

**Ohio Valley Educational Service Center
Board Meeting Minutes
Wednesday, December 18, 2025 – 6:00 P.M.
Lori's Restaurant, Caldwell, Ohio**

Opening ceremony with Pledge of Allegiance and Prayer

The regular meeting was called to order by Acting President, Rusty Winland

Roll Call: Biggs, Burrow, Hess, Jackson, Lang, Ogle, Parry, Shrider, Warner and Winland
Absent: none

Public Participation:

- Debbie West from OSBA presented Board Member, Stephen Ogle, with 15 year Service Award

Mr. Biggs moved to **approve the agenda as presented**. Mrs. Jackson seconded the motion.

VOTE: Yeas: Biggs, Burrow, Hess, Jackson, Lang, Ogle, Parry, Shrider, Warner and Winland
Nays: None. The motion carried.

Mr. Burrow moved to **appoint Robert "Bob" Caldwell to fill board vacancy of seat vacated by Jane Irvine**. Mr. Shrider seconded the motion.

VOTE: Yeas: Biggs, Burrow, Hess, Jackson, Lang, Ogle, Parry, Shrider, Warner and Winland
Nays: None. The motion carried.

Treasurer Megan Atkinson swore in Mr. Bob Caldwell.

Mrs. Jackson moved to **approve the following Treasurer's Consent Recommendations**. Mrs. Hess seconded the motion.

- **Approval** of minutes from the regular meeting on October 16, 2025
- **Approval** of the Treasurer's report and bills of \$1,337,295.79 for October and \$1,350,350.19 for November, 2025
- **Approval** to accept the following grants for the 2025-2026 year:

McKinney Vento Homeless Grant - \$97,369.78 (572-9026)
- **Approval** of the Ohio Valley ESC's dental plan and rates with Superior Dental effective January 1, 2026

		Total	Board Share	Employee Share
Superior Dental - Dental				
	Single	33.90	27.12	6.78
	Family	81.54	65.23	16.31

VOTE: Yeas: Biggs, Burrow, Caldwell, Hess, Jackson, Lang, Ogle, Parry, Shrider, Warner and Winland
Nays: None. The motion carried.

Mr. Burrow moved to approve the following **Superintendent's Consent Recommendations**. Mr. Ogle seconded the motion.

It is recommended by the Ohio Valley ESC Superintendent that the personnel listed be employed for the term indicated and at the existing salary schedule (where applicable) pending certification (where applicable) and satisfactory BCI/FBI background check (where applicable).

PERSONNEL:

CERTIFIED SUBSTITUTES

Approval to hire the following **Certified Substitutes** on an as needed basis for the 2025-2026 school year.... Paid as per the substitute salary schedule:

- Davis, Rachael

TEMPORARY NON-BACHELOR CERTIFIED SUBSTITUTES:

Approval to hire the following Temporary Non-Bachelor Certified Substitutes, those that have applied for the 1 Year Temporary Substitute Multi-Age PK-12 Ohio Department of Education License, on an as needed basis for the 2025-2026 school year...Paid as per the substitute salary schedule:

- Duffy, Karissa
- Modesitt, Kimberly

CLASSIFIED:

- **Lang, Susan**....Paraprofessional....OVESC Preschool...to be issued a one year limited contract for up to 120 days....up to 8 hours per day.... effective 2025-2026 school year...paid by Washington County Preschool Consortium Districts
- **Nichols, Haley**....Paraprofessional....OVESC Preschool...to be issued a one year limited contract for up to 130 days....up to 8 hours per day.... effective 2025-2026 school year...paid by Washington County Preschool Consortium Districts
- **Offenberger, Amanda**....Paraprofessional....Ewing....to be issued a one year limited contract for up to 133 days....up to 8 hours per day....effective 2025-2026 school year....paid by Marietta City Schools
- **Streator, Kaitlin**....Communications & Engagement Coordinator....BB2C....to be issued a one year limited contract for up to 126 days....up to 8 hours per day....effective 2025-2026 school year.....paid by Building Bridges to Careers

CLASSIFIED SUBSTITUTES

Approval to hire the following **Classified Substitutes** on an as needed basis for the 2025-2026 school year.... Paid as per the substitute salary schedule:

- Bebout, Janet
- Danner, Ruby

REASSIGNMENTS AND ADJUSTMENTS:

- **Lee, Larissa**....Full Time Substitute Teacher....OVESC Preschool.....Recommendation to adjust job title from Full Time Substitute Teacher to Long Term Substitute Teacher....effective 2025-2026 school year....paid by Fort Frye Local School District
- **Stanley, Abigail**.... Full Time Substitute Teacher....OVESC Preschool....Recommendation to adjust job title from Full Time Substitute Teacher to Associate Teacher...effective 2025-2026 school year...paid Caldwell Exempted Village Local School District

RESIGNATIONS AND RETIREMENTS:

- **Bondy, Kisha**....Recommendations to approve the resignation of **Kisha Bondy**....ParaprofessionalOVESC Preschool ...effective November 25, 2025
- **Danner, Ruby**....Recommendation to approve the resignation of **Ruby Danner**....Paraprofessional....Ewing.... effective November 5, 2025
- **Gilliland, Taylor**....Recommendations to approve the resignation of **Taylor Gilliland**....Paraprofessional.... OVESC Preschool....effective October 31, 2025

