

**Ohio Valley Educational Service Center
Board Meeting Minutes
Thursday, December 19, 2024 – 6:00 P.M.
Ohio Valley ESC Marietta Office, Marietta, Ohio**

Opening ceremony with Pledge of Allegiance and Prayer

The regular meeting was called to order by President, Bob Burrow

Roll Call: Burrow, Hess, Jackson, Lang, Ogle, Parry, Warner and Winland

Absent: Biggs, Ingram and Irvine

Public Participation: None

Mr. Winland moved to **approve the agenda as presented**. Mrs. Hess seconded the motion.

VOTE: Yeas: Burrow, Hess, Jackson, Lang, Ogle, Parry, Warner and Winland
Nays: None. The motion carried.

Mrs. Jackson moved to **approve the following Treasurer's Consent Recommendations**. Mr. Winland seconded the motion.

- **Approval** of minutes from the regular meeting on October 17, 2024
- **Approval** of the Treasurer's report and bills of \$1,317,972.55 for October 2024 and \$1,308,899.52 for November 2024
- **Approval** of the intrafund advance from General to the ARP Homeless Grant (507-9524) in the amount of \$47,243.59 while waiting for ODE to open up grant draw and to approve the repayment of below back to the General Fund.
- **Approval** to accept the following grants for the 2024-2025 year:
 - McKinney Vento Homeless Grant - \$153,617.45 (572-9025)
- **Approval** to waive post audit for audit period ending June 30, 2022 and 2023
- **Approval** of the Ohio Valley ESC's medical/prescription plans and rates with the Jefferson Health Plan (with coverage at Mutual Health Services / Sav-RX) effective January 1, 2025 with the rates as presented below.
- **Approval** of the Ohio Valley ESC's dental plan and rates with Superior Dental Care effective January 1, 2025 with rates as presented below.
- **Approval** of the Ohio Valley ESC's vision plan and rates with Anthem effective January 1, 2025 with rates as presented below.

**OHIO VALLEY ESC
INSURANCE BENEFIT RATES
2025**

NEW RATES

EFFECTIVE JANUARY 1, 2025 - DECEMBER 31, 2025

		TOTAL	BOARD SHARE	EMPLOYEE SHARE	ANNUAL BOARD HSA CONTRIBUTION
Plan A - Mutual Health Services - Medical - Traditional Plan					
	Single	895.16	716.13	179.03	
	Employee & Spouse	1,967.56	1,574.05	393.51	
	Employee & Child/Children	1,511.04	1,208.83	302.21	
	Family	2,763.36	2,210.69	552.67	
Plan B - Mutual Health Services - Medical - Qualified High Deductible Plan (employee H.S.A. eligible) \$5000.00 deductible					
	Single	548.11	438.49	109.62	
	Employee & Spouse	1,204.73	963.78	240.95	
	Employee & Child/Children	925.20	740.16	185.04	
	Family	1,692.00	1,353.60	338.40	
Plan C - Mutual Health Services - Medical - Qualified High Deductible Plan with employer H.S.A. contributions \$3000.00 deductible					
	Single	650.97	520.78	130.19	1,500.00
	Employee & Spouse	1,430.83	1,144.66	286.17	3,000.00
	Employee & Child/Children	1,098.85	879.08	219.77	3,000.00
	Family	2,009.55	1,607.64	401.91	3,000.00
Anthem - Vision					
	Single	6.97	5.58	1.39	
	Family	20.21	16.17	4.04	
Superior Dental - Dental					
	Single	30.82	24.66	6.16	
	Family	74.13	59.30	14.83	
OneAmerica - Board paid Life Insurance					
	\$50,000		5.00		
All tiers are 80% board paid and 20% employee paid.					
50% of Annual HSA Contribution will be made in January, with the remaining 50% to be made in July					

VOTE: Yeas: Burrow, Hess, Jackson, Lang, Ogle, Parry, Warner and Winland
Nays: None. The motion carried.

Mr. Lang moved to approve the following **Superintendent's Consent Recommendations**.
Mrs. Parry seconded the motion.

It is recommended by the Ohio Valley ESC Superintendent that the personnel listed be employed for the term indicated and at the existing salary schedule (where applicable) pending certification (where applicable) and satisfactory BCI/FBI background check (where applicable).

