

**Ohio Valley Educational Service Center
Board Meeting Minutes
Thursday, August 28, 2025 – 6:00 P.M.
Lori's Restaurant, Caldwell, Ohio**

Opening ceremony with Pledge of Allegiance and Prayer

The regular meeting was called to order by President, Jane Irvine

Roll Call: Biggs, Burrow, Hess, Irvine, Jackson, Lang, Ogle, Shrider, Warner and Winland
Absent: Parry

Public Participation:

- none

Mr. Winland moved to **approve the agenda as presented**. Mrs. Hess seconded the motion.

VOTE: Yeas: Biggs, Burrow, Hess, Irvine, Jackson, Lang, Ogle, Shrider, Warner and Winland
Nays: None. The motion carried.

Mr. Burrow moved to **approve the following Treasurer's Consent Recommendations**. Mrs. Hess seconded the motion.

- **Approval** of minutes from the regular meeting on June 26, 2025
- **Approval** of the Treasurer's report and bills of \$1,966,780.62 for June and \$1,218,954.91 for July, 2025
- **Approval** of a lease agreement with Poytner's for four new copier machines and usage contract on six copier machines for a period of 60 months effective August 2025
- **Approval** of an agreement with the Muskingum Valley ESC to provide Drivers Education resources and programs to our ten aligned districts for the 25-26 year in an amount of \$75,000 (\$7,500 per district)
- **Approval** of an advance from the General Fund to the Early Childhood Education Fund (587-9026) in the amount of up to \$10,000 to cover monies spent while awaiting DEW to allow funds to be requested for draw down.
- **Approval to accept the following grant funding for the 25-26 year:**

Early Childhood Expansion (ECE) – 439-9026 - \$701,250

Parent Mentor – 499-9026 - \$50,000

Consolidated Early Childhood Preschool IDEA-B – 587-9026 - \$67,007.74

Honda Grant - \$100,000

- **Approval** to contract with the following non-aligned districts for services as per individual agreements for the 2025-2026 school year (including district master contracts, individual services, Opportunity School and Blue Sky Virtual Academy as applicable):

Local, City and Exempted Village School Districts:

River View Local School District – Professional Development Services

St. Mary's Catholic School – Gifted Services

Trimble LSD – Blue Sky

Noble LSD – Professional Development Services

VOTE: Yeas: Biggs, Burrow, Hess, Irvine, Jackson, Lang, Ogle, Shrider, Warner and Winland
Nays: None. The motion carried.

Mrs. Jackson moved to approve the following **Superintendent's Consent Recommendations**. Mr. Burrow seconded the motion.

It is recommended by the Ohio Valley ESC Superintendent that the personnel listed be employed for the term indicated and at the existing salary schedule (where applicable) pending certification (where applicable) and satisfactory BCI/FBI background check (where applicable).

PERSONNEL:

CERTIFIED:

