

**Ohio Valley Educational Service Center
Board Meeting Minutes
Wednesday, August 28, 2024 – 6:00 P.M.
Lori's Restaurant, Caldwell, Ohio**

Opening ceremony with Pledge of Allegiance and Prayer

The regular meeting was called to order by Vice President, Jane Irvine

Roll Call: Biggs, Burrow, Hess, Irvine, Jackson, Lang, Ogle, Warner and Winland

Absent: Ingram and Parry

Public Participation:

- none

Mr. Winland moved to **approve the agenda as presented**. Mrs. Irvine seconded the motion.

VOTE: Yeas: Biggs, Burrow, Hess, Irvine, Jackson, Lang, Ogle, Warner and Winland
Nays: None. The motion carried.

Mr. Biggs moved to **approve the following Treasurer's Consent Recommendations**.
Mr. Winland seconded the motion.

- **Approval** of minutes from the regular meeting on June 27, 2024
- **Approval** of the Treasurer's report and bills of \$2,261,104.94 for June 2024 and \$1,251,409.90 for July 2024
- **Approval** of a revised Classified salary schedule (adjustment to Regional Homeless Liaison rate) effective the 2024-2025 year.
- **Approval** of a contract with River View Local School District for the 2024-2025 year to provide professional development services by the OVESC's Director of Mathematics for up to 13 days plus any applicable expenses.
- **Approval** of a contract with St. Mary's Catholic School to provide up to fifteen days of gifted services plus modules for the 2024-2025 year
- **Approval** of Blue Sky Virtual Academy contracts with the following school districts for the 2024-2025 year:

**Belpre CSD
Wolf Creek LSD
Switzerland of Ohio LSD
Trimble LSD**

- **Approval** to accept the following grants for the 2024-2025 year:

Parent Mentor Grant - \$50,000 (499-9025)

Early Childhood Expansion Grant - \$467,500 (439-9025)

Early Childhood IDEA Grant - \$44,271.24 (587-9025)

VOTE: Yeas: Biggs, Burrow, Hess, Irvine, Jackson, Lang, Ogle, Warner and Winland
Nays: None. The motion carried.

Mr. Ogle moved to approve the following **Superintendent's Consent Recommendations.**
Mrs. Irvine seconded the motion.

It is recommended by the Ohio Valley ESC Superintendent that the personnel listed be employed for the term indicated and at the existing salary schedule (where applicable) pending certification (where applicable) and satisfactory BCI/FBI background check (where applicable).

PERSONNEL:

CERTIFIED:

- **Alloway, Michael**....Teacher....Opportunity School....to be issued a one year limited contract for up to 200 days...effective 2024-2025 school year....paid by OVESC Opportunity School Consortium Districts
- **Bass, Tyler**....Teacher....SOLSD....to be issued a one year limited contract for up to 190 days...effective 2024-2025 school year.... paid by Switzerland of Ohio LSD
- **Dougherty, Mason**....Tutor....SOSLD....to be issued a one year limited contract for up to 190 days....effective 2024-2025 school year...paid by paid by Switzerland of Ohio LSD
- **Eubanks, Kelsey**....Full Time Substitute Teacher....OVESC Preschoolto be issued a one year limited contract for up to 200 days...effective 2024-2025 school year....paid by Rolling Hills LSD
- **Habig, Samantha**.... Full Time Substitute Teacher....OVESC Preschoolto be issued a one year limited contract for up to 200 days...effective 2024-2025 school year....paid by Switzerland of Ohio LSD
- **Hossman, Cecilia**....Associate Teacher....OVESC Preschoolto be issued a one year limited contract for up to 200 days...effective 2024-2025 school year....paid by SOLSD
- **Hupp, Megan**....Speech Language Pathologist.....OVESC....to be issued a one year limited contracts for up to 190 days....effective 2023-2024 school year....to be paid by Wolf Creek LSD
- **Johnson, Ceiana**....Occupational Therapist.....OVESC....to be issued a one year limited contracts for up to 100 days....effective 2024-2025 school year....to be paid by Wolf Creek LSD
- **Parmer, Terry**...Educator on Assignment....Belpre City Schools and Wolf Creek LSD....to be issued a one year limited contract for up to 195 days....effective 2024-2025 school year....to be paid by Belpre City Schools and Wolf Creek LSD
- **Perkins, Jane**....Occupational Therapist.....OVESC....to be issued a one year limited contracts for up to 100 days....effective 2024-2025 school year....to be paid by Crooksville EVSD
- **Riedel, Alissa**.... Full Time Substitute Teacher....OVESC Preschoolto be issued a one year limited contract for up to 200 days...effective 2024-2025 school year....paid by Washington County Preschool Consortium Districts