- **Huglin, Alexia**....Recommendation to approve the resignation of **Alexia Huglin**....Paraprofessional....Ewing.... effective December 9, 2025
- **Miller, Heather**....Recommendation to approve the resignation of **Heather Miller**....Communication & Engagement Coordinator....BB2C....effective January 16, 2026
- **Oscoy-Lopez, Tania**....Recommendations to approve the resignation of **Tania Oscoy-Lopez**....ParaprofessionalOVESC Preschool ...effective December 19, 2025

SUPPLEMENTALS:

- **Archer, Erica**....School Psychologist....OVESC Preschool....to be issued a supplemental contract for up to 15 additional days for to cover leave of absence for Warren LSD... payable upon receipt of time sheets....effective school year 2025-2026....payable by Warren LSD
- **Wittekind, Terra**....Executive Administrative Assistant....OVESC Preschool....to be issued a supplemental contract for ECE Tech Support to Morgan Local.... effective the 2025-2026 school year.....payable in equal pays.....in the amount of \$3,500....payable by Morgan LSD

RECOMMENDATIONS:

- **Recommendation** to approve the OVESC Preschool classes at Belpre to go on a field trip to Grand Central Mall on Friday, December 12, 2025
- **Recommendation** to approve .5 of a dock day on December 17, 2025 for **Brenda Robinson**....Speech Language Pathologist....SOLSD
- **Recommendation** to approve FMLA Leave for **Blake Bable**...Teacher....OVESC Preschool ...from approximately February 11, 2026 to April 20, 2026...unpaid leave once paid leave is exhausted
- **Recommendation** to approve FMLA Leave for **Kelsey Ferguson**...Teacher....OVESC Preschool ...from approximately November 3, 2025 to January 5, 2026...unpaid leave once paid leave is exhausted
- **Recommendation** to approve Memorandum of Understanding with National Webcheck beginning October 23, 2025 for fingerprinting services provided at the Cambridge and Marietta Offices for staff and the public
- **Recommendation** to approve Memorandum of Understanding with Switzerland of Ohio Local School District for nurse services provided to Bright Beginnings Preschool effective for one year and will automatically renew unless modified or terminated
- **Recommendation** to approve the following Revised Job Descriptions:
 - **Long Term Substitute Teacher**
- **Recommendation** to approve the following **revised** policies in the Ohio Valley ESC Policy Manual:
 - **2260** – Nondiscrimination and Access to Equal Educational Opportunity
 - **5200** – Attendance
 - **6830** – Audit
 - **7540.02** – Digital Content and Accessibility
 - **8300** – Continuity of Organizational Operations Plan
 - **8305** – Information Security
 - **8400** – School Safety
 - **8462** – Student Abuse and Neglect
- **Recommendation** to approve the following **new** policies in the Ohio Valley ESC Policy Manual:
 - **6109** – Acceptance of Payment by Credit Card
 - **6910** – Health Insurance Premiums
 - **6920** - Reimbursement of Sales Tax
- **Recommendation** to approve the following **replacement** policies in the Ohio Valley ESC Policy Manual:
 - **1422** – Nondiscrimination, Equal Employment Opportunity, and Anti-Harassment
 - **1623** – Section 504/ADA Prohibition Against Discrimination in Employment
 - **1266** - Nondiscrimination on the Basis of Sex in Education Programs or Activities
- **Recommendation** to approve **rescind** the following policies in the Ohio Valley ESC Policy Manual:
 - **1422.02** – Nondiscrimination Based on Genetic Information of the Employee
 - **1662** – Anti-Harassment
 - **3362** – Anti-Harassment

- **4122.02** - Nondiscrimination Based on Genetic Information of the Employee
- **4362** – Anti-Harassment
- **5223** – Released Time for Religious Instruction During the School Day
- **7541** – Electronic Data Processing Disaster Recovery Plan

VOTE: Yeas: Biggs, Burrow, Caldwell, Hess, Jackson, Lang, Ogle, Parry, Shrider, Warner and Winland
Nays: None. The motion carried.

Information of the following upcoming professional development sessions:

Superintendent Reports and Updates:

- Ewing Discussion – Washington County Board of DD's levy failed. Board of DD is looking to discontinue servicing preschool and school age students. In depth conversations and meetings have and will continue to be held to determine a type of partnership for OVESC to serve these students on behalf of our districts for the upcoming school year.
- G.C.C.S Discussion – Guernsey County Children Services Board is losing money and is in need of creating a residential location. Considerations are being made for their office staff to rent office space at the Cambridge Office to help accommodate room needed for office space
- Ohio Ethics Commission Financial Disclosure – Filing Requirements

Mr. Shrider moved to **allow the recommendation for the Treasurer and Superintendent to proceed with discussions as needed to explore options and begin process of moving forward with the Washington Board of DD/Ewing and the Guernsey County Board of Children Services.** Mr. Biggs seconded the motion.

VOTE: Yeas: Biggs, Burrow, Caldwell, Hess, Jackson, Lang, Ogle, Parry, Shrider, Warner and Winland
Nays: None. The motion carried

Mr. Shrider moved to **approve to set the date** for the next organizational and next regular board meeting as January 15, 2026 at 6:00 pm at Lori's Restaurant. Mr. Biggs seconded the motion.

VOTE: Yeas: Biggs, Burrow, Caldwell, Hess, Jackson, Lang, Ogle, Parry, Shrider, Warner and Winland
Nays: None. The motion carried.

Mr. Shrider moved to **adjourn.** Mr. Biggs seconded the motion.

VOTE: Yeas: Biggs, Burrow, Caldwell, Hess, Jackson, Lang, Ogle, Parry, Shrider, Warner and Winland
Nays: None. The motion carried.

President

Treasurer