PERSONNEL:

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CERTIFIED:

- **Bowen, Emily**...Long Term Substitute Teacher....Crooksville....to be issued a one year limited contract for up to 100 days...effective 2024-2025 school year...paid by Crooksville Exempted Village School District
- **Haffner, Jenna**....Speech Language Pathologist....OVESC Preschoolto be issued a one year limited contract for up to 100 days...effective 2024-2025 school year....paid by Washington County Preschool Consortium
- **Hanes, Cherie**....Physical Therapist....OVESC Preschoolto be issued a one year limited contract for up to 90 days...effective 2024-2025 school year....paid by Washington County Preschool Consortium
- **Smallwood, Caitlin**...Long Term Substitute Teacher....Crooksville....to be issued a one year limited contract for up to 100 days...effective 2024-2025 school year...paid by Crooksville Exempted Village School District
- **Violet, Madison**....Tutor....SOLSD....to be issued a one year limited contract for up to 100 days...effective 2024-2025 school year...paid by SOLSD

CERTIFIED SUBSTITUTES

TEMPORARY NON-BACHELOR CERTIFIED SUBSTITUTES:

Approval to hire the following Temporary Non-Bachelor Certified Substitutes, those that have applied for the 1 Year Temporary Substitute Multi-Age PK-12 Ohio Department of Education License, on an as needed basis for the 2024-2025 school year...Paid as per the substitute salary schedule:

- Eibel, Easton
- Pierce, Lindsay

CLASSIFIED:

- **Bauer, Chelsea**....Paraprofessional....Ewing...to be issued a one year limited contract for up to 100 days....up to 8 hours per day.... effective 2024-2025 school year...paid by Marietta City Schools
- **McGee, Saray**....Preschool...OVESC Preschool.... to be issued a one year limited contract for up to 100 days....up to 8 hours per day.... effective 2024-2025 school year....paid by OVESC Washington County Preschool Consortium
- **Prouty, Alexis**...Paraprofessional....Crooksville....to be issued a one year limited contract for up to 200 days....up to 8 hours per day....effective 2024-2024 school year....paid by Crooksville EVSD
- **Roser, Jesie**....School Health Advocate....Tri-Valley LSD...to be issued a one year limited contract for up to 100 days....up to 8.25 hours per day.... effective 2024-2024 school year....paid by Tri-Valley LSD
- **Wade, Rachel**...Paraprofessional....OVESC Preschool....to be issued a one year limited contract for up to 100 days....up to 8 hours per day....effective 2024-2024 school year....paid by Crooksville EVSD
- **Wentz, Sadie**....Paraprofessional....Ewing....to be issued a one year limited contract for up to 100 days....up to 8 hours per day....effective 2024-2025 school year....paid by Wolf Creek LSD

CLASSIFIED SUBSTITUTES

Approval to hire the following **Classified Substitutes** on an as needed basis for the 2024-2025 school year.... Paid as per the substitute salary schedule:

- **Clark, Kaitlin**

REASSIGNMENTS AND ADJUSTMENTS:

- **Harris, Marsha**....Student Health Advocate....Tri-Valley LSD.... Recommendation to adjust hours from up to 8 hours per day to up to 8.25 hours per day....effective January 1, 2025...paid by Tri-Valley LSD
- **Johnson, Ceiana**....Occupational Therapist....OVESC....Recommendation to adjust days from up to 100 days to up to 125 days...effective November 8, 2024...paid by Ewing/Wolf Creek LSD

RESIGNATIONS AND RETIREMENTS:

- **Francis, Belinda**....Recommendation to approve the resignation of **Belinda Francis**.... ParaprofessionalOVESC Preschool....effective November 15, 2024
- **Greathouse, Brittany**....Recommendation to approve the resignation of **Brittany Greathouse**.... Paraprofessional....Ewing....effective November 15, 2024
- **Gromley, Brittany**....Recommendation to approve the resignation of **Brittany Gromley**....Teacher....SOLSDeffective January 2, 2025
- **Hamilton, Makynzie**....Recommendation to approve the resignation of **Makynzie Hamilton**.... Paraprofessional....OVESC Preschool....effective November 1, 2024
- **Murphy, Jenna**....Recommendation to approve the resignation of **Jenna Murphy**....Paraprofessional.... Crooksville EVSD....effective November 6, 2024
- **Norris, Kortney**....Recommendation to approve the resignation of **Kortney Norris**....Teacher....OVESC Preschool....effective December 10, 2024
- **Powell, Victoria**.... Recommendation to approve the resignation of **Victoria Powell**....Administration and Placement Support....BB2C....effective December 31, 2024
- **Roe, Jenny**.... Recommendation to approve the resignation of **Jenny Roe**....Nurse Paraprofessional.... OVESC Preschool....effective November 4, 2024