- **Baker, Morgan**....Speech Language Pathologist....OVESC Preschool.....to be issued a one year limited contract for up to 190 days....effective 2025-2026 school year....paid by Crooksville Exempted Village School District and OVESC Preschool Washington County Consortium
- **Burgess, Stephanie**....Full Time Substitute Teacher....OVESC Preschoolto be issued a one year limited contract for up to 200 days...effective 2025-2026 school year....paid by Crooksville Exempted Village School District
- **Dennis, Okoya**....Long Term Substitute Teacher....Crooksville.....to be issued a one year limited contract for up to 200 days...effective 2025-2026 school year....paid by Crooksville Exempted Village School District
- **Evans, Mary Joan**....Teacher....OVESC Opportunity School....to be issued a one year limited contract for up to 200 days...effective 2025-2026 school year....paid by Opportunity School Consortium Districts
- **Fleak, Reilley**....Occupational Therapist....Wolf Creek/Ewing.....to be issued a one year limited contract for up to 10 days....effective 2025-2026....paid by Ewing Schools and Wolf Creek Local School District
- **Florence, Kristi**....Occupational Therapist....Ewing/Wolf Creek.....to be issued a one year limited contract for up to 190 days....effective 2025-2026 school year....paid by paid by Ewing Schools and Wolf Creek Local School District
- **Fondriest, Meghan**....Preschool Supervisor....OVESC Preschool.....to be issued a one year limited contract for up to 240 days....effective August 1, 2025....paid by Rolling Hills Local School District
- **Frame, Lois**....Teacher....OVESC Preschool....to be issued a one year limited contract for up to 350 hours (no more than 9 hours per week)....effective 2025-2026 school year....paid by Crooksville Exempted Village School District
- **Green, Miracle**...Teacher....OVESC Preschool....to be issued a one year limited contract for up to 200 days...effective 2025-2026 school year....paid by Washington County Preschool Consortium Districts
- **Ischy, Dana**....Tutor....St. Sylvester.....to be issued a one year limited contract for up to 110 days at 4 hours per day....effective 2025-2026 school year....paid by Switzerland of Ohio Local School District
- **Kidder-Tucker, Alexandria**....Full Time Substitute Teacher....OVESC Preschoolto be issued a one year limited contract for up to 200 days...effective 2025-2026 school year.... paid by Washington County Preschool Consortium Districts
- **Lee, Larissa**....Full Time Substitute Teacher....OVESC Preschoolto be issued a one year limited contract for up to 200 days...effective 2025-2026 school year.... paid by Washington County Preschool Consortium Districts
- **McDaniel, Corie**...Teacher....OVESC Preschool....to be issued a one year limited contract for up to 200 days...effective 2025-2026 school year....paid by Switzerland of Ohio Local School District
- **Robinson, Dannee**....Full Time Substitute Teacher....Caldwell EVSD....to be issued a one year limited contract for up to 200 days...effective 2025-2026 school year.... paid by Caldwell Exempted Village School District
- **Stead, Alexis**...Teacher....OVESC Preschool....to be issued a one year limited contract for up to 200 days...effective 2025-2026 school year....paid by Washington County Preschool Consortium Districts
- **Trew, Alexandra**...Director of Gifted Services....OVESC.....to be issued a one year limited contract for up to 25 days....effective 2025-2026 school year....paid by OVESC Consortium Districts

CLASSIFIED:

- **Adams, Chloe**....Paraprofessional....OVESC Preschool...to be issued a one year limited contract for up to 200 days....up to 8 hours per day.... effective 2025-2026 school year...paid by Washington County Preschool Consortium Districts
- **Armbruster, Kortney**....Paraprofessional....OVESC Preschool...to be issued a two year limited contract for up to 10 days....up to 8 hours per day.... effective 2025-2026 school year...paid by Rolling Hills Local School District
