

DATE POSTED: June 4, 2024

WARREN LOCAL SCHOOL DISTRICT
220 Sweetapple Road
Vincent, OH 45784

NOTICE OF VACANCY 2024-2025

Vacancy: District Educational Psychologist
Qualifications: Ohio School Psychologist License/Certificate required;
Experience preferred
Salary: Commensurate with qualifications and experience
Deadline: Open until position is filled

Contact: Kyle R. Newton, Superintendent **ALL INTERESTED APPLICANTS**
Warren Local Schools **SEND NOTICE OF INTEREST,**
220 Sweetapple Road **RESUME, REFERENCES, AND COPY**
Vincent, OH 45784 **OF LICENSE TO:**
740-678-2366 ext. 3801
kyle.newton@warrenlocal.org **Vicki Lowe**
vicki.lowe@warrenlocal.org

It is the policy of the Warren Local School District that educational activities, employment, programs, and services are offered without regard to race, color, creed, national origin, citizenship status, political affiliation, age, gender, military status, ancestry or disability.

Job Description

Warren Local School District

Position: School Psychologist
Reports To: Superintendent
FLSA Status: Exempt
Salary Schedule:
Employment Status: 184 Contract Days
Evaluation:

General Description:

Under general supervision, demonstrates skills in working independently, planning, collaboration, leadership, communication, and problem solving as well as a working knowledge of state and federal laws and guidelines of the National Association of School Psychologists, the American Psychological Association, and the Ohio School Psychologists Association is expected. Keeping abreast of current best practices in the profession of school psychology is encouraged.

Qualifications:

1. Master's Degree.
2. Valid Ohio School Psychologist Certificate/License.
3. Experience preferred.
4. Valid driver's license or have transportation to job related functions.

Performance Responsibilities:

1. Identify children with disabilities and participate in appropriate identification activities in accordance with the requirements of the Individuals with Disabilities Education Act (IDEA).
2. Assist in planning a program of accommodations/instruction for children with special needs.
3. Test children for cognitive abilities.
4. Identify children with needs in the talented and gifted category.
5. Serve as a resource person to parents, teachers, and other groups of interested personnel.
6. Serve as a liaison between the local district coordinators and other service agencies designed to aid students needing special assistance.
7. Provide leadership between the local district coordinators and other service agencies designed to aid students needing special assistance.
8. Serve as a consultant for teaching and administrative personnel.
9. Participate in local, state, and national associations designed to assist children with exception needs.
10. Organize and/or participate in pre-school clinics and assessments.
11. Participate in pre-kindergarten screening of children.
12. Test children for early admittance to kindergarten in accordance with local district policy.
13. Prepare and provide such reports as are required by local, county, state and other administrative offices.

14. Serve as a resource person in the development of publications that pertain to the education of children with special needs.
15. Demonstrates regular and predictable attendance.
16. Maintains required license(s) and certificate(s).

Knowledge, Abilities, Skills:

1. Basic knowledge of board policies and procedures.
2. Thorough knowledge of individual educational plans, teaching techniques and strategies, lesson planning, local, state and federal laws, rules and regulations regarding special education, the concept of least restrictive environment.
3. Written composition and technical writing, record keeping, planning and organization, student performance evaluation, classroom management, crisis management, computer usage, and public speaking.
4. Good oral and written communication skills.
5. Ability to maintain good physical and mental health and practice positive stress management techniques.

Other Duties and Responsibilities:

1. Participates in in-service training and professional development.
2. Serves as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings.
3. Helps instill in students the belief in and practice of ethical principles and democratic values.
4. Performs all other duties as required or requested by the superintendent.

The job description in no manner states or implies that these are the only duties and responsibilities to be performed by the position incumbent. The incumbent will be required to follow the instructions and perform the duties required by the superintendent or designee.

Principal/Supervisor Date

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position. I further certify that I have reviewed the contents of my job description.

Signature Date

Board Approved: March 17, 2003
 Revised: _____

pc: Personnel File