson, Christina**....Student Advocate....Crooksville EVSD.... Recommendation to adjust contract from certified to classified....effective 2023-24 school year....paid by Crooksville EVSD
- **Lowther-Lenard, Nicole**....Board Certified Behavior Analyst....OVESC Opportunity SchoolRecommendation to reassign from OVESC Opportunity School to OVESC....effective the 2023-2024 school year....paid by OVESC Consortium districts

- **Lynn, Annette**....Paraprofessional....OVESC Preschool – Crooksville....Recommendation to adjust one year contract to continuing contract (grandfathered in from Crooksville)....effective the 2023-2024 school year....paid by Crooksville EVSD
- **Mahoney, Megan**....Paraprofessional....Warren Local....Recommendation to adjust one year contract to a two year contract.....effective the 2023-2024 school year....paid by Warren Local School District
- **Mumford, Sonja**....Paraprofessional....OVESC Preschool – Crooksville....Recommendation to adjust one year contract to continuing contract (grandfathered in from Crooksville)....effective the 2023-2024 school year....paid by Crooksville EVSD
- **Prichard, Jacquelyn**....Blue Sky Virtual Academy Supervisor....OVESC....Recommendation to adjust title from Blue Sky Virtual Academy Supervisor to Supervisor of Virtual Curriculum and Online Credit Options ...effective 2023-2024 school year....paid by OVESC Blue Sky Virtual Academy and OVESC Consortium Districts
- **Sowers, Julie**....Paraprofessional....OVESC Preschool – Crooksville....Recommendation to adjust one year contract to continuing contract (grandfathered in from Crooksville)....effective the 2023-2024 school year....paid by Crooksville EVSD
- **Terry, Carla**....Paraprofessional....OVESC Preschool – Crooksville....Recommendation to adjust one year contract to continuing contract (grandfathered in from Crooksville)....effective the 2023-2024 school year....paid by Crooksville EVSD
- **Vallee, Casey**....Paraprofessional....OVESC Preschool – Crooksville....Recommendation to adjust one year contract to continuing contract (grandfathered in from Crooksville)....effective the 2023-2024 school year....paid by Crooksville EVSD
- **Zoulek, Pamela**....Teacher....Belpre City Schools...Recommendation to reassign from Belpre City Schools to Washington County Preschool....paid by Washington County Preschool Consortium Districts
- **Zullo, Rebecca**....Math Coach....Marietta City Schools.... Recommendation to adjust days from up to 550 hours to up to 553 hours....effective the 2022-2023 school year....paid by Marietta City Schools

RESIGNATIONS AND RETIREMENTS:

- **Bates, Amanda**....Recommendation to approve the resignation of **Amanda Bates**....Teacher.... SOLSD....effective June 30, 2023
- **Holland, Lucinda**....Recommendation to approve the resignation of **Lucinda Holland**....Teacher.... Crooksville EVSD....effective 2023-2024 school year
- **Horn, Diane**....Recommendation to approve the resignation of **Diane Horn**....Paraprofessional Crooksville EVSD.... effective 2023-2024 school year
- **Rieck, Mary**....Recommendation to approve the resignation of **Mary Rieck**....Paraprofessional....OVESC Preschool....SOLSD....effective June 30, 2023
- **Stevens, Janeny**....Recommendation to approve the resignation of **Janeny Stevens**....Teacher.... SOLSD....effective June 30, 2023
- **Zullo, Rebecca**....Recommendation to approve the resignation of **Rebecca Zullo**....Math Coach.... Marietta City Schools....effective June 30, 2023

SUPPLEMENTALS:

- **Approval** for the following preschool staff for up to 4 days for preschool leadership team...payable upon receipt of time sheets...at the rate of \$100 per day...effective summer 2023....payable by Preschool Consortium Districts
 - **Allen, Karly**
 - **Bolyard, Shelby**
 - **Clarke, Katelynn**
 - **Clemens, Rebecca**
 - **Eding, Stacey**
 - **Grose, Kate**
 - **Hoium, Ellen**
 - **Huffman, Wendy**
 - **Johnson, Karen**
 - **Jones, Natasha**
 - **Kemp, Jennifer**
 - **McCall, Deanna**
 - **Williams, Cheyenne**

- **Archer, Erica**....School Psychologist....OVESC Preschool....to be issued a supplemental contract for up to 10 additional days for summer work....payable upon receipt of time sheets....effective summer 2023....paid by Washington County OVESC Preschool Consortium
- **Cunningham, Julie**....Teacher....Opportunity School....to be issued a supplemental contract for up to 20 days for summer training....payable upon receipt of time sheets....effective summer 2023....paid by OVESC Consortium Districts
- **Leasure, Shannon**....Director of Mathematic Instruction....OVESC....to be issued a supplemental contract for up to 15 days for summer work....payable upon receipt of timesheets.....effective summer 2023....paid by OVESC Consortium Districts
- **Madison, Jessica**...School Site Coordinator....OVESC....to be issued a supplemental contract for \$3,000 for the 2022-2023 school year... payable by Belpre City Schools
- **McDaniel, Corie**....Teacher....Switzerland of Ohio Local School District....to be issued a supplemental contract for up to 5 additional days for summer training... payable upon receipt of time sheets....effective summer 2023....paid by Switzerland of Ohio Local School District
- **Neil, Carrie**....Occupational Therapist....OVESC....to be issued a supplemental contract for up to 3 additional days for summer work....payable upon receipt of time sheets....effective summer 2023....paid by Crooksville EVSD
- **Stevens, Janeny**.....Teacher....Switzerland of Ohio Local School District....to be issued a supplemental contract for up to 15 additional hours for Tutoring...at the rate of \$25 per hour....payable upon receipt of time sheets....effective summer 2023....paid by Switzerland of Ohio Local School District