- **Schofield, Kristin**....Teacher....OVESC Preschool....to be issued a one year limited contract for up to 200 days... effective 2024-2025 school year...paid by Washington County Preschool Consortium Districts
- **Welch, Abigael**....Teacher....OVESC Preschool....to be issued a one year limited contract for up to 200 days... effective 2024-2025 school year...paid by Washington County Preschool Consortium Districts
- **Winter, Jo Ann**....Tutor....SOSLD....to be issued a one year limited contract for up to 190 days....effective 2024-2025 school year...paid by paid by Switzerland of Ohio LSD

CERTIFIED SUBSTITUTES

- **Approval** to hire the following **Certified Substitutes** on an as needed basis for the 2024-2025 school year.... Paid as per the substitute salary schedule:
 - **Baumberger, Taylor**
 - **Fitz, Charney**
 - **Frame, Gracelyn**
 - **Lee, Erin**
 - **Riser, Phyllis**
 - **Schmidt, Sarah**
 - **Taylor, Karen**

TEMPORARY NON-BACHELOR CERTIFIED SUBSTITUTES:

Approval to hire the following Temporary Non-Bachelor Certified Substitutes, those that have applied for the 1 Year Temporary Substitute Multi-Age PK-12 Ohio Department of Education License, on an as needed basis for the 2024-2025 school year...Paid as per the substitute salary schedule:

- **Addington, Christina**
- **Allen, Jeannie**
- **Blair, Autumn**
- **Bolyard, Lindsey**
- **Bruce, Randi**
- **Clark, Emory**
- **Fletcher, Kimberley**
- **Fulk, Michael**
- **Harper, Kenda**
- **Isaly, Sabrina**
- **Kettering, Carla**
- **Riffle, Lora**
- **Ross, Jodie**
- **Savage, Miriam**
- **Scott, Breanna**
- **Strong, Aryka**

CLASSIFIED:

- **Biedenbach, Racheal**....Paraprofessional....OVESC Preschool...to be issued a one year limited contract for up to 200 days....up to 8 hours per day.... effective 2024-2025 school year...paid by Switzerland of Ohio Local School District
- **Bilyeu, Miranda**....Paraprofessional....OVESC Preschool....to be issued a one year limited contract for up to 200 days....up to 8 hours per day....effective 2024-2025 school year....paid by Switzerland of Ohio Local School District

