



POSITION VACANCY

DATE POSTED:	June 16, 2025
POSITION:	Part-Time ECE Instructional Assistant – Preschool
REPORTS TO:	Director – Zanesville Campus/Director – Children’s Center
STARTING DATE:	August 14, 2025
SALARY RANGE:	Per Salary Schedule
WORK YEAR:	191 days
QUALIFICATIONS:	Associate's Degree in Early Childhood Education with a Pre-K licensure and/or CDA credential. Must have completed or be able to complete requirements in (First-Aid 6 hours, Communicable Diseases 6 hours and Recognition of Child Abuse 6 hours). Pass a criminal background check as required by law. Meet requirements established by state law and the Board of Education.
RESPONSIBILITIES:	Assist with classroom management and instruction of preschool age students and assist with planning activities of HS age Early Childhood Education (ECE) students.
APPLICATION DEADLINE:	July 3, 2025 or until position is filled
APPLY TO:	Stephanie VanDusen, Executive Secretary-Central Office

**MID-EAST CAREER AND TECHNOLOGY CENTERS
ADMINISTRATIVE CENTER
400 RICHARDS ROAD
ZANESVILLE, OH 43701
740-454-0105
740-454-0731 FAX**

The Mid-East Career and Technology Centers Board of Education does not discriminate on the basis of religion, race, color, national origin, sex, disability, military status, ancestry, age, or genetic information, in its programs, activities or employment.