SUPPLEMENTALS:

Approval for supplemental contract to below OVESC Preschool Classified Staff to obtain Temporary Substitute License for the 2024-2025 school year and receive a \$20 stipend for each day in which they work in the capacity of the Temporary Substitute License payable upon receipt of timesheet:

- **Boyer, Jessica**
- **Henry, Ashley**
- **Oscoy-Lopez, Tania**
- **Spung, Lana**
- **Wittekind, Cortlyn**
- **Haffner, Jenna**....Speech Language Pathologist....OVESC Preschool....to be issued a supplemental contract for up to 15 additional days for summer work... payable upon receipt of time sheets....effective summer 2025....paid by Washington Consortium Districts

RECOMMENDATIONS:

- **Recommendation** to approve FMLA Leave for **Sonja Mumford**...Paraprofessional....Crooksville EVSD...from January 14, 2025 to February 24, 2025...unpaid leave once paid leave is exhausted
- **Recommendation** to approve FMLA Leave for **Christina Johnson**...Student Advocate....Crooksville EVSD...from November 13, 2024 to December 3, 2024...unpaid leave once paid leave is exhausted
- **Recommendation** to approve dock days for **Candy Hathaway**...Tutor....SOLSD...from January 3, 2025 to March 30, 2025...to complete student teaching for education degree
- **Recommendation** to approve FMLA Leave for **Rebecca Morris**...Paraprofessional....SOLSD...from November 6, 2024 up to 60 days ...unpaid leave once paid leave is exhausted
- **Recommendation** to approve the following field students from Ohio University to observe in the following SOLSD Preschool classrooms for Spring Term:
 - **Kamdyn Elerick – SOLSD – Jennifer Kemp**
 - **Danielle Langsdorf – SOLSD – Tiffany Graham**
 - **Shawn Martin – SOLSD – Blake Bable**

- **Recommendation** to approve the following field students from Marietta College to observe in the following Washington County Preschool classrooms for Spring Term:

- Kaitlind Barry – Phillips Elementary – Destanee Folden
- Trinity Cade – Washington Elementary – Alissa Ridel
- Brooke Corbin – Lowell Elementary – Kate Grose
- Abigail Harris – Washington Elementary – Alissa Ridel
- Grace Jeffers – Lowell Elementary – Kate Grose
- Eva Klush – Warren Elementary – Stacey Eding
- Morgan Parker – Washington Elementary – Makayla Liedtke
- Leah Weber – Phillips Elementary – Destanee Folden
- Reese Yoho – Warren Elementary – Stacey Eding

- **Recommendation** to approve the following revised policies in the Ohio Valley ESC Policy Manual:

- 0100 - Definitions
- 0142.1 – Oath
- 0151 – Organizational Meeting
- 0152 – Officers
- 0164 – Notice of Meetings
- 1121 – Criminal History Record Check
- 1130 – Conflict of Interest
- 4121 – Criminal History Record Check
- 5200 – Attendance
- 5500 – Student Conduct
- 5780 - Student/Parent Rights
- 6110 – Grant Funds
- 6112 – Cash Management of Grants
- 6114 – Cost Principles – Spending Federal Funds
- 6320 - Purchases
- 6325 – Procurement – Federal Grants/Funds
- 6460 – Vendor Relations
- 6550 – Travel Payment & Reimbursement/Relocation Costs
- 7310 - Disposition of Surplus Property
- 7450 – Property Inventory
- 7540.03 – Student Technology Acceptable Use and Safety
- 7540.04 – Staff Technology Acceptable Use and Safety
- 8310 – Public Records
- 9160 – Public Attendance at School Events

- **Recommendation** to approve the following new policies in the Ohio Valley ESC Policy Manual:

