

**Ohio Valley Educational Service Center
Board Meeting Minutes
Thursday, October 19, 2023 – 6:00 P.M.
Lori's Restaurant, Caldwell, Ohio**

Opening ceremony with Pledge of Allegiance and Prayer

The regular meeting was called to order by President, Trina Jackson

Roll Call: Biggs, Burrow, Jackson, Kubota, Lang, Ogle, Parry and Winland

Absent: Ingram, Irvine and Warner

Public Participation:

- **None**

Mr. Winland moved to **approve the agenda as presented**. Mr. Burrow seconded the motion.

VOTE: Yeas: Biggs, Burrow, Jackson, Kubota, Lang, Ogle, Parry and Winland
Nays: None. The motion carried.

Mr. Burrow moved to **approve the following Treasurer's Consent Recommendations**. Mr. Winland seconded the motion.

- **Approval** of minutes from the organizational and regular meeting on August 31, 2023
- **Approval** of the Treasurer's report and bills of \$890,690.50 for August, 2023 and \$1,122,779.44 for September 2023
- **Approval** for the repayment of the following intrafund advances from the following funds back to the General Fund that were for waiting for ODE to open up grant draw downs on certain grants:
 - Early Childhood Education - 439-9024 - \$22,453.43
 - ARP ESSER – 507-9123 - \$35,217.51
 - Regional Partnership – 507-9224 - \$7,362.20
 - GEERS – 508-9023 - \$39,112.82
 - Structured Literacy Grant – 507-9424 - \$150
 - Homeless – 572-9023 - \$4,414.14
 - Comprehensive Literacy – 599-9024 - \$6,244.96
- **Approval** for the following intrafund advances from General to the following funds while waiting for ODE to open up grant draw downs on certain grants and to approve the repayment of below back to the General Fund:
 - Early Childhood Education - 439-9024 - \$31,359.22
 - ESC Family Engagement Liaison – 507-9024 - \$8,045.62
 - ARP ESSER – 507-9124 - \$50,948.77
 - Regional Partnership – 507-9224 - \$7,362.20

- Personalized Learning Grant – 507-9324 - \$10,589.81
- Structured Literacy Grant – 507-9424 - \$150
- Early Childhood Education Consolidated - \$587-9024 - \$5,526.88
- **Approval** to book and accept the following grants for the 2023-2024 year:
 - Early Childhood Expansion Grant – 439-9024 - \$382,500
 - ESC Family Engagement Liaison – 507-9024 - \$145,045.31
 - ARP ESSER – 507-9124 - \$650,163.77
 - Personalized Learning Grant – 507-9324 - \$153,195.85
 - Structured Literacy Grant – 507-9424 - \$3,365.77
 - ARP Homeless - \$139,462.66
 - Comprehensive Literacy Grant 599-9024 - \$78,912.18
- **Approval** to contract for Blue Sky Virtual Academy with the following districts for services as per individual agreements for the 2023-2024 school year:
 - Belpre CSD
 - Federal Hocking LSD
 - Switzerland of Ohio LSD
 - Trimble LSD
 - Wolf Creek LSD
- **Approval** to contract for Gifted Services with the following districts for services as per individual agreements for the 2023-2024 school year:
 - St. Mary's Catholic School
- **Approval** of the receipt of the following donations from area businesses to support the Ohio Valley ESC's Common PD Day to be held October 27, 2023
 - Dimex - \$750
 - Horace Mann Insurance - \$1,000
- **Approval** of the Ohio Valley ESC's medical/prescription plans and rates with the Jefferson Health Plan (with coverage at Mutual Health Services / Sav-RX) effective January 1, 2024 with the rates as presented below.
- **Approval** of the Ohio Valley ESC's dental plan and rates with Superior Dental Care effective January 1, 2024 with rates as presented below.
- **Approval** of the Ohio Valley ESC's vision plan and rates with Anthem effective January 1, 2024 with rates as presented below.