- **Bable, Melissa**....Paraprofessional....OVESC Preschool...to be issued a one year limited contract for up to 200 days....up to 8 hours per day.... effective 2025-2026 school year...paid by Washington County Preschool Consortium Districts
- **Doll, Jody**....Registered Behavior Technician....OVESC Preschool....to be issued a one year limited contract for up to 200 days....up to 8 hours per day....effective 2025-2026 school year....paid by Crooksville Exempted Village School District
- **Francis, Belinda**....Paraprofessional....OVESC Preschool...to be issued a one year limited contract for up to 10 days....up to 8 hours per day.... effective 2025-2026 school year...paid by Washington County Preschool Consortium Districts
- **Hill, Hannah**....Registered Behavior Technician....OVESC Preschool....to be issued a one year limited contract for up to 200 days....up to 8 hours per day....effective 2025-2026 school year....paid by Washington County Preschool Consortium Districts and Washington County Behavioral Health Board
- **Hinkle, Brooke**....Paraprofessional....OVESC Preschool...to be issued a one year limited contract for up to 200 days....up to 8 hours per day.... effective 2025-2026 school year...paid by Crooksville Exempted Village School District
- **Huglin, Alexia**....Paraprofessional....Ewing....to be issued a one year limited contract for up to 200 days....up to 8 hours per day....effective 2025-2026 school year....paid by Frontier Local Schools
- **Isaly, Megan**....Paraprofessional....OVESC Preschool...to be issued a one year limited contract for up to 200 days....up to 8 hours per day.... effective 2025-2026 school year...paid by Switzerland of Ohio Local School District
- **Moore, Rachel**....Paraprofessional....OVESC Preschool...to be issued a one year limited contract for up to 200 days....up to 8 hours per day.... effective 2025-2026 school year...paid by Rolling Hills Local School District
- **Muntz, Lindsey**....Paraprofessional....OVESC Opportunity School....to be issued a one year limited contract for up to 200 days....up to 8 hours per day....effective 2025-2026 school year.... paid by Opportunity School Consortium Districts
- **Pardon, Marcus**....Culture & Climate Specialist....Crooksville EVSD....to be issued a one year limited contract for up to 200 days....up to 8 hours per day....effective 2025-2026 school year....paid by Crooksville Exempted Village School District
- **Porter, Dustie**....Paraprofessional....OVESC Opportunity School....to be issued a one year limited contract for up to 200 days....up to 8 hours per day....effective 2025-2026 school year.... paid by Opportunity School Consortium Districts
- **Reeves, Rhonda**....LPN/Building Health Assistant....Belpre....to be issued a one year limited contract for up to 200 days....up to 8 hours per day....effective 2025-2026 school year....paid by Belpre City Schools
- **Slage, Amaya**....Paraprofessional....Ewing....to be issued a one year limited contract for up to 200 days....up to 8 hours per day....effective 2025-2026 school year....paid by Marietta City Schools
- **Sprouse, Alexis**....Paraprofessional....Ewing....to be issued a one year limited contract for up to 200 days....up to 8 hours per day....effective 2025-2026 school year....paid by Marietta City Schools
- **St. Clair, Susan**....Paraprofessional....OVESC Preschool...to be issued a one year limited contract for up to 200 days....up to 8 hours per day.... effective 2025-2026 school year...paid by Rolling Hills Local School District
- **Townsend, Brittany**....Paraprofessional....OVESC Preschool...to be issued a one year limited contract for up to 200 days....up to 8 hours per day.... effective 2025-2026 school year...paid by Washington County Preschool Consortium Districts
- **VanHorn, Megan**....Paraprofessional....OVESC Preschool...to be issued a one year limited contract for up to 200 days....up to 8 hours per day.... effective 2025-2026 school year...paid by Rolling Hills Local School District

