

**Ohio Valley Educational Service Center  
Board Meeting Minutes  
Wednesday, October 15, 2025 – 6:00 P.M.  
Lori's Restaurant, Caldwell, Ohio**

Opening ceremony with Pledge of Allegiance and Prayer

The regular meeting was called to order by President, Jane Irvine

Roll Call: Biggs, Burrow, Hess, Irvine, Jackson, Lang, Shrider, Warner and Winland  
Absent: Ogle and Parry

Public Participation:

- The Board thanked Jane Irvine for her service to the board with this being her last meeting.

Mr. Winland moved to **approve the agenda as presented**. Mrs. Hess seconded the motion.

**VOTE:** Yeas: Biggs, Burrow, Hess, Irvine, Jackson, Lang, Shrider, Warner and Winland  
Nays: None. The motion carried.

Mr. Burrow moved to **approve the following Treasurer's Consent Recommendations**. Ms. Warner seconded the motion.

- **Approval** of minutes from the regular meeting on August 28, 2025
- **Approval** of the Treasurer's report and bills of \$1,134,072.01 for August and \$1,331,175.45 for September, 2025
- **Approval** of the Ohio Valley ESC's medical/prescription plans and rates with the Jefferson Health Plan (with coverage at Mutual Health Services / Sav-RX) effective January 1, 2026
- **Approval** of the Ohio Valley ESC's vision plan and rates with Anthem effective January 1, 2026

	TOTAL	BOARD SHARE	EMPLOYEE SHARE	ANNUAL BOARD HSA CONTRIBUTION
<b>Plan A - Mutual Health Services - Medical - Traditional Plan</b>				
Single	1,041.11	832.89	208.22	
Employee & Spouse	2,288.36	1,830.69	457.67	
Employee & Child/Children	1,757.41	1,405.93	351.48	
Family	3,213.91	2,571.13	642.78	
<b>Plan B - Mutual Health Services - Medical - Qualified High Deductible Plan (employee H.S.A. eligible) \$5000.00 deductible</b>				
Single	637.48	509.98	127.50	
Employee & Spouse	1,401.15	1,120.92	280.23	
Employee & Child/Children	1,076.05	860.84	215.21	
Family	1,967.87	1,574.30	393.57	
<b>Plan C - Mutual Health Services - Medical - Qualified High Deductible Plan with employer H.S.A. contributions \$3000.00 deductible</b>				
Single	757.11	605.69	151.42	1,500.00
Employee & Spouse	1,664.12	1,331.30	332.82	3,000.00
Employee & Child/Children	1,278.01	1,022.41	255.60	3,000.00
Family	2,337.20	1,869.76	467.44	3,000.00
<b>Anthem - Vision</b>				
Single	6.97	5.58	1.39	
Family	20.21	16.17	4.04	
<b>OneAmerica - Board paid Life Insurance</b>				
	\$50,000		5.00	
All tiers are 80% board paid and 20% employee paid.				
50% of Annual HSA Contribution will be made in January, with the remaining 50% to be made in July				

**VOTE:** Yeas: Biggs, Burrow, Hess, Irvine, Jackson, Lang, Shrider, Warner and Winland  
Nays: None. The motion carried.

Mr. Shrider moved to approve the following **Superintendent's Consent Recommendations**. Ms. Warner seconded the motion.

It is recommended by the Ohio Valley ESC Superintendent that the personnel listed be employed for the term indicated and at the existing salary schedule (where applicable) pending certification (where applicable) and satisfactory BCI/FBI background check (where applicable).

**PERSONNEL:**

**CERTIFIED SUBSTITUTES**

**Approval** to hire the following **Certified Substitutes** on an as needed basis for the 2025-2026 school year.... Paid as per the substitute salary schedule:

- Alden, Samantha
- Davis, Tasha
- Ellis, Kristen
- Fitz, Charney
- Kreig, Jessica
- Leister, Jennifer
- Mowery, Lindsey
- Nuzum, Mary
- Robinson, Brenda
- Schmidt, Sarah
- Touvell, April
- Wells, Erin
- Wetz, Erica
- Wright, Jennifer

**TEMPORARY NON-BACHELOR CERTIFIED SUBSTITUTES:**

**Approval** to hire the following Temporary Non-Bachelor Certified Substitutes, those that have applied for the 1 Year Temporary Substitute Multi-Age PK-12 Ohio Department of Education License, on an as needed basis for the 2025-2026 school year...Paid as per the substitute salary schedule:

- Bilyeu, Miranda
- Broom, Morgan
- English, Kyra
- Flangan, Stephanie
- Graham, Heather
- Harper, Kenda
- Isaly, Sabrina
- Jackson, Marissa
- Johnson, Erica
- McCartney, Sonja
- Price, Kylee
- Rankin, Renna
- Ross, Jodie
- Savage, Miriam
- Scott, Breaunna
- Stark, Janessa
- Talbott, Kayla