**OHIO VALLEY ESC
INSURANCE BENEFIT RATES
2024**

NEW RATES

EFFECTIVE JANUARY 1, 2024 - DECEMBER 31, 2024

		TOTAL	BOARD SHARE	EMPLOYEE SHARE	ANNUAL BOARD HSA CONTRIBUTION
Plan A - Mutual Health Services - Medical - Traditional Plan					
	Single	849.66	679.73	169.93	
	Employee & Spouse	1,867.55	1,494.04	373.51	
	Employee & Child/Children	1,434.23	1,147.38	286.85	
	Family	2,622.90	2,098.32	524.58	
Plan B - Mutual Health Services - Medical - Qualified High Deductible Plan (employee H.S.A. eligible) \$5000.00 deductible					
	Single	520.25	416.20	104.05	
	Employee & Spouse	1,143.49	914.79	228.70	
	Employee & Child/Children	878.17	702.54	175.63	
	Family	1,605.99	1,284.79	321.20	
Plan C - Mutual Health Services - Medical - Qualified High Deductible Plan with employer H.S.A. contributions \$3000.00 deductible					
	Single	617.88	494.30	123.58	1,500.00
	Employee & Spouse	1,358.10	1,086.48	271.62	3,000.00
	Employee & Child/Children	1,042.99	834.39	208.60	3,000.00
	Family	1,907.40	1,525.92	381.48	3,000.00
Anthem - Vision					
	Single	6.97	5.57	1.40	
	Family	20.21	16.17	4.04	
Superior Dental - Dental					
	Single	25.61	20.49	5.12	
	Family	61.60	49.28	12.32	
OneAmerica - Board paid Life Insurance					
	\$50,000		5.00		
All tiers are 80% board paid and 20% employee paid.					
50% of Annual HSA Contribution will be made in January, with the remaining 50% to be made in July					

VOTE: Yeas: Biggs, Burrow, Jackson, Kubota, Lang, Ogle, Parry and Winland
Nays: None. The motion carried.

Mr. Biggs moved to approve the following **Superintendent's Consent Recommendations**.
Mr. Burrow seconded the motion.

It is recommended by the Ohio Valley ESC Superintendent that the personnel listed be employed for the term indicated and at the existing salary schedule (where applicable) pending certification (where applicable) and satisfactory BCI/FBI background check (where applicable).

PERSONNEL:

CERTIFIED:

- **Colombo, Debrina**....Tutor....SOLSD...to be issued a one year limited contract for up to 190 days....effective 2023-2024 school year...paid by SOLSD
- **Davis, Corryn**.... Occupational Therapist....Crooksville EVSD....to be issued a one year limited contract for up to 60 days...effective 2023-2024 school year....paid by Crooksville EVSD
- **Glottelty, Brynlie**....Tutor....SOLSD...to be issued a one year limited contract for up to 190 days....effective 2023-2024 school year...paid by SOLSD
- **Gibbons, Halie**....Tutor....SOLSD...to be issued a one year limited contract for up to 190 days....effective 2023-2024 school year...paid by SOLSD
- **Mumford, Taylor**....Certified Occupational Therapy Assistant....Crooksville EVSD....to be issued a one year limited contract for up to 100 days...effective 2023-2024 school year....paid by Crooksville EVSD

CERTIFIED SUBSTITUTES

Approval to hire the following **Certified Substitutes** on an as needed basis for the 2023-24 school year.... Paid as per the substitute salary schedule:

Moore, Kristina
Crandell, Karen

TEMPORARY NON-BACHELOR CERTIFIED SUBSTITUTES:

Approval to hire the following Temporary Non-Bachelor Certified Substitutes, those that have applied for the 1 Year Temporary Substitute Multi-Age PK-12 Ohio Department of Education License, on an as needed basis for the 2023-2024 school year...Paid as per the substitute salary schedule:

Addington, Christina
Bolyard, Latosha
DuPerow, Ben
Jones, Katie
Scott, Breanna

CLASSIFIED:

- **Frash, Mariah**.... Paraprofessional....OVESC Preschool....to be issued a one year limited contract for up to 200 days.....up to 8 hours per day....effective 2023-2024 school year.... paid by Crooksville EVSD
- **Matson, Adriana**.... Paraprofessional....Opportunity School....to be issued a one year limited contract for up to 160 days.....up to 8 hours per day....effective 2023-2024 school year.... paid by OVESC Opportunity School Consortium Districts

- **Ruegg, Beth**.... Paraprofessional....OVESC Preschool....to be issued a one year limited contract for up to 200 days.....up to 8 hours per day....effective 2023-2024 school year.... paid by Washington County Consortium Districts
- **Thacker, Hannah**.... Paraprofessional....OVESC Preschool....to be issued a one year limited contract for up to 200 days.....up to 8 hours per day....effective 2023-2024 school year.... paid by Crooksville EVSD
- **Tidwell, Katie**.... Paraprofessional....OVESC Preschool....to be issued a one year limited contract for up to 200 days.....up to 8 hours per day....effective 2023-2024 school year.... paid by Rolling Hills LSD

CLASSIFIED SUBSTITUTES

Approval to hire the following **Classified Substitutes** on an as needed basis for the 2023-2024 school year.... Paid as per the substitute salary schedule:

DuPerow, Ben
Elliott, Hollie
Finnerty, Sean
Stephen, Kristin

CLASSIFIED SUBSTITUTES (LPN Paraprofessionals)

