

OHIO VALLEY ESC PAYROLL SCHEDULE 2025-2026

PAY PERIOD*	DUE DATE*	PAY DATE
06/16/25 - 06/30/25	July 3, 2025	July 15, 2025
07/01/25 - 07/15/25	July 18, 2025	July 31, 2025
07/16/25 – 07/31/25	August 5, 2025	August 15, 2025
08/01/25 – 08/15/25	August 20, 2025	August 29, 2025
08/16/25 – 08/31/25	September 5, 2025	September 15, 2025
09/01/25 – 09/15/25	September 19, 2025	September 30, 2025
09/16/25 – 09/30/25	October 6, 2025	October 15, 2025
10/01/25 – 10/15/25	October 20, 2025	October 31, 2025
10/16/25 – 10/31/25	November 5, 2025	November 14, 2025
11/01/25 – 11/15/25	November 18, 2025	November 28, 2025
11/16/25 – 11/30/25	December 5, 2025	December 15, 2025
12/01/25 – 12/15/25	December 16, 2025	December 31, 2025
12/16/25 – 12/31/25	January 5, 2026	January 15, 2026
01/01/26 – 01/15/26	January 20, 2026	January 30, 2026
01/16/26 – 01/31/26	February 5, 2026	February 13, 2026
02/01/26 – 02/15/26	February 20, 2026	February 27, 2026
02/16/26 – 02/28/26	March 5, 2026	March 13, 2026
03/01/26 – 03/15/26	March 20, 2026	March 31, 2026
03/16/26 – 03/31/26	April 6, 2026	April 15, 2026
04/01/26 – 04/15/26	April 20, 2026	April 30, 2026
04/16/26 – 04/30/26	May 5, 2026	May 15, 2026
05/01/26 – 05/15/26	May 20, 2026	May 29, 2026
05/16/26 – 05/31/26	June 5, 2026	June 15, 2026
06/01/26 – 06/30/26	June 22, 2026	June 30, 2026

The pay periods and due dates are for timesheets, sick leave and personal leave forms and for any salaried staff to submit their leave requests in Kiosk. This is the date due to payroll so please allow extra time for supervisors to approve before it is due to payroll.

For the purposes of calculating overtime, a work week will begin Monday at 12:00 am and end Sunday at 11:59 pm

** PLEASE NOTE! Due to the Thanksgiving and Christmas holidays, payroll needs to be processed earlier making all timesheets and Kiosk leave requests due a few days earlier.*