- **Buchanan, Tonya**....McKinney Vento Regional Liaison....OVESC....to be issued a one year limited contract for up to 100 days...effective 2024-2025 school year....paid by McKinney Vento Homeless Grant funds
- **Carpenter, Michelle**.....Paraprofessional....Ewing....to be issued a one year limited contract for up to 200 days.....up to 8 hours per day....effective 2024-2025 school year....paid by Marietta City Schools
- **Compston, Lylah**.... Paraprofessional....Crooksville EVSD....to be issued a one year limited contract for up to 200 days.....up to 8 hours per day....effective 2024-2025 school year.... paid by Crooksville EVSD
- **Cottrell, Adam**.... Paraprofessional....Crooksville EVSD....to be issued a one year limited contract for up to 200 days.....up to 8 hours per day....effective 2024-2025 school year.... paid by Crooksville EVSD
- **Davis, Mariah**.....Paraprofessional.....OVESC Preschool....to be issued a one year limited contract for up to 200 days....up to 8 hours per day....effective 2024-2025 school year....paid by Washington County Preschool Consortium Districts
- **Henry, Ashley**.... Bus Paraprofessional....Crooksville EVSD....to be issued a one year limited contract for up to 200 days.....up to 2 hours per day....effective 2024-2025 school year.... paid by Crooksville EVSD
- **Lada, Josie**....Opportunity School....to be issued a one year limited contract for up to 200 days...effective 2024-2025 school year....paid by OVESC Opportunity School Consortium Districts
- **Lee, Montana**.....Paraprofessional....Ewing....to be issued a one year limited contract for up to 200 days....up to 8 hours per day....effective 2024-2025 school year....paid by Marietta City Schools
- **Page, Brittany**.....Paraprofessional....Ewing....to be issued a one year limited contract for up to 200 days....up to 8 hours per day....effective 2024-2025 school year....paid by Marietta City Schools
- **Rogers, Sasha**.....Paraprofessional....Ewing....to be issued a one year limited contract for up to 200 days....up to 8 hours per day....effective 2024-2025 school year....paid by Marietta City Schools
- **Ruegg, Beth**.....Paraprofessional.....OVESC Preschool....to be issued a one year limited contract for up to 200 days....up to 8 hours per day....effective 2024-2025 school year....paid by Washington County Preschool Consortium Districts
- **Sanders, Kaylin**.... Paraprofessional....Crooksville EVSD....to be issued a one year limited contract for up to 200 days.....up to 8 hours per day....effective 2024-2025 school year.... paid by Crooksville EVSD
- **Vesper, Amanda**.....Paraprofessional....Ewing....to be issued a one year limited contract for up to 200 days....up to 8 hours per day....effective 2024-2025 school year....paid by Belpre City Schools
- **Wittekind, Cortlyn**.....Paraprofessional.....OVESC Preschool....to be issued a one year limited contract for up to 200 days....up to 8 hours per day....effective 2024-2025 school year....paid by Washington County Preschool Consortium Districts

CLASSIFIED SUBSTITUTES

- **Approval** to hire the following **Classified Substitutes** on an as needed basis for the 2024-2025 school year.... Paid as per the substitute salary schedule:
 - **Brown, Chelsea**
 - **Cline, Deanna**
 - **Cottrell, Adam**
 - **Elliott, Hollie**

- **Isaly, Sabrina**
- **Jackson, Marissa**
- **Jacobs, Kylie**
- **Velasquez, Kristen**

REASSIGNMENTS AND ADJUSTMENTS:

● **Clemens, Rebecca**....Teacher....OVESC Preschool....Recommendation to adjust supplemental contract from up to 15 additional days to up to 20 days for summer work...effective summer 2024....paid by Rolling Hills Local School District

● **Hall, Richard**....Executive Director of Operations and Special Projects....Recommendation to adjust board title from Executive Director of Operations and Special Projects to Director of Drivers Education and Special Projects...effective school year 2024-2025....paid by OVESC

● **Johnson, Cynthia**.... Special Needs/Student Services Consultant....Recommendation to adjust contract title from Special Needs/Student Services Consultant to Director of Opportunity School....effective 2024-2025 school year....paid by Opportunity School Consortium Districts

● **Staats, Lyndsey**....Director of Special Education....OVESC....Recommendation to adjust days from 150 days to 160 days....effective 2024-2025 school year....paid by OVESC Consortium Districts

RESIGNATIONS AND RETIREMENTS:

● **Burkhart, Barbara**....Recommendation to approve the resignation of **Barbara Burkhart**....ParaprofessionalOVESC Preschool....effective August 1, 2024

● **Davis, Corryn**....Recommendation to approve the resignation of **Corryn Davis**....Occupational Therapist.... Crooksville EVSD...effective July 18, 2024

● **Frash, Mariah**....Recommendation to approve the resignation of **Mariah Frash**....Paraprofessional.... OVESC Preschool....effective July 30, 2024

● **Gainer, Saje**....Recommendation to approve the resignation of **Saje Gainer**....Paraprofessional....Ewingeffective July 31, 2024