Approval to hire the following **Classified Substitutes (LPN Paraprofessionals)** on an as needed basis for the 2023-2024 school year.... Paid as per the substitute salary schedule:

Briggs, Courtney
Kahrig, Stephanie
Koehler, Danielle

REASSIGNMENTS AND ADJUSTMENTS:

- **Hardiman, Brooke**....Full Time/Long Term Substitute....OVESC Preschool....Recommendation to adjust title from Full Time/Long Term Substitute to Teacher....effective October 12, 2023....paid by Washington County Consortium Districts
- **Herrmann, Skye**....Paraprofessional....OVESC Preschool....Recommendation to adjust location from OVESC Preschool to Crooksville Exempted School District....effective 2023-2024 school year....Paid by Crooksville Exempted School District
- **Strickland, Katie**....Paraprofessional....OVESC Preschool....Recommendation to adjust title from Paraprofessional to Full Time/Long Term Substitute.... effective 2023-2024 school yearpaid by Switzerland of Ohio Local School District

RESIGNATIONS AND RETIRMENTS:

- **Beaver, Lynsey**....Recommendation to approve the resignation of **Lynsey Beaver**.... Paraprofessional....OVESC Preschool....effective October 13, 2023
- **Drake, Mechelle**....Recommendation to approve the resignation of **Mechelle Drake**....Full Time/ Long Term Substitute....OVESC Preschool....effective October 2, 2023
- **Lantz, Ashley**....Recommendation to approve the resignation of **Ashley Lantz**....Paraprofessional.... Crooksville EVSD....effective September 22, 2023
- **Lynch, Greta**....Recommendation to approve the resignation of **Greta Lynch**....Paraprofessional.... OVESC Preschool....effective September 22, 2023
- **Myers, Sorella**....Recommendation to approve the resignation of **Sorella Myers**....Paraprofessional.... OVESC Preschool....effective October 9, 2023

- **Tolle, Melody**....Recommendation to approve the resignation of **Melody Tolle**....Paraprofessional.... Rolling Hills Local School District....effective September 19, 2023
- **Winchcombe, Nicholas**....Recommendation to approve the resignation of **Nicholas Winchcombe**.... Paraprofessional....Ewing School....effective September 18, 2023

SUPPLEMENTALS:

- **Approval** for supplemental contracts for the following to participate in Preschool New Staff Orientation on July 24 & August 14, 2023....at the rate of \$100 per day for up to 2 days.... paid by OVESC Preschool districts.... payable upon completion of duties and receipt of time sheets:
 - **Myers, Sorella**
- **Approval** for supplemental contract to below OVESC Preschool Classified Staff to obtain Temporary Substitute License for the 2023-2024 school year and receive a \$20 stipend for each day in which they work in the capacity of the Temporary Substitute License payable upon receipt of timesheet:
 - Bettinger, Beth
 - Burkhart, Barbara
 - Hossman, Cecelia
 - Hossman, Nicole
 - Islay, Megan
 - Jeffery, Jessica
 - White, Diana
 - Winland, Hope

RECOMMENDATIONS:

- Recommendation** to approve a contract with Washington County Sheriff Office for use of a Resource Officer for the Opportunity School for the 23-24 school year
- Recommendation** to approve Memorandum of Understanding with Educational Service Center of Central Ohio for the Ohio Valley ESC to receive up to \$15,000 for successful completion of duties by a Math Specialist.
- Recommendation** to approve revised Local Professional Development Committee (LPDC) Bylaws to be effective January 1, 2024
- Recommendation** to approve contract agreement for Integrated Speech Solutions for services provided to Ewing School effective 2023-2024 school year
- Recommendation** to approve NEOLA Bylaws and Policies of the Ohio Valley Educational Service Center
- Recommendation** to approve Jozie Zwick as a student intern in Blake Castello's Jack Cera's classroom
- Recommendation** to approve Emily Smith as a student intern in Cheyenne William's Woodfield classroom
- Recommendation** to approve Sienna Griffin as a HS lab student in Cheyenne William's Woodfield classroom
- Recommendation** to approve the OVESC Preschool classes at Warren Elementary to go on a field trip to Butcher Family Farm Tuesday, October 17, 2023 and Wednesday, October 25, 2023
- Recommendation** to approve the OVESC Preschool classes at Rolling Hills LSD to go on a field trip to Schumaker Farms on Friday, October 13, 2023
- Recommendation** to approve the OVESC Preschool class at Washington Elementary to go on a field trip to Washington County Library on Thursday, September 21, 2023
- Recommendation** to approve the OVESC Preschool classes at Woodsfield to go on a field trip to The Farm at Walnut Creek on Friday, October 6, 2023

- Recommendation** to approve the OVESC Preschool class at Washington Elementary to go on a field trip to Washington County Library on Thursday, October 19, 2023
- Recommendation** to approve the OVESC Preschool class at Belpre Stone Elementary to go on a field trip to Butcher Family Farm Friday, October 20, 2023

VOTE: Yeas: Biggs, Burrow, Jackson, Kubota, Lang, Ogle, Parry and Winland
Nays: None. The motion carried.