- 0165 – Board Meetings
- 0167.7 – Use of Personal Communication Devices
- 2265 – Protections of Individual Beliefs, Affiliations, Ideals, or Principles of Political Movements and Ideology
- 5136 – Personal Communication Devices (Ohio D.E.W. Model)
- 6111 – Internal Controls
- 7530.02 – Staff Use of Personal Communication Devices
- 7540.09 – Artificial Intelligence (“AI”)

- **Recommendation** to approve the following technical corrections for these policies in the Ohio Valley ESC Policy Manual:

- 0155 – Committees
- 0163 – Presiding Officer

- **Recommendation** to approve the following policies to be rescinded in the Ohio Valley ESC Policy Manual:

- 0165.1 – Regular Meetings
- 0165.2 – Special Meetings

- **Recommendation** to approve the following replacement policies in the Ohio Valley ESC Policy Manual:

- 0166 – Agendas
- 7530.01 – Cellular Telephone Allowance
- **Recommendation** to approve the renumbering of the following policies in the Ohio Valley ESC Policy Manual:
 - 0167.2 – Executive Session (formerly 0166)
- **Recommendation** to approve the G-Tube Feeding Policy for Bright Beginnings Preschool
- **Recommendation** to approve the contract with East Central Ohio ESC for consulting work for up to 70 hours for \$50 per hour

VOTE: Yeas: Burrow, Hess, Jackson, Lang, Ogle, Parry, Warner and Winland
 Nays: None. The motion carried.

Mr. Lang moved to **approve the appointment of** Bob Burrow as president pro-term for the January 2025 organizational meeting. Mr. Winland seconded the motion.

VOTE: Yeas: Hess, Jackson, Lang, Ogle, Parry, Warner and Winland
 Nays: None. The motion carried.
 Abstained: Burrow

Mr. Ogle moved to **approve to set the date** for the next organizational and next regular board meeting as January 16, 2025 at 6:00 pm at Lori's Restaurant. Ms. Warner seconded the motion.

VOTE: Yeas: Burrow, Hess, Jackson, Lang, Ogle, Parry, Warner and Winland
 Nays: None. The motion carried.

Mrs. Jackson moved for **approval to enter into executive session** to consider the employment of a public employee. Mr. Winland seconded the motion.

VOTE: Yeas: Biggs, Burrow, Hess, Ingram, Irvine, Ogle, Warner and Winland
 Nays: None. The motion carried.

Time in - 6:22 pm
 Time out - 6:43 pm

Information of the following upcoming professional development sessions:

Understanding, assessing & strategies for Introception Issues – Virtual– Jan-Feb, 2025– T. Hawkins
Understanding, assessing & strategies for Introception Issues – Virtual– Jan-Feb, 2025– A. Dowler
Understanding, assessing & strategies for Introception Issues – Virtual– Jan-Feb, 2025– S. Feldner
Understanding, assessing & strategies for Introception Issues – Virtual– Jan-Feb, 2025– L. Bentley
Understanding, assessing & strategies for Introception Issues – Virtual– Jan-Feb, 2025– N.Lang
MTSS & ETR Essentials Training for SLPs- Virtual – Feb 14, 2025 - C. Bates
Techniques, tools and resources to help Students – Virtual – Dec 18, 2024 – N. Lang
Speech Intervention & Comprehensive Evaluations for SLP – Cambridge, OH – Feb 14, 2025 – M. Hupp
ODH Annual School Nurse Conference – Virtual – Feb 21, 2025 – W. Hockenberry
Remediation of Lateral Lisp – Virtual – NA – K. Lemley
MTSS Framework for Students with Speech & Language Concerns – St. Clairsville, OH – Feb 3, 2025 – L. Ring
ETR & IEP: A Plan for Success – Zanesville, OH – Jan 21 & 28, 2025 – L. Ring

Superintendent Reports and Updates:

- Ohio Valley ESC is excited that Caldwell EVSD has voted to realign with the Ohio Valley ESC effective July 1, 2025
- Ohio Valley ESC will be doing the superintendent search for Wolf Creek LSD and the superintendent and treasurer search for Frontier LSD.

Mr. Winland moved to **adjourn**. Ms. Warner seconded the motion.

VOTE: Yeas: Burrow, Hess, Jackson, Lang, Ogle, Parry, Warner and Winland
Nays: None. The motion carried.

President

Treasurer