REASSIGNMENTS AND ADJUSTMENTS:

- **Brown, Kelly**....Associate Teacher....OVESC Preschool....Recommendation to adjust job title from Associate Teacher to Full Time Substitute Teacher...effective 2025-2026 school year...paid by Switzerland of Ohio Local School District
- **Stanley, Abigail**....Associate Teacher....OVESC Preschool....Recommendation to adjust job title from Associate Teacher to Full Time Substitute Teacher...effective 2025-2026 school year...paid Caldwell Exempted Village Local School District
- **Hire, David**....Executive Director of Administrative Shared Services and Training....OVESC.... Recommendation to adjust beginning of work duties day from August 4, 2025 to August 1, 2025....effective August 1, 2025....paid by OVESC Consortium Districts
- **Nibert, Victoria**....Speech Language Pathologist...OVESC Preschool....Recommendation to adjust supplemental contract days from up to 15 days to up to 20 days...effective summer 2025....paid by OVESC Preschool Consortium Districts
- **Staats, Lyndsey**....Director of Special Education....OVESC....Recommendation to adjust days from up to 150 days to up to 160 days....effective August 1, 2025....paid by OVESC Consortium District

RESIGNATIONS AND RETIREMENTS:

- **Armbruster, Kortney**....Recommendations to approve the resignation of **Kortney Armbruster**Paraprofessional.... OVESC Preschool ...effective August 12, 2025
- **Burga, Molly**....Recommendations to approve the resignation of **Molly Burga**....Paraprofessional OVESC Preschool ...effective July 14, 2025
- **Colyer, Rachel**....Recommendation to approve the resignation of **Rachel Colyer**.... Paraprofessional....Ewing ...effective August 5, 2025
- **Davis, Mariah**....Recommendations to approve the resignation of **Mariah Davis**....Paraprofessional OVESC Preschool ...effective July 26, 2025
- **Felder, James P.**....Recommendation to approve the retirement of **James P. Feldner**.....Director of Communications/Grant Obtainment and Technology/Application and Delivery....OVESC....effective December 1, 2025
- **Fleak, Reilley**....Recommendations to approve the resignation of **Reilley Fleak**....Occupational Therapist.... Ewing/Wolf Creek ...effective August 15, 2025
- **Folden, Destanee**....Recommendations to approve the resignation of **Destanee Folden**....Teacher OVESC Preschool ...effective June 30, 2025
- **Francis, Belinda**....Recommendations to approve the resignation of **Belinda Francis**.... Paraprofessional.... OVESC Preschool ...effective August 15, 2025
- **Mallett, Patty Jo**....Recommendations to approve the resignation of **Patty Jo Mallett**.... Paraprofessional.... OVESC Preschool ...effective July 22, 2025
- **Sanders, Kaylin**....Recommendations to approve the resignation of **Kaylin Sanders**.... Paraprofessional.... OVESC Preschool ...effective August 11, 2025
- **Warden, Megan**....Recommendation to approve the resignation of **Megan Warden**.....TeacherCaldwell EVSD....effective July 31, 2025

SUPPLEMENTALS:

- **Approval** for supplemental contract for **Rebecca Clemens**....LPDC Committee.....OVESC.... at the rate of up to \$500....effective for 2025-2026 school year....paid by OVESC.... payable upon completion of duties and attendance verified by LPDC Chairperson and receipt of timesheet
- **Approval** for supplemental contract **Robin Hardesty**....School Site Coordinator.....OVESC.... at the rate of \$1,500....effective for 2025-2026 school year....paid by Morgan Local School District.... payable upon completion of duties and receipt of timesheet
- **Approval** for supplemental contract for **Sarah Smith**....LPDC Committee.....OVESC.... at the rate of up to \$500....effective for 2025-2026 school year....paid by OVESC.... payable upon completion of duties and attendance verified by LPDC Chairperson and receipt of timesheet
- **Approval** for supplemental contract for **Joy Wolfel**....LPDC Committee.....OVESC.... at the rate of up to \$500....effective for 2025-2026 school year....paid by OVESC.... payable upon completion of duties and attendance verified by LPDC Chairperson and receipt of timesheet

- **Approval** for supplemental contract to below OVESC Preschool Classified Staff to obtain Temporary Substitute License for the 2025-2026 school year and receive a \$20 stipend for each day in which they work in the capacity of the Temporary Substitute License payable upon receipt of timesheet:
 - Biedenbach, Rachel
 - Doll, Jody
 - Graves, Krystle
 - Kackley, Claire
 - Kocher, Gabrielle
 - Martie, Julie
 - McKnight, Jessica
 - Otto, Macy
 - Reusser, Anna
 - Schmidt, Rebecca
 - Simmons, Brenda
 - Spung, Lana
 - Wagner, Maridith
 - Wargo, Ashley
 - Winland, Hope
 - Wittekind, Cortlyn
 - Yoho, Rachel
- **Approval** for supplemental contracts for the following to participate in New Employee Orientation meeting on August 5, 2025....at the rate of \$100 per day for up to 1 day.... paid by OVESC.... payable upon completion of duties and receipt of time sheets:
 - Adams, Chloe
 - Armbruster, Kortney
 - Baker, Morgan
 - Biedenbach, Rachel
 - Compston, Lylah
 - Crum, Pazeley
 - Danner, Ruby
 - Dennis, Okoya
 - Doll, Jody
 - Farkas, Emily
 - Farley, Ashley
 - Fleak, Reilley
 - Gilliland, Taylor
 - Green, Miracle
 - Habig, Samantha
 - Haffner, Jenna
 - Hanes, Cheri
 - Harlan, Mallory
 - Hill, Hannah
 - Huglin, Alexia
 - Kidder-Tucker, Alexandria
 - King, Timothy
 - Kocher, Gabrielle
 - Lada, Josie
 - Lantz, Cynthia
 - Lee, Teri
 - McGee, Saray
 - Nunn-Dye, Brandie
 - Pardon, Marcus
 - Pennington, Dallas
 - Phillips, Shania
 - Porter, Dustie
 - Prouty, Alexis
 - Rose, Janessa
 - Smith, Sarah
 - St. Clair, Susan