Mr. Burrow moved **approval of Substitute Salary Schedules:**

- Crooksville Exempted Village School District
 - o Substitute Teacher: \$125 per day
 - o Non Bachelor Substitute Teacher: \$100 per day
 - o Substitute Paraprofessional: \$12 per hour
- Ohio Valley ESC
 - o Substitute LPN Paraprofessional: \$15 per hour

Mr. Ogle seconded the motion.

VOTE: Yeas: Biggs, Burrow, Jackson, Kubota, Lang, Ogle, Parry and Winland
Nays: None. The motion carried.

Ms. Kubota moved to **approve Resolution 101923-01 Recommendation for approval of the handbook for the Opportunity School effective for the 2023-2024 school year.** Ms. Parry seconded the motion.

VOTE: Yeas: Biggs, Burrow, Jackson, Kubota, Lang, Ogle, Parry and Winland
Nays: None. The motion carried.

Mrs. Winland moved to **approve Resolution 101923-02** in support of the Ohio Valley Educational Service Center applying for funds through the Romich Foundation and the Lions Club to acquire new vision equipment for the Bright Beginnings Preschool. Ms. Kubota seconded the motion.

VOTE: Yeas: Biggs, Burrow, Jackson, Kubota, Lang, Ogle, Parry and Winland
Nays: None. The motion carried.

Mr. Biggs moved to **approve Resolution 101923-03** in respect to HB 33, Ohio Valley Educational Service Center will make provisional changes to board policies and administrative guidelines. Ms. Kubota seconded the motion.

VOTE: Yeas: Biggs, Burrow, Jackson, Kubota, Lang, Ogle, Parry and Winland
Nays: None. The motion carried.

Mr. Biggs moved to **approve Resolution 101923-04** in the event that The Superintendent, Mr. Summers, is not available to sign paperwork that is needed to process time sensitive material or material needed to maintain the effective business operations, as determined by the Superintendent and the District Treasurer, The Executive Director of Operations and Special Projects is authorized to sign his/her name upon verbal authorization from the Superintendent. Mrs. Jackson seconded the motion.

VOTE: Yeas: Biggs, Burrow, Jackson, Kubota, Lang, Ogle, Parry and Winland
Nays: None. The motion carried.

Information of the following upcoming professional development sessions:

Class Data and Reading Interventions – Swiss Hills CTC – September 18, 2023 – Christman, C.

Class Data and Reading Interventions – Swiss Hills CTC – September 18, 2023 – Gardner, G.

Class Data and Reading Interventions – Swiss Hills CTC – September 18, 2023 – Gehrig, L.

Class Data and Reading Interventions – Swiss Hills CTC – September 18, 2023 – McDaniel, C.

Class Data and Reading Interventions – Swiss Hills CTC – September 18, 2023 – Thornton, Jennifer

Ohio Teacher Leadership Liaison Professional Network Session – Westerville, Ohio – October 12, 2023 – Devoll, K.

OSSPEAC Conference – Virtual – October 16-17, 2023 – Ring, L.

Ohio Counseling Conference – Columbus, Ohio – October 16-18, 2023 – Reynolds, E.

Continuing Education Conference – Toledo, Ohio – October 20-21, 2023 – Budzyn, M.

EVAAS Training for Regional Data Led – Cary, North Carolina – October 23-27, 2023 – Hire, D.

Really Great Reading PD – Virtual – October 24, 2023 – Gromley, Brittany

Ohio School Psychologist Association Fall Conference – Columbus, Ohio – November 9-10, 2023 – Archer, E.

Ohio Teacher Leadership Liaison Professional Network Session – Westerville, Ohio – March 20, 2024 – Devoll, K

Superintendent Reports and Updates:

- Meeting Summary from Business Advisory Council on 10/5/2023 – over 500 high paying jobs are open in Washington County currently
- OSBA Conference Update
- Ohio Valley ESC's Common Professional Development Day is scheduled for October 27, 2023 – Nearly 700 of our regions educators are scheduled to attend

Mr. Burrow moved to **adjourn**. Mr. Biggs seconded the motion.

VOTE: Yeas: Biggs, Burrow, Jackson, Kubota, Lang, Ogle, Parry and Winland
Nays: None. The motion carried.

President

Treasurer