### **CLASSIFIED:**

- **Adrean, Denese**....School Health Aide....Morgan Local SD....to be issued a one year limited contract for up to 160 days....up to 8 hours per day....effective 2025-2026 school year....paid by Morgan Local School District
- **Kinzel, Marissa**....Paraprofessional....OVESC Preschool...to be issued a one year limited contract for up to 200 days....up to 8 hours per day.... effective 2025-2026 school year...paid by Washington County Preschool Consortium Districts
- **Oakes, Korey**....Paraprofessional....Ewing....to be issued a one year limited contract for up to 200 days....up to 8 hours per day....effective 2025-2026 school year....paid by Frontier Local Schools
- **Schwaben, Stacy**....Paraprofessional....OVESC Preschool...to be issued a one year limited contract for up to 200 days....up to 8 hours per day.... effective 2025-2026 school year...paid by Switzerland of Ohio Local School District
- **Wright, Candy**....Family Health Community Liaison....Morgan Local SD....to be issued a one year limited contract for up to 160 days....up to 4 hours per day....effective 2025-2026 school year....paid by Morgan Local School District

### **CLASSIFIED SUBSTITUTES**

**Approval** to hire the following **Classified Substitutes** on an as needed basis for the 2025-2026 school year.... Paid as per the substitute salary schedule:

- Bilyeu, Miranda
- Brown, Chelsea
- Burkhart, Barbara
- Carpenter, Brenda
- Isaly, Sabrina
- Kinney, Kaitlin
- Oliver, Brenda
- Rankin, Lila
- Wright, Jennifer

### **REASSIGNMENTS AND ADJUSTMENTS:**

- **Crum, Pazeley**....COTA....SOLSD....Recommendation to reclassify position from Certified to Classified.... effective 2025-2026 school year....paid by SOLSD
- **Winland, Erin**....COTA....SOLSD....Recommendation to reclassify position from Certified to Classified and recommend that her current contract be adjusted to a Continuing Contract....effective 2025-2026 school year....paid by SOLSD

### **RESIGNATIONS AND RETIREMENTS:**

- **Addy, Katelynn**....Recommendation to approve the resignation of **Katelynn Addy**....Teacher....OVESC Preschool....effective November 21, 2025
- **Farkas, Emily**....Recommendations to approve the resignation of **Emily Farkas**.... Paraprofessional....Ewing... effective October 24, 2025
- **Townsend, Brittany**....Recommendations to approve the resignation of **Brittany Townsend**....Paraprofessional ....OVESC Preschool ...effective October 3, 2025

### **SUPPLEMENTALS:**

- **Approval** for supplemental contract to below OVESC Preschool Classified Staff to obtain Temporary Substitute License for the 2025-2026 school year and receive a \$20 stipend for each day in which they work in the capacity of the Temporary Substitute License payable upon receipt of timesheet:
  - **Adams, Chloe**
  - **Bettinger, Beth**
  - **Kinzel, Marissa**
  - **McGee, Saray**
  - **Parks, Chana**
  - **Phillips, Shania**
- **Harris, Marsha**....School Health Advocate....Tri-Valley LSD....to be issued a supplemental contract for an additional up to 30 hours outside of normal contract schedule....effective 2025-2026 school year....payable upon receipt of timesheet....payable by Tri-Valley LSD

- **Kackley, Claire**....Paraprofessional (Substitute Teacher).....OVESC Preschool....to be issued a supplemental contract for up to an additional 20 days to cover as a substitute teacher to cover a leave of absence....effective 2025-2026 school year....payable upon receipt of timesheet....payable by Rolling Hills LSD
- **Roser, Josie**....School Health Advocate....Tri-Valley LSD....to be issued a supplemental contract for an additional up to 30 hours outside of normal contract schedule....effective 2025-2026 school year....payable upon receipt of timesheet....payable by Tri-Valley LSD