- **Stanely, Abigail**
 - **Stead, Alexis**
 - **Tisher, Emily**
 - **Townsend, Brittany**
 - **Van Horn, Megan**
 - **Wade, Rachel**
- **Approval** for supplemental contracts for the following to participate in Preschool New Staff Orientation on July 29, 2025....at the rate of \$100 per day for up to 1 day.... paid by OVESC Preschool districts.... payable upon completion of duties and receipt of time sheets:
 - **Adams, Chloe**
 - **Armbruster, Kortney**
 - **Brown, Kelly**
 - **Burgess, Stephanie**
 - **Doll, Jody**
 - **Francis, Belinda**
 - **Gehrig, Laura**
 - **Green, Miracle**
 - **Isaly, Megan**
 - **Kidder-Tucker, Alexandria**
 - **Lantz, Cynthia**
 - **Lee, Larissa**
 - **McDaniel, Corie**
 - **Pennington, Dallas**
 - **Reusser, Anna**
 - **St. Clair, Susan**
 - **Stead, Alexis**
 - **Townsend, Brittany**
 - **VanHorn, Megan**
- **Approval** for supplemental contracts for the following to participate in Preschool New Teacher Orientation on August 13, 2025....at the rate of \$100 per day for up to 1 day.... paid by OVESC Preschool districts.... payable upon completion of duties and receipt of time sheets:
 - **Brown, Kelly**
 - **Burgess, Stephanie**
 - **Gehrig, Laura**
 - **Green, Miracle**
 - **Kidder-Tucker, Alexandria**
 - **Lantz, Cynthia**
 - **Lee, Larissa**
 - **McDaniel, Corie**
 - **Stead, Alexis**
- **Approval** for supplemental contracts for the following to serve as Mentors for Resident Educators for the 2025-2026 school year....at the rate of \$1,000 per resident educator.... payable upon completion of duties:
 - **Grose, Kate (1)**
 - **Mitchell, Traci (1)**
 - **Ruble, Trisha (2)**
- **Bentley, Lea**.....Occupational Therapist....OVESC....to be issued a supplemental contract for Supervision.....effective the 2025-2026 school year.....payable in equal pays.....in the amount of \$2,000....payable by Switzerland of Ohio Local School District
- **Budzyn, Meghan**.....Occupational Therapist....OVESC....to be issued a supplemental contract for Supervision.....effective the 2025-2026 school year.....payable in equal pays.....in the amount of \$1,000....payable by OVESC Washington County Consortium District
- **Hire, David**....LPDC Secretary...OVESC.... to be issued a supplemental contract for \$2,500.00 for LPDC Secretary... effective 2025-2026....paid by OVESC
- **Perkins, Jane**.....Occupational Therapist....OVESC....to be issued a supplemental contract for Supervision.....effective the 2025-2026 school year.....payable in equal pays.....in the amount of \$1,000....payable by Crooksville Exempted Village School District

- **Roe, Jessica**....Teacher....SOLSD.... to be issued a supplemental contract for Teacher of Visually Impaired Services...effective the 2025-2026 school year.....payable in equal pays....in the amount of \$5,754....payable by Switzerland of Ohio LSD
- **Sowers, Julie**....Paraprofessional....Crooksville EVSD....to be issued a supplemental contract for an additional up to 80 hours to attend after school events with student....effective 2025-2026 school year....payable upon receipt of timesheet....payable by Crooksville EVSD

RECOMMENDATIONS:

- **Recommendation** to approve FMLA Leave for **Lexy Wiley**...Paraprofessional....SOLSD...from approximately August 27 2025 up to 60 days...unpaid leave once paid leave is exhausted
- **Recommendation** to approve New Directions Solutions dba ProCare Therapy contract for Alyssa Mariotti to provide School Psychology services from August 1, 2025 to June 27, 2026 for Wolf Creek Local Schools
- **Recommendation** to approve New Directions Solutions dba ProCare Therapy contract for Susan Pearl-Weese to provide Special Education Teacher services from August 21, 2025 to June 27, 2026 for Ohio Valley ESC Preschool Consortium Districts
- **Recommendation** to approve the Memorandum of Understanding between OVESC and Washington County Behavioral Health Board for Registered Behavior Therapist for OVESC Preschool
- **Recommendation** to approve the revised Opportunity School 2025-26 School Calendar
- **Recommendation** to approve 1st half of current assignment as full-time substitute teachers for the following effective August 1, 2025:
 - **Brown, Kelly**
 - **Burgess, Stephanie**
 - **Dennis, Okoya**
 - **Ferguson, Kelsey**
 - **Habig, Samantha**
 - **Kidder-Tucker, Alexandria**
 - **Lantz, Cynthia**
 - **Lee, Larissa**
 - **Riser, Jennifer**
 - **Robinson, Dannee**
 - **Stanley, Abigail**
- **Recommendation** to approve the revised Salary Schedule for Certified Administrators, Specialists and Classified
- **Recommendation** to approve FMLA Leave for **Dakota Rahman**...Teacher....OVESC Prechool...from approximately October 1, 2025 up to 60 days...unpaid leave once paid leave is exhausted
- **Recommendation** to approve FMLA Leave for **Kisha Bondy**...Paraprofessional....OVESC Preschool... from approximately August 20, 2025 up to 60 days...unpaid leave once paid leave is exhausted
- **Recommendation** to approve the following job descriptions:
 - **Climate and Culture Specialist**
 - **Teacher of the Hearing Impaired**
- **Recommendation** to approve contract with IMSE for New Instructor Training for Jennifer Blattner, Director of Literacy
- **Recommendation** to approve the following field students from Ohio University to observe in the following classrooms:
 - **Abby Craig – SOLSD – Jennifer Kemp**

VOTE: Yeas: Biggs, Burrow, Hess, Irvine, Jackson, Lang, Ogle, Shrider, Warner and Winland
 Nays: None. The motion carried.

Mr. Burrow moved to **approve Resolution #082825-01 for procedure to replace Board seat vacated by Jane Irvine effective November 4, 2025 as a result of the end of her unexpired term.** Mr. Shrider seconded the motion.

The Superintendent recommends that the following procedure take place to replace the open Board seat:

1. OVESC Board accepts the resignation of Jane Irvine effective November 4, 2025 at its October 16th, 2025 regularly scheduled meeting.
2. Superintendent will make public on the OVESC website on October 17, 2025 the opening for a Board member to be appointed at the regular December 2025 OVESC Board Meeting.

Conditions to apply:

1. Any interested candidate in serving on the OVESC Board for the remainder of the term vacated by Jo Ann Ingram must submit a letter of interest to Megan Atkinson, the OVESC board treasurer, by 4:00PM, November, 2025.
2. Interested candidates must be residents of Washington County but not live within the Belpre or Marietta City School Districts per ORC and Board Governance Plan.

Procedures for selection:

1. Once letters of interest are gathered, the OVESC Treasurer and Superintendent will reach out to the interested candidates to gather any additional information needed to be shared with members of the Board.
2. Interviews will be scheduled for the candidates to take place at the regularly scheduled December 2025 OVESC Board Meeting. (If there is a large number of candidates, there may need to be a special board meeting in November to accommodate the interview process.)
3. The selection of the candidate will take place at the December regular board meeting.
4. The appointment of the new Board member will take place at the December 2025 regularly scheduled Board Meeting

VOTE: Yeas: Biggs, Burrow, Hess, Irvine, Jackson, Lang, Ogle, Shrider, Warner and Winland
Nays: None. The motion carried.

Information of the following upcoming professional development sessions:

- SBP Summit – August 11-12, 2025 – Hanes, C.

Superintendent Reports and Updates:

- When Driver's Ed MOVE program started there were 12 districts with 10 being our districts. Since the program's inception three years ago, 3,254 driver's licenses have been issued thru the program.
- Superintendent Dalton Summers has been asked to help review policy manuals for the deaf with Shawnee State October 31 – November 1
- Next BB2C Business Advisory meeting is September 4 and will feature a panel of local superintendents
- OSBA is hosting their fall conference at Warren LSD on September 25

Mr. Biggs moved to **adjourn**. Mr. Burrow seconded the motion.

VOTE: Yeas: Biggs, Burrow, Hess, Irvine, Jackson, Lang, Ogle, Shrider, Warner and Winland
Nays: None. The motion carried.

President

Treasurer