● **Gibbons, Halie**....Recommendation to approve the resignation of **Halie Gibbons**....Tutor....SOLSD... effective August 26, 2024

● **Glotfelty, Brynlie**....Recommendation to approve the resignation of **Brynlie Glotfelty**....Tutor.... SOLSD... effective June 30, 2024

● **Isaly, Megan**....Recommendation to approve the resignation of **Megan Isaly**....Paraprofessional.... OVESC Preschool....effective August 5, 2024

● **Lang, Lindsay**....Recommendation to approve the resignation of **Lindsay Lang**....School Psychologist.... Wolf Creek LSD....effective July 31, 2024

● **Lowther-Lenard, Nicole**....Recommendation to approve the resignation of **Nicole Lowther-Lenard**....Board Certified Behavior Analyst....Washington County Consortium Districts....effective July 22, 2024

● **Kanzigg, Carla**....Recommendation to approve the resignation of **Carla Kanzigg**....Teacher...OVESC Preschool.... effective August 31, 2024

● **Orr, Zavin**....Recommendation to approve the resignation of **Zavin Orr**....Teacher....Opportunity Schooleffective July 2, 2024

● **Rogers, Sasha**....Recommendation to approve the resignation of **Sasha Rogers**....Paraprofessional.... Ewing....effective August 26, 2024

● **Strahler, Rebecca**....Recommendation to approve the resignation of **Rebecca Strahler**....ParaprofessionalOVESC Preschool...effective June 30, 2024

SUPPLEMENTALS:

- **Archer, Erica**....School Psychologist....OVESC....to be issued a supplemental contract for up to 10 additional days for summer work... payable upon receipt of time sheets....effective summer 2024....paid by Washington Consortium Districts
- **Archer, Erica**....School Psychologist....OVESC Preschool....to be issued a supplemental contract for 6 additional days...payable upon receipt of time sheetseffective 2024-2025 school year....additional days paid by Wolf Creek LSD
- **Finnerty, Sean Jr**...Paraprofessional....OVESC Preschool....to be issued a supplemental contract for up to 5 additional days for summer building work....payable upon receipts of timesheets....effective summer 2024....paid by Rolling Hills LSD
- **Neil, Carrie**....Occupational Therapist.....Fort Frye LSD.....to be issued a supplemental contract for up to 10 additional hours for summer work....payable upon receipt of time sheets....effective summer 2024.....paid by Fort Frye LSD
- **Hire, David**....LPDC Secretary...OVESC.... to be issued a supplemental contract for \$2,500.00 for LPDC Secretary... effective 2024-2025....paid by OVESC
- **Trew, Alexandra**....Director of Gifted Services...OVESC.... to be issued a supplemental contract for up to 10 additional days for gifted services... payable upon receipt of time sheets....effective 2024-2025....paid by OVESC
- **Approval** for supplemental contracts for the following to participate in additional district training at SOLSD....at the rate of \$25 per hour for up to 3 hours of training paid by SOSLD.... payable upon completion of duties and receipt of time sheets:
 - **Byers, Jessica**
 - **Christman, Crystal**
 - **Gardner, Gracie**
 - **Gehrig, Laura**
 - **Hutchinson, Jana**
 - **McDaniel, Corie**
 - **Ross, Anna**
 - **Thornton, Jennifer**
 - **Yoss, Sharon**
- **Approval** for supplemental contracts for the following to participate in Preschool New Staff Orientation on July 30 & August 12, 2024....at the rate of \$100 per day for up to 2 days.... paid by OVESC Preschool districts.... payable upon completion of duties and receipt of time sheets:
 - **Allen, Lillian**
 - **Boyer, Jessica**
 - **Burgess, Maranda**
 - **Castello, Blake**
 - **Chalfant, Amanda**
 - **Clemens, Rebecca**
 - **Eding, Stacy**
 - **Folden, Destanee**
 - **Francis, Belinda**
 - **Habig, Samantha**
 - **Hoium, Ellen**
 - **Hossman, Cecilia**
 - **Johnson, Erica**
 - **Kackley, Claire**