**RECOMMENDATIONS:**

- **Recommendation** to approve FMLA Leave and Unpaid Leave for **Rebecca Morris**...Paraprofessional ....SOLSD...from August 27, 2025 to September 2, 2025 (total of 4 work days covered under FMLA before FMLA is exhausted)....unpaid leave from September 3, 2025 to approximately November 20, 2025
- **Recommendation** to approve unpaid leave for Amaya Slagle....Paraprofessional....Ewing.....from October 1, 2025 to October 13, 2025
- **Recommendation** to approve the OVESC Preschool classes at Belpre to go on a field trip to Butchers Farm on Friday, October 24, 2025
- **Recommendation** to approve the OVESC Preschool classes at Crooksville to go on a field trip to McDonald's Greenhouse on October 8, 2025
- **Recommendation** to approve the OVESC Preschool classes at Warren to go on a field trip to Discovery World on Friday, October 10, 2025 and Thursday, October 16, 2025
- **Recommendation** to approve the OVESC Preschool classes at Newport to go on a field trip to Butchers Farm on Friday, October 17, 2025
- **Recommendation** to approve the following field students from Ohio University to observe in the following classrooms:
  - **Mara Beard – SOLSD – Kelly Brown**
  - **Mylee Hoover – SOLSD – Tiffany Graham**
  - **Josie Zwick – SOLSD – Blake Bable**
  - **Kaliegh Safered – RH – Caila Rogers**
  - **Riley Zwick – RH – Caila Rogers**
  - **Hannah Stover – Crooksville – Kylee Crozier**
  - **Kendal Eppley – Crooksville – Kylee Crozier**
- **Recommendation** to approve partnership agreement with The Village Network for Early Childhood Mental Health Consultation from July 1, 2025 to July 1, 2026 for Switzerland of Ohio Local School District Bright Beginnings Preschool
- **Recommendation** to approve agreement with Washington State College of Ohio for student observers with staff at Ohio Valley ESC/Bright Beginnings Preschool from September 11, 2025 until December 31, 2028
- **Recommendation** to approve agreement with The Washington County Behavioral Health Board for November 4-2025 training with Alane Sanders for district secretaries associated with the Ohio Valley ESC
- **Recommendation** to approve agreement between Eye Care Associates and OVESC Bright Beginnings Preschool to provide eye care for student eye exams for 2025-2026 school year
- **Recommendation** to approve a contract with Vinson Managed Services for the 25-26 year for cyber security management
- **Recommendation** to approve the following Job Descriptions:
  - **Family Health Community Liaison**
  - **School Health Aide**

**VOTE:** Yeas: Biggs, Burrow, Hess, Irvine, Jackson, Lang, Shrider, Warner and Winland  
 Nays: None. The motion carried.

Mrs. Hess moved to **accept the recommendation to accept the resignation** of Jane Irvine at the end of her current term that expires on November 4, 2025 and to follow the procedure to fill the vacancy as approved in the August 28, 2025 board meeting. Mr. Lang seconded the motion.

**VOTE:** Yeas: Biggs, Burrow, Hess, Irvine, Jackson, Lang, Shrider, Warner and Winland  
Nays: None. The motion carried.

Nominations were accepted for President for December, 2025. **Mr. Winland was nominated.**  
Mrs. Jackson moved to **close nominations for President for December, 2025 and elect Mr. Winland.** Mr. Lang seconded the motion.

**VOTE:** Yeas: Biggs, Burrow, Hess, Irvine, Jackson, Lang, Shrider and Warner  
Abstained: Winland  
Nays: None. The motion carried.

**Information of the following upcoming professional development sessions:**

*Gestalt Language Processes – October 27, 2025 – ECOESC – Nibert, V.*  
*Gestalt Language Processes – October 27, 2025 – ECOESC – Ruble, K.*  
*Gestalt Language Processes – October 27, 2025 – ECOESC – Hupp, M.*  
*Gestalt Language Processes – October 27, 2025 – ECOESC – Baker, M.*  
*Ohio School Psych Association Fall Conference – November 6-7, 2025 – Columbus, Ohio – Archer, E.*  
*Dynamic Evaluation & Treatment for Childhood Apraxia – January 16, 2026 – ECOESC – Ruble, K.*  
*Dynamic Evaluation & Treatment for Childhood Apraxia – January 16, 2026 – ECOESC – Hupp, M.*  
*Dynamic Evaluation & Treatment for Childhood Apraxia – January 16, 2026 – ECOESC – Nibert, V.*  
*Dynamic Evaluation & Treatment for Childhood Apraxia – January 16, 2026 – ECOESC – Ruble, K.*  
*Dynamic Evaluation & Treatment for Childhood Apraxia – January 16, 2026 – ECOESC – Baker, M.*  
*AAC Essentials – February 27, 2026 – ECOESC – Nibert, V.*  
*AAC Essentials – February 27, 2026 – ECOESC – Ruble, K.*  
*Resolving Ethical Dilemmas For SLPS – April 24, 2026 – ECOESC – Hupp, M.*  
*Resolving Ethical Dilemmas For SLPS – April 24, 2026 – ECOESC – Baker, M.*  
*Resolving Ethical Dilemmas For SLPS – April 24, 2026 – ECOESC – Ruble, K.*  
*Resolving Ethical Dilemmas For SLPS – April 24, 2026 – ECOESC – Nibert, V.*

**Superintendent Reports and Updates:**

- Update given on the September 4<sup>th</sup> BB2C meeting
- OVESC is in process of creating a spring awards program to honor an outstanding student at each of our districts. That student will then nominate a teacher that has impacted them

Mr. Winland moved to **adjourn**. Mr. Burrow seconded the motion.

**VOTE:** Yeas: Biggs, Burrow, Hess, Irvine, Jackson, Lang, Shrider, Warner and Winland  
Nays: None. The motion carried.

---

President

---

Treasurer