CLERICAL ADJUSTMENTS FROM PREVIOUS BOARD MEETING:

Below are clerical adjustments that need to be made the minutes from the previous Board Meeting, May 18, 2023:

- Recommendation to adjust clerically the effective date from 2022-23 to 2023-24 on the CLASSIFIED CONTRACT for **Stephanie Collinsworth**
CORRECTED ENTRY:
 - **Collinsworth, Stephanie**....Regional Homeless Liaison....to be issued a one year limited contract for up to 200 days....effective the 2023-2024 school year....paid by McKinney Vento Homeless Grant funds
- Recommendation to adjust clerically the effective date from 2023-24 to 2022-23 on the ADJUSTMENT for **Ellen Hoium**
CORRECTED ENTRY:
 - **Hoium, Ellen**....Intake Specialist....OVESC Preschool....Recommendation to adjust days from up to 180 days to up to 195 days....effective the **2022-2023** school year....paid by Washington County Preschool Consortium districts
- Recommendation to adjust clerically the effective date from 2022-23 to 2023-24 on the CLASSIFIED CONTRACT for **Patty Jo Mallett**
CORRECTED ENTRY:
 - **Mallett, Patty Jo**....Paraprofessional....OVESC Preschool....to be issued a two year limited contract for up to 200 days....up to 8 hours per day....effective 2023-2024 school year....paid by Rolling Hills Local School District
- Recommendation to adjust clerically the title from Physical Therapist to Occupational Therapist on the 2023-24 CERTIFIED CONTRACT for **Carrie Neil**
CORRECTED ENTRY:
 - **Neil, Carrie**....Occupational Therapist....Warren Local Schools....to be issued a five year limited contract....for up to 200 days.... effective the 2023-2024 school year....paid by Warren Local School District

RECOMMENDATIONS:

- **Recommendation** to approve agreement with Marietta City School District Board of Education for use of Putnam Elementary for the Opportunity School effective August 1, 2023 – July 31, 2024
- **Recommendation** to approve May 16-17, 2023 as dock days for Caitlin Frash....ParaprofessionalOVESC Preschool....Noble Local
- **Recommendation** to approve May 22, 2023 as dock day for Jennifer Kemp....Teacher....OVESC Preschool....SOLSD

- **Recommendation** to approve half of May 18, 2023 as dock day for Megan Hartshorn....ParaprofessionalOVESC Preschool....SOLSD
- **Recommendation** to approve to dock one hour per day from May 18, 2023 to May 30, 2023 for Tanishea Potts....Tutor....SOLSD
- **Recommendation** to approve half of May 16, 2023 as dock day for Lindsay Ring....Speech Language Pathologist....OVESC...SOLSD
- **Recommendation** to approve half of May 30, 2023 as dock day for Tristan Jones....Tutor.... SOLSD
- **Recommendation** to approve FMLA Leave for **McKenzie Perkins**...Speech Language PathologistSOLSD...from approximately August 1, 2023 for up to 60 days...unpaid leave once paid leave is exhausted
- **Recommendation** to approve the following Job Description(s):
 - **Director of Mathematic Instruction**
- **Recommendation** to approve the Blue Sky Virtual Academy Handbook
- **Recommendation** to approve the contract with Washington County Job and Family Services regarding employment of staff through Building Bridges to Careers for the 2023-2024 school year
- **Recommendation** to approve half of June 1, 2023 as a dock day and June 2, 2023 as a dock day for Diane Box...Teacher....OVESC
- **Recommendation** to approve the \$6,000 signing bonus to new teachers being hired for the Ohio Valley Opportunity School. This is to be paid in 2 installments, December and June, for the 2023-2024 school year. (Suggested and approved by member district superintendents.)
- **Recommendation** to approve services for the Opportunity School for summer 2023:
 - **Phillip E. Moore Wallcovering (Painting)**
 - **Jani-Source (Cleaning)**
 - **Davis Lawn Maintenance - Caleb Davis (Lawn Care)**

VOTE: Yeas: Biggs, Jackson, Lang, Ogle, Warner and Winland
 Nays: None. The motion carried.

Mr. Ogle moved **approval of Salary Schedules for staff assigned to the Opportunity School effective the July 1, 2023 as presented.** Mr. Lang seconded the motion.

VOTE: Yeas: Biggs, Jackson, Lang, Ogle, Warner and Winland
 Nays: None. The motion carried.

Information of the following upcoming professional development sessions:

State Assessment Data Credential Refresher – Virtual – May 22, 2023 – A. Ross
Reading Specialist Collaborative – SOLSD Board Office – May 23, 2023 – C. Christman
Reading Specialist Collaborative – SOLSD Board Office – May 23, 2023 – J. Hutchison
Reading Specialist Collaborative – SOLSD Board Office – May 23, 2023 – J. Irvin-Dietz
Reading Specialist Collaborative – SOLSD Board Office – May 23, 2023 – J. Thornton
SoR Support Adolescent Students – Online – May 24, 2023 – A. Ross
Really Great Reading – Online – May 25, 2025 – A. Ross

Superintendent Reports and Updates:

- Business Advisory Council Update – Lieutenant Governor was present at this month's meeting
- Appreciation letter from Franklin B Walter Scholastic recipient – Cierra Burkhart
- OVESC is busy working to get the Opportunity School ready to open in the fall
- OVESC had a loss in one of its staff members – Behavior Paraprofessional, Michael Clemens, passed away earlier this month (June 12, 2023)
- Superintendent and Treasurer have met with our districts regarding contracts for the upcoming year

Mr. Biggs moved to **adjourn**. Ms. Warner seconded the motion.

VOTE: Yeas: Biggs, Jackson, Lang, Ogle, Warner and Winland
Nays: None. The motion carried.

President

Treasurer