- McKnight, Jessica
- Norris, Kortney
- Osoy-Lopez, Tania
- Parks, Chana
- Riedel, Alissa
- Rinard, Katilyn
- Riser, Jennifer
- Ruble, Trisha
- Schofield, Kristin
- Steigleder, Sophia
- Wargo, Ashley
- Welch, Abigael
- West, Hailie

- **Approval** for supplemental contracts for the following to participate in Preschool Leadership Team meeting on June 24, 2024....at the rate of \$100 per day for up to 1 day.... paid by OVESC Preschool districts.... payable upon completion of duties and receipt of time sheets:

- Addy, Katelynn
- Bolyard, Shelby
- Castello, Blake
- Chalfant, Amanda
- Clemens, Rebecca
- Eding, Stacey
- Grose, Kate
- Hoium, Ellen
- Huffman, Wendy
- Kemp, Jennifer
- Liedtke, Makayla
- Robinson, Mary
- Rogers, Caila
- Schmidt, Rebecca
- Thacker, Hannah

- **Approval** for supplemental contracts for the following to participate in New Employee Orientation meeting on August 5, 2024....at the rate of \$100 per day for up to 1 day.... paid by OVESC.... payable upon completion of duties and receipt of time sheets:

- Allen, Lillian
- Alloway, Michael
- Auten, Madalyn
- Bernett, Jennifer
- Bilardi, Olga
- Burgess, Maranda
- Carpenter, Michelle
- Chalfant, Amanda
- Colombo, Debrina
- Eubanks, Kelsey
- Finnerty, Sean
- Folden, Destanee
- Francis, Belinda

- Hawkins, Tricia
- Henry, Ashley
- Johnson, Ceiana
- Johnson, Erica
- Kackley, Claire
- Lee, Montana
- Martie, Julie
- McElroy, Ashli
- McKnight, Jessica
- Norris, Kortney
- Osoy-Lopez, Tania
- Page, Brittany
- Parks, Chana
- Parmer, Terry
- Peck, Peggy
- Perkins, Jane
- Reusser, Anna
- Rinard, Katelyn
- Rogers, Sash
- Rogerson, Brenda
- Ruegg, Beth
- Schofield, Kristin
- Thacker, Hannah
- Vesper, Amanda
- Wargo, Ashley
- Welch, Abigael
- West, Hailie
- Weyant, Fiath
- Wiley, Lexy
- Wittekind, Cortlyn
- Wright, Julie
- Riedel, Alissa
- **Approval** for supplemental contract for **Rebecca Clemens**....LPDC Committee.....OVESC.... at the rate of up to \$500....effective for 2024-2025 school year....paid by OVESC.... payable upon completion of duties and attendance verified by LPDC Chairperson and receipt of timesheet
- **Approval** for supplemental contract to below OVESC Preschool **Approval** for supplemental contract for **Wendy Huffman**....LPDC Committee.....OVESC.... at the rate of up to \$500....effective for 2024-2025 school year....paid by OVESC.... payable upon completion of duties and attendance verified by LPDC Chairperson and receipt of timesheet
- **Approval** for supplemental contract to below OVESC Preschool **Approval** for supplemental contract for **Joy Wolfel**....LPDC Committee.....OVESC.... at the rate of up to \$500....effective for 2024-2025 school year....paid by OVESC.... payable upon completion of duties and attendance verified by LPDC Chairperson and receipt of timesheet
- **Approval** for supplemental contract to below OVESC Preschool Classified Staff to obtain Temporary Substitute License for the 2024-2025 school year and receive a \$20 stipend

for each day in which they work in the capacity of the Temporary Substitute License payable upon receipt of timesheet:

- **Brown, Kelly**
- **Cross, Elizabeth**
- **Francis, Belinda**
- **Graves, Krystle**
- **Kocher, Deanna**
- **Martie, Julie**
- **Schmidt, Rebecca**
- **Steigleder, Sophia**
- **Wagner, Maridith**
- **Yoho, Rachel**

RECOMMENDATIONS:

- **Recommendation** to approve FMLA Leave for **Victoria “Pamela” Lankford**...Logistics & Epicenter Director....BB2C...from approximately September 16, 2024 for up to 60 days...unpaid leave once paid leave is exhausted
- **Recommendation** to approve the Memorandum of Understanding with Washington County Board of Commissioners effective July 1, 2024 – June 30, 2025 for the Commissioners to reimburse the OVESC for up to \$30,000 for the services of a BCBA/RBT
- **Recommendation** to approve the Health and Sciences and Professions Affiliation Agreement with Ohio University
- **Recommendation** to approve Memorandum of Understanding with Washington County Behavioral Health Board effective July 1, 2024 – June 30, 2025 for the Board of Health to reimburse the OVESC for up to \$30,000 for the services of a Registered Behavior Technician (RBT)
- **Recommendation** to approve Client Services Agreement with Soliant Health, LLC to receive virtual BCBA services for the 24-25 year
- **Recommendation** to approve adjustment to OVESC Trainer cost:
 - Full Day - \$600+mileage+cost of materials/resources, if applicable
 - Half Day - \$300+mileage+cost of materials/resources, if applicable
- **Recommendation** to approve the following revised policies:
 - 1415 – Severance
 - 1433 – Vacation
 - 1439 – Holiday
- **Recommendation** to approve the following REVISED Job Descriptions:
 - **Communications & Engagement Coordinator – BB2C**
 - **Community & Career Connected Learning (CCCL) Coordinator – BB2C**
 - **Director of Special Education**
 - **Education Engagement Specialist – BB2C**
 - **Executive Director – BB2C**
 - **Logistics and Epicenter Director – BB2C**
 - **Makerspace Director – BB2C**
 - **Network Director – BB2C**
 - **Regional Network Coordinator – BB2C**
 - **Support Specialist – BB2C**

- **Washington County Career Pathways Specialist – BB2C**
- **Recommendation** to approve the following Job Descriptions:
 - **Director of Drivers Education and Special Projects**
 - **Director of Opportunity School**
 - **Educator on Assignment**
- **Recommendation** to approve FMLA Leave for **Ashley Dowler**...COTA....SOLSD...from approximately August 20, 2024 for up to 60 days...unpaid leave once paid leave is exhausted
- **Recommendation** to approve FMLA Leave for **Caitlin Loughry**...Speech Language PathologistSOLSD...from approximately August 20, 2024 for up to 60 days...unpaid leave once paid leave is exhausted
- **Recommendation** to approve FMLA Leave for **Laura Gehrig**...Teacher....SOLSD...from approximately August 7, 2024 for up to 60 days...unpaid leave once paid leave is exhausted

VOTE: Yeas: Biggs, Burrow, Hess, Irvine, Jackson, Lang, Ogle, Warner and Winland
 Nays: None. The motion carried.

Information of the following upcoming professional development sessions:

Ohio OT Association Annual OT Conference – Columbus, Ohio - October 11-12, 2024 - M. Budzyn
OESCA Fall Conference – Columbus, Ohio – September 10-12, 2024 – J. Feldner
OESCA Fall Conference – Columbus, Ohio – September 10-12, 2024 – R. Hall
OESCA Fall Conference – Columbus, Ohio – September 10-12, 2024 – D. Hire
OESCA Fall Conference – Columbus, Ohio – September 10-12, 2024 – D. Summers
BASA Conference – Columbus, Ohio – October 1-2, 2024 – D. Hire
BASA Conference – Columbus, Ohio – October 1-2, 2024 – D. Summers
OSBA Capital Conference – Columbus, Ohio – November 10-12, 2024 – R. Hall
Ohio Council of Teachers Math Conference – Columbus, Ohio – October 10-12, 2024 – S. Leasure

Superintendent Reports and Updates:

- Business Advisor Council – next meeting to be held in September

Mr. Jackson moved to **adjourn**. Mrs. Irvine seconded the motion.

VOTE: Yeas: Biggs, Burrow, Hess, Irvine, Jackson, Lang, Ogle, Warner and Winland
 Nays: None. The motion carried.